

Rockaway Borough Board of Education
Rockaway, New Jersey
REGULAR MEETING MINUTES
Thomas Jefferson School Cafeteria
Tuesday, June 27, 2017
7:30pm

ROCKAWAY BOROUGH SCHOOL'S MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Core Curriculum Content Standards.

- I. Call to Order and Flag Salute
- II. Notice of Announcement: In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and The Citizen.
- III. Roll Call

Board Member	Present	Absent
Mrs. Sarah Concannon	x	
Mrs. Colleen Grow	x	
Mrs. Eileen Haynes	x	
Mr. Tim Rogers	x	
Mrs. Christa Smith	x	

- IV. Spotlight on RAMS - 2016-17 Thomas Jefferson School Softball Team Recognition Ceremony-Girls team was recognized by coaches for winning 4th consecutive county championship.
- V. Comments from the public (related to agenda items only; see RBBOE Policy 0167)-No comments from the public
- VI. Superintendent Search Update-Interviews are ongoing and 1st round will be completed shortly.
- VII. Superintendent Topics
 - A. Condolences and Bullying Concerns-Superintendent Mark Schwarz briefly discussed the situation in Rockaway Township Schools.
 - B. Principals' Reports-Phyllis Alpaugh reported Kindergarten trip to Turtle Back Zoo is scheduled for June 15 and First grade trip to Liberty Science Center is scheduled for June 16th. The 2nd grade talent show was held on June 20th and went well. Kindergarten celebration done on June 21st, ESY begins on June 26th and the 3rd grade had their annual "Clap Out."
 - C. Curriculum Report-None
 - D. Technology Report-Shaun Reyes is working on completion of updates for all switches and the firewall. Shaun is preparing for summer and putting all the technology back together for next school year. The 1:1 initial orders will take place in early July and we will begin setting up all of the new devices.

- E. Facilities Report-New Hire is Mike Klein and has transitioned with Chris Kelly. Mike is working with BA and principals to get schools ready.
- F. Policy Adoption
- G. Potential Referendum Status Update-Mark Schwarz reported that Architect has to complete his report and we should have financial details ready for August meeting.

VIII. Committee Reports

- A. Education Committee-No Report
- B. Human Resources Committee-No Report
- C. Operations Committee-No Report

IX. Consent Agenda

Be it resolved by the Rockaway Borough Board of Education to make all items designated with an asterisk (*) part of a consent agenda and approved.

Motion By: Eileen Haynes		Seconded By: Sarah Concannon		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

X. Meeting minutes

1. *Motion to approve the minutes from the June 7, 2017 Board of Education Regular Meeting.

XI. Finance

1. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Professional Development/Travel Expenditure requests.
2. *Be it resolved by the Rockaway Borough Board of Education to approve the May 2017 Board Secretary's and Treasurer's Report.
3. *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of budget transfers.
4. *Be it resolved by the Rockaway Borough Board of Education to approve the Major Account and Line Item Status, pursuant to N.J.A.C. 6A:23A16.10.
5. *Be it resolved by the Rockaway Borough Board of Education to enter into a subscription contract with NoRedInk of San Francisco, CA, to provide students in 7th and 8th grade with individualized, web-based grammar and writing instruction, in the amount of \$2,550.00 for the 2017-18 school year. #11-221-104-000-050

6. *Be it resolved by the Rockaway Borough Board of Education to renew a contract with APEX Learning of Seattle, WA, for two semesters of Spanish 1 for Student #975 in the amount of \$600.00 for the 2017-18 school year. #11-190-100-610-002-020.
7. ***WHEREAS**, N.J.A.C. 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Rockaway Borough Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Rockaway Borough Board of Education has determined that up to \$500,000 is available for such purpose of transfer

NOW THEREFORE BE IT RESOLVED by the Rockaway Borough Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

8. *Be it resolved by the Rockaway Borough Board of Education to accept the following tuition students for the 2017-18 school year:

Student #	Dates	Tuition & Therapies	Aide
177	9/7/17 – 6/22/18	\$34,052.40	\$16,898.10
247	9/7/17 – 6/22/18	\$44,449.60	\$16,898.10

