

**ROCKAWAY BOROUGH BOARD OF EDUCATION**  
**ROCKAWAY, NEW JERSEY**  
**Regular Public Meeting**  
**Thomas Jefferson Cafeteria**  
**October 9, 2012**

**I. Call to Order and Flag Salute**

The meeting was called to order at 7:35 p.m. by Board President, Christa Smith.

**II. Notice of Announcement**

In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.

**III. Roll Call**

**Board Members Present:** Eileen Haynes, Laura Lugo, Debbie McNally, Vice-President, Tim Rogers and Board President, Christa Smith.

**Board Member Absent:** N/A

**Administration Present:** Superintendent of Schools/Thomas Jefferson School Principal, Dr. Brian Purzak, Lincoln School Principal, Phyllis Alpaugh, Thomas Jefferson School Vice-Principal, Mark Schwarz and Business Administrator/Board Secretary, Joseph P. Hurley Jr.

**IV. Superintendent's Report**

1. Principal and Vice-Principal's Reports – Ms Alpaugh and Mr. Schwarz discussed the goings on in their schools.
2. Enrollment – Dr. Purzak informed the Board that the current district enrollment is 672.
3. Staff/Alumni Recognition – Dr. Purzak informed the Board that Ms. Alpaugh is currently seeking members.
4. Budget 2012 - 2013 – Mr. Hurley told the Board he is starting to work on the budget and asked if the Board to think about things they would like to see included in it.
5. Facilities:
  - a. Lincoln School Classroom Doors – Mr. Hurley informed the Board that the final door has been installed.
  - b. Lincoln School Playground – Mr. Hurley informed the Board that the part will be delivered by the end of October.
  - c. Lincoln School Roof Project – Mr. Hurley discussed the bids with the Board.
6. Comprehensive Maintenance Plan – Mr. Hurley discussed the Plan with the Board.
7. Nurse's Service Plan 2012–2013 – Dr. Purzak discussed the plan with the Board.
8. Emergency Management Plan 2012–2013 – Dr. Purzak told the Board that there are no changes to the Plan at this time.
9. Violence and Vandalism Report 2011-2012 – Dr. Purzak discussed the report with the Board.
10. NJASK Presentation – Dr. Purzak discussed the scores with the Board.

**V. Multiple Monthly Meetings**

The Board discussed having a Work Session and Regular Session meeting each month as opposed to having one per month like they do now. They agreed to have an additional meeting on October 30 and November 27, 2012. Both Meetings will begin at 7:30pm and be held in the Thomas Jefferson Cafeteria.

**VI. Comments from the Public**

Carol Coulther said the last year's third grade NJASK tests varied.

Tracy DeCrosta informed the Board that Link It will be running soon.

**VII. Minutes**

Motion to approve the minutes from the August 21, August 30, 2012 and September 11, 2012 Rockaway Borough Board of Education meeting.

The motion was approved in a unanimous roll call vote. (McNally/Lugo)

**VIII. Approval of the Manifest Bills**

Motion to approve the manifest of bills from the Finance Committee as follows:

October - \$628,181.34

The regular register is on file in the Office of the School Business Administrator/Board Secretary.

The motion was approved in a unanimous roll call vote. (McNally/Haynes)

**IX. Approval of Budget Transfers**

Motion to approve the attached list of budget transfers.

The motion was approved in a unanimous roll call vote. (McNally/Haynes)

**X. Certification of Major Account and Line Item Status**

Motion to approve the Major Account and Line Item Status.

The motion was approved in a unanimous roll call vote. (Lugo/Rogers)

**XI. Board Secretary and Treasurer's Reports**

Motion to approve the Board Secretary and Treasurer's Reports for August 2012.

**XII. Committee Reports**

**A. Finance**

Be it resolved by the Rockaway Borough Board of Education to approve Finance Items #1-20.

The motion was approved in a unanimous roll call vote. (Haynes/McNally)

1. Be it resolved by the Rockaway Borough Board of Education to approve Cafeteria Checking and Reconciliation Reports for September 2012.
2. Be it resolved by the Rockaway Borough Board of Education to approve the attached Professional Development/Travel Expenditure requests.
3. **WHEREAS**, Dr. Brian Purzak is attending the annual New Jersey School Boards Association (NJASBA) Conference on October 23-25, 2012 in Atlantic City, New Jersey; and  
**WHEREAS**, the attendance at stated function was previously approved by the Rockaway Borough Board of Education, as work related and within the scope of the work responsibilities of the attendee and

**WHEREAS**, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

**WHEREAS**, the travel and related expenses particular to attendance at this function will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

**THEREFORE BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Rockaway Borough Board of Education approves the attendance of Brian Purzak at the annual New Jersey School Boards Association (NJSBA) Conference on October 23-25, 2012 in Atlantic City, New Jersey; and

**THEREFORE, BE IT FURTHER RESOLVED**, that the total cost of the related travel expense will not exceed \$150 for conference registration, \$165 for meals and incidental expenses and \$87.57 for mileage reimbursement for the duration of the conference.”