9. *Be it resolved by the Rockaway Borough Board of Education to approve a Joint Transportation Agreement with Morris Hills Regional District, Rockaway, NJ for transportation of public, nonpublic and special education students for the 2017-18 school year.
10. *Be it resolved by the Rockaway Borough Board of Education to approve an agreement with Morris Hills Regional District to provide all bussing services for the 2017 Rockaway Borough ESY program at a cost of \$4,650.00.
11. *Be it resolved to grant permission of the Rockaway Borough Board of Education 27-4480 IDEA grant for 2017-18 as follows:
- | | |
|--|--------------|
| IDEA Preschool | \$7,707 |
| 20-250-100-560-50-000-Other Purchased Services (Tuition) | |
| IDEA Basic | \$165,760 |
| 20-250-100-560-50-000-Other Purchase Services (Tuition) | |
| Grand Total: | \$173,467.00 |

12. *Be it resolved by the Rockaway Borough Board of Education to submit renewal applications to the New Jersey Department of Education for the continued use of temporary instructional spaces at Lincoln School in the 2017-18 school year.
13. *Be it resolved by the Rockaway Borough Board of Education to approve the lease renewal in the amount of \$35,100.00 (\$975.00 per month) with Vesta Modular, Birmingham, MI, for temporary classroom units located at the Lincoln School for the period July 1, 2017 to June 30, 2020.
#11-000-261-420-000-060
14. *Be it resolved by the Rockaway Borough Board of Education to approve and renew the contract with OnCourse Systems for Education, Gibbstown, NJ, in the amount of \$25,711.00 to provide student database services for the 2017-18 school year. #11-190-100-600-098-090
15. *Be it resolved by the Rockaway Borough Board of Education to approve a contract renewal with Duff & Phelps of Wrightstown, PA, to inventory district property and provide a fixed asset report at a cost of \$1,800.00 for the 2017-18 school year. #11-000-262-300-000-030.
16. *Be it resolved by the Rockaway Borough Board of Education to approve a contract for an advertisement subscription renewal with NJSchoolJobs.com of Manahawkin, NJ, in the amount of \$1,000.00 for the 2017-18 school year. #11-000-230-590-004-30
17. *Be it resolved by the Rockaway Borough Board of Education to renew a contract with Stronge and Associates Educational Consulting, LLC of Celebration, FL, in the amount of \$300.00 for the use of the Stronge School Leader Evaluation System for the 2017-18 school year.
#11-230-890-000-030
18. *Be it resolved by the Rockaway Borough Board of Education to enter into an agreement with Prime Healthcare Services of Saint Clare's, LLC, Denville, NJ, to provide outpatient behavioral health assessments services for the 2017-18 school year.
19. *Be it resolved by the Rockaway Borough Board of Education to renew a contract with Teaching Strategies of Bethesda, MD, for early childhood online assessment portfolios in the amount of \$384.00 for the 2017-18 school year. #11-190-100-610-001-010
20. *Be it resolved by the Rockaway Borough Board of Education to renew a contract with Western Pest Control of Randolph, NJ for pest elimination in the amount of \$162.50 per month for the 2017-18 school year. #11-000-262.420-060.
21. *Be it resolved by the Rockaway Borough Board of Education to approve the following person to complete curriculum writing between June 22, 2017 and August 11, 2017 at a rate of \$37.06 per hour:

Subject Area	Name	Maximum Hours	Assignment
Creativity, Innovation, and Design (CID)- (Proposed Course)	Christine Savini	15 Hours	Creation of proposed course curriculum

22. *Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for the following additional student to attend the 2017 Rockaway Borough Extended School Year as indicated in the child's Individual Education Plan:

Student #

252

Grade/Class1st

23. *Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request to amend the price per day for the following out of district 2017 Extended School Year program:
Spectrum360 = \$355.58 per day/ \$145.00 aide
24. *Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for the renewal of a contract with Webablls, a web-based program at a rate of \$60.00 per seat for 15 seats, totalling \$900.00 for July 1, 2017 to June 30, 2018.
25. *Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request to purchase an iPad Mini and the Proloquo2Go application for communication assistance in the amount of \$628.99 from Apple Inc., Austin, TX, for student #145 as per the student's Individual Education Plan.
26. *Be it resolved by the Rockaway Borough Board of Education to approve a Child Study Team request for the following students to attend out of district placements for the 2017-18 school year as indicated by the respective Individual Education Plans:

Student #	Location	Tuition	Transportation
145	Allegro School	\$87,660.00	Sussex Co-Op
197	Westbridge Academy	\$73,416.00	ECS
191	Windsor Learning Center	\$54,900.00	ECS
168	Spectrum 360	\$65,071.14	Rockaway Borough

XII. Policy

- *Be it resolved by the Rockaway Borough Board of Education to accept the Superintendent's Harassment, Intimidation and Bullying report dated _____ for incident numbers _____ through _____.
- *Be it resolved by the Rockaway Borough Board of Education to revise the district mission statement as follows:

*The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey ~~Core Curriculum Content~~ **Student Learning Standards**.*

XIII. Curriculum

- *Be it resolved by the Rockaway Borough Board of Education to approve the attached list of Field Trip requests.