4. Be it resolved by the Rockaway Borough Board of Education to approve the following reduced pre-school tuition rates:

Summer School Rate: Full Rate \$250  
Students qualifying for reduced priced lunch: \$125  
Students qualifying for free lunch: \$82.50

Regular School Year Rate: Full Rate \$2,500  
Students qualifying for reduced priced lunch: \$1,250  
Students qualifying for free lunch: \$833

5. Be it resolved by the Rockaway Borough Board of Education to accept a donation from the Rotary Club of the Rockaways in the amount of \$3,859. The funds are to be used to offset the cost of the Lincoln School Playground.
6. Be it resolved by the Rockaway Borough Board of Education to accept a donation from the Rockaway Borough Education Foundation in the amount of \$1,450. The funds are to be used to offset the cost of the Lincoln School Playground.
7. Be it resolved by the Rockaway Borough Board of Education to enter into a contract with HandiLift Inc. for the repair of the wheelchair lift at the Lincoln School, pursuant to 18A: 18A- 37. The cost of the repair is \$2,467.
8. Be it resolved by the Rockaway Borough Board of Education to purchase Talk 4 with levels augmentative communication device for out of district student #86 at cost of \$259.95 plus shipping. Device recommended after an augmentative and alternative communication assessment that was conducted in May 2012.
9. Be it resolved by the Rockaway Borough Board of Education to enter into a contract with Rachel’s Challenge. The purpose of this contract is to purchase a student empowerment program to serve as a component of our anti-bullying program. The cost of this program is \$4,800.00, which has been pledged to us by the Rockaway Borough Municipal Alliance Committee.
10. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team Request for 1 hour per day of tutorial services at \$54.00/hour through Saint Clare’s Hospital/Behavioral Health for student #07. Effective date of 9/26/2012 through patient’s length of stay at the hospital which is to be determined.

11. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team Request to enter into a contract with Behavior Therapy Associates to provide a Functional Behavior Assessment for student #16. Hourly rate of \$195 for approximately 11.5 hours.
12. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team Request for interim speech services beginning 9/24/2012 and ending 10/30/2012, as per student's Individual Education Plans. Hourly rate of \$108 for 27 hours a week. Additional fee for a speech evaluation, report, I.E.P, and goals/objectives is \$350.00.
13. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team Request for a revised contract from YCS-Sawtelle Learning Center for student #86 for 2012/2013 school year. Rate for personal aide decreased from \$165.05 daily to \$161.82.
14. Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team Request to authorize Tara Renehan to provide Wilson Learning instruction for 2012/2013 school year as per Individual Education Plans for student #122 (2 hours per week retroactive to 9/18/2012) and student #98 (2 hours per week effective 10/15/2012). Hourly rate of \$35.98 which is subject to change pending negotiations.
15. Be it resolved by the Rockaway Borough Board of Education to award the contract for the paving of the area around the Thomas Jefferson baseball diamond and field maintenance to Markovski Landscaping and Tree Service, Rockaway, NJ in the amount of \$3,850.00, pursuant to 18A: 18A- 37.
16. Be it resolved by the Rockaway Borough Board of Education to award the contract for the excavation of the area in front of the Thomas Jefferson School to **Anthony Lopez Construction, Denville, NJ** in the amount of \$1,975.00, pursuant to 18A: 18A- 37.
17. Be it resolved by the Rockaway Borough Board of Education to award the contract for the hydroseeding of the Lincoln School Playground to **Anthony Lopez Construction, Denville, NJ** in the amount of \$1,600.00, pursuant to 18A: 18A- 37.
18. Be it resolved by the Rockaway Borough Board of Education to award the contract for the field maintenance of the Lincoln School Playground to **Anthony Lopez Construction, Denville, NJ** in the amount of \$1,900.00, pursuant to 18A: 18A- 37.
19. Be it resolved by the Rockaway Borough Board of Education to accept the following bids and their alternates, for the Lincoln School Roof Repair Project, pursuant to 18A: 18A-4.

<b>Base Bidder</b>	<b>Base Bid</b>	<b>Alternate 1</b>	<b>Base with Alternate 1</b>	<b>Unit Price</b>
Gen II Contracting	\$53,396	\$1,990	\$55,386	\$2,900 per drain
Abbot O'Reilly Contracting	\$58,680	\$3,680	\$62,360	\$3,600 per drain
Imperium Construction Inc.	\$144,000	\$3,500	\$147,500	\$750 per drain

Bids are accepted for the selected scope subject to compliance with applicable law, and to compliance with the Instructions to Bidders issued for this project.