XIV. Personnel

1. *Be it resolved by the Rockaway Borough Board of Education to approve with regret the resignation of Stephanie Bonaparte as Thomas Jefferson School Principal. Mrs. Bonaparte will remain employed by the district through August 14, 2017. Mrs. Bonaparte will continue her career in education in another New Jersey Public school district.
2. *Be it resolved by the Rockaway Borough Board of Education to approve Ken Contreras as a summer computer technician at a rate of \$9.25 per hour. Mr. Contreras will be employed for no more than 5.5 hours per day/5 days per week from June 21, 2017 through August 30, 2017.
3. *Be it resolved by the Rockaway Borough Board of Education to approve Javier Velasquez as a summer computer technician at a rate of \$9.00 per hour. Mr. Velasquez will be employed for no more than 5.5 hours per day/5 days per week from June 21, 2017 through August 30, 2017.
4. *Be it resolved by the Rockaway Borough Board of Education to approve the continued employment of Christopher Caraballo as a district custodian. Mr. Caraballo will remain on step-C1 of the RBEA custodial guide at an annual salary of \$34,110.00.
5. *Be it resolved by the Rockaway Borough Board of Education to approve the continued employment of Wade Cullenly as a district custodian. Mr. Cullenly will remain on step C-1 of the RBEA custodial guide at an annual salary of \$34,110.00.
6. *Be it resolved by the Rockaway Borough Board of Education to approve the following Extended School Year Positions for the 2017-2018 school year:

Name	Position	Hours per Day	Days	Hourly Rate
Tanya Ivans	Bus Aide	.75	28	\$16.54
Julie McBride	Bus Aide	.75	28	\$16.54
Debbie Garris	Bus Aide	5.25	38	\$15.70
Joe Ellis	Bus Driver	6.25	38	\$21.42
Nicole Macera	Bus Aide - Substitute	TBD	TBD	\$15.70
Jean Giouvanos	Bus Aide - Substitute	TBD	TBD	\$16.94
Marcy Rattay	Bus Aide - Substitute	TBD	TBD	\$15.35
Richard Campbell	Bus Driver - Substitute	TBD	TBD	\$16.00
Kelli Fowler	Substitute Teacher	TBD	TBD	\$45.00 per day
Dana Visser	Substitute Teacher	TBD	TBD	\$45.00 per day

7. Be it resolved by the Rockaway Borough Board of Education to approve Jenna Schreck as a district Mathematics Teacher beginning September 1, 2017 to June 30, 2018. Ms. Schreck will be placed on Step BA-1 of the teacher's guide at an annual rate of \$48,260.00.

Motion By: Colleen Grow		Seconded By: Eileen Haynes		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

8. Be it resolved by the Rockaway Borough Board of Education to approve Michael Jones as a district Physical Education Teacher beginning September 1, 2017 to June 30, 2018. Mr. Jones will be placed on Step BA-1 of the teacher's guide at an annual rate of \$48,260.00

Motion By: Sarah Concannon		Seconded By: Tim Rogers		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

9. Be it resolved by the Rockaway Borough Board of Education to accept with regret the resignation of Cecilia Crum as a Special Education Teacher for the purpose of retirement effective November 1, 2017.

Motion By: Colleen Grow		Seconded By: Tim Rogers		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

10. Be it resolved by the Rockaway Borough Board of Education to accept the attached staff assignment list for the 2017-18 school year.

Motion By: Sarah Concannon		Seconded By: Eileen Haynes		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

- XV. General Comments from the Public -Ms. Alexis spoke on behalf of Ms. Alpaugh to be the next Superintendent of the Rockaway Borough School District. Ms. Dawn Rivera, Ms. Petry and Ms. Pat Leas also spoke on behalf of Ms. Alpaugh to be the next Superintendent of Schools for Rockaway Borough School District. Sarah Concannon responded about Superintendent Search that kids are the first priority and the Board will make the best decision.

As per RBBOE Policy 0167, public participation shall be governed by the following rules:

- A. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;*
- B. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to not less than three minutes' duration;*
- C. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;*
- D. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; The presiding officer may:*
 - 1. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;*
 - 2. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;*
 - 3. Request any person to leave the meeting when that person does not observe reasonable decorum;*
 - 4. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;*
 - 5. Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and*
 - 6. Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.*

XVI. Old Business-None

XVII. New Business-None

XVIII. Motion to enter Executive Session

The next topic on the agenda relates to a **Personnel** matter which constitutes an exception to the Open Public Meetings Act. Therefore the Board is permitted to have a private discussion and I will entertain a motion in that regard:

I move that the Board enter into Executive Session for the purpose of discussing a Personnel matter, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of this discussion, the Board may reconvene in Public Session and action may be taken.

Motion By: Tim Rogers		Seconded By: Sarah Concannon		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			
Mrs. Christa Smith	X			

XIX. Motion to reconvene Public Session

Motion By:		Seconded By:		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon				
Mrs. Colleen Grow				
Mrs. Eileen Haynes				
Mr. Tim Rogers				
Mrs. Christa Smith				

XX. Motion to Adjourn

Motion By: Eileen Haynes		Seconded By: Christa Smith		
Board Member	Yes	No	Abstain	Absent
Mrs. Sarah Concannon	X			
Mrs. Colleen Grow	X			
Mrs. Eileen Haynes	X			
Mr. Tim Rogers	X			

Mrs. Christa Smith	X			
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Time of Adjournment: 8:38PM

ROCKAWAY BOROUGH PUBLIC SCHOOLS

Professional Development/Travel Expenditure Approval Request

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES	OTHER EXPENSES	PURPOSE OF THE TRIP
Diane Rounsaville	<i>Keyboarding Without Tears Webinar</i>	7/20/17	\$110.00		Preparation for new teaching assignment. Learn the developmental progression of keyboarding skills

THE FOLLOWING TRAVEL EXPENSES WERE APPROVED BY THE ROCKAWAY BOROUGH BD OF ED ON

**ROCKAWAY BOROUGH BOARD OF EDUCATION
FIELD TRIP REQUESTS**

APPROVED AT THE _____ BOARD OF EDUCATION MEETING

GRADE	TEACHERS	DATE	TIME DEPART/ RETURN	DESTINATION TITLE LOCATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
MD	Zangara	7/26/17	11:00 am 11:45 am	Denville Dairy	5	3	Community based instruction budget	Field-based learning for extended school year students.
MD	Zangara	7/12/17	10:00 am 11:30 am	Missy's Main Street Cafe	5	3	Community based instruction budget	Field-based learning for extended school year students.
MD	Zangara	8/2/17	10:00 am 11:00 am	Quick Chek	3	3	Community based instruction budget	Field-based learning for extended school year students..
MD	Zangara	7/6/17	10:00 am 11:00 am	Quick Chek	5	3	Community based instruction budget	Field-based learning for extended school year students.
MD	Zangara	7/10/17	10:00 am 11:00 am	Shop-Rite	5	3	Community based instruction budget	Field-based learning for extended school year students.
MD	Zangara	7/19/17	9:45 am 11:30 am	Rockaway Mall	5	3	Community based instruction budget	Field-based learning for extended school year students.
MD	Zangara	7/24/17	10:00 am 11:00 am	Shop-Rite	5	3	Community based instruction budget	Field-based learning for extended school year students.
4-8	Abrams Dobbs Zangara	7/7/17 Rain date 7/14/17	9:45 am 11:30 am	Castle Cove Mini Golf	Approx. 15	8	\$7.	Reinforce turn-taking encourage the use of math skills in everyday events, and to act as peer role models to other ESY students.
6-7	Abrams	7/28/17	9:30 am 11:30 am	Rockaway Lanes	4	3	\$8.	End of ESY party
6-7	Abrams	7/12/17	8:45 am 10:00 am	Missy's Main Street Café	4	3	\$10.	Field-based learning for extended school year students.
8	O'Brien Byrne Kopetz Love	6/21/17	8:45 11:45 am	Morris Hills HS	76	8	\$0.	Graduation practice at the High School