20. Be it resolved by the Rockaway Borough Board of Education to award the contract for the Lincoln School Roof Repair Project to Gen II Contracting, 395A Millstone Road, Clarksburg NJ in the amount of \$55,386 based on their lowest responsible bid.

**B. Policy**

Be it resolved by the Rockaway Borough Board of Education to approve Policy Item #1.

The motion was approved in a unanimous roll call vote. (McNally/Haynes)

- 1. Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent’s Harassment, Intimidation and Bullying report dated October 9, 2012 for incident numbers TJ-1301 - TJ-1308.

**C. Facilities**

Be it resolved by the Rockaway Borough Board of Education to approve Facilities Item # 1.

The motion was approved in a unanimous roll call vote. (Rogers/Lugo)

- 1. Be it resolved by the Rockaway Borough Board of Education to approve the 2012 - 2013 Comprehensive Maintenance Plan.

**D. Personnel**

Be it resolved by the Rockaway Borough Board of Education to approve Personnel Items # 1-9.

The motion was approved in a unanimous roll call vote. (Lugo/Rogers)

- 1. Be it resolved by the Rockaway Borough Board of Education to approve the following people as substitute teachers for the remainder of the 2012-2013 school year at a rate of \$80.00 per day:

Susan VonDollen	John Boccolini	Jennifer Lynch
Allison Richards	Vaishai Thakore	<b>Linda Widuta</b>

- 2. Be it resolved by the Rockaway Borough Board of Education to re-appoint Phyllis Alpaugh as the district liaison for the Division of Youth and Family Services (DYFS).
- 3. Be it resolved by the Rockaway Borough Board of Education to re-appoint Phyllis Alpaugh as the Homeless liaison for the Division of Youth and Family Services (DYFS).
- 4. Be it resolved by the Rockaway Borough Board of Education to approve Michael Onischuk (head coach) and Michael Leahey (assistant coach) as the boys basketball coaches for the 2012 – 2013 school year at a rate of \$900.50 each.
- 5. Be it resolved by the Rockaway Borough Board of Education to approve Tara Renahan and Jennifer Matschke as co-advisors for the National Junior Honor Society for the 2012 – 2013 school year at a rate of \$360.50 each.
- 6. Be it resolved by the Rockaway Borough Board of Education to approve Jennifer Matschke to provide home instruction for student 211 for 5 hours during the week of September 24, 2012.
- 7. Be it resolved by the Rockaway Borough Board of Education to approve the following teachers to be mentors for the 2012 -2013 school year:

<b>Mentor</b>	<b>New Teacher</b>
Jennifer Matschke	Melissa Vesper

Michael Onischuk	Gina Baker
Monica Koerner	Christina Bivona
Jeri Hurley	Cecilia Isenberg

8. Be it resolved by the Rockaway Borough Board of Education to approve the following people as home instruction teachers for the 2012 – 2013 school year at a rate of \$35.98 (to be determined upon the completion of negotiations):

Jennifer Matschke	Jeri Hurley
Tara Renehan	Monica Koerner

9. Be it resolved by the Rockaway Borough Board of Education to approve Amy Sandler to do an administrative internship with Mr. Mark Schwarz for the 2012 – 2013 school year.

**E. Curriculum**

Be it resolved by the Rockaway Borough Board of Education to approve Curriculum Item # 1.

The motion was approved in a unanimous roll call vote. (Haynes/McNally)

1. Be it resolved by the Rockaway Borough Board of Education to approve the attached list of field trip requests.

**XIII. Old Business**

None.

**XIV. New Business**

None.

**XV. Comments from the Public**

Carol Coulther asked when Shaun Reyes is starting. Dr. Purzak said Thursday.  
 Carol Coulther asked how the staff should report issues with technology. Dr. Purzak said they should be reported to Shaun and not Morris Hills.  
 Carol Coulther thank Ms. Haynes for helping resolve some of the technology issues.

Bethanne Donald asked about zero tolerance for classroom behavior. Dr. Purzak said there is no policy, but discipline will be worked on.

**XVI. Executive Session**

"The next topic on the agenda relates to students and personnel, which constitutes an exception to the Open Public Meetings Act."

Therefore, the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into executive session for the purpose of discussing students and personnel, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in public session and action may be taken.

The motion was approved at 8:35 pm in a unanimous roll call vote. (McNally/Haynes)

**XVII. Motion to Return to Open Session**

A motion was approved to return to open session at 9:43 p.m. (McNally/Lugo)

**XIII. Adjournment**

There being no further business before the Board, a motion was approved at 9:44 p.m. to adjourn for the evening. (McNally/Lugo)

Respectfully submitted,

Joseph P. Hurley Jr.  
Business Administrator/Board Secretary