Rockaway Borough Board of Education REGULAR MEETING AGENDA

Thomas Jefferson School Cafeteria 95 East Main Street, Rockaway, NJ 07866

Tuesday, June 12, 2018

Regular Monthly Meeting: 7:30 PM Executive Session (Private): 6:30 PM Visit us on the Web: <u>rockboro.org</u>

ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.

1. Call To Order

The public portion of the meeting will be called to order at approximately 7:30 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement to those present:

"In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date and place thereof advertised in the Daily Record and The Citizen newspapers, posted our district website, and posted in other public places."

Now please join us for the Pledge of Allegiance . . .

2. Roll Call

Mrs. Sarah Concannon, Mrs. Colleen Grow, Mrs. Linda McGovern, Mr. Jeffrey Tobias and Mrs. Christa Smith, Board President. Mrs. Phyllis Alpaugh, Superintendent of Schools, and Mr. William Stepka, School Business Administrator/Board Secretary

3. Referendum Public Hearing/Input Session #5

The Administration will provide an update regarding the Building & Renovation Projects Referendum to be held on Tuesday, October 2, 2018.

Referendum Questions:

#1 ONE New boilers and other infrastructure improvements for both schools.

#2 TWO Lincoln School – 3 new classroom & new main office addition.

#3 THREE TJ – New Gymnasium.

NOTE: Question #1 must pass in order for #2 and/or #3 to be approved

4. Comments from the Public: Agenda Items Only, if any

5. Superintendent's Report

- A. Principals' Reports
- B. Curriculum Report
- C. Technology Report
- D. Facilities Report
- E. Special Reports--HIB self-evaluation grades
- F. Upcoming Events

6. Committee Reports

- A. Education Committee
- B. Human Resources Committee
- C. Operations Committee

7. Business Administrator/Board Secretary's Report

- A. Correspondence
- B. Highlights of Consent Agenda

8. Consent Agenda: (* Minutes, Finance, Policy, Curriculum, and Personnel)

A. Be it resolved, by the Rockaway Borough Board of Education to make all items, listed below, designated with an asterisk (*) be part of the consent agenda and be approved:

Moved By:		Seconded By:	
Board Member Roll Call Vote: Aye		Nay	Abstain
Mrs. Sarah Concannon			
Mrs. Colleen Grow			
Mrs. Linda McGovern			
Mr. Jeffrey Tobias			
Mrs. Christa Smith			

9. *Meeting Minutes

A. *Be it resolved, based upon the recommendation of the Business Administrator/Board Secretary, that the following Meeting Minutes be approved and accepted:

May 15, 2018:

Executive Session I

Regular Meeting & Ref Public Input #4

Executive Session II

10. *Finance

A. *Be it resolved, based upon the recommendation of the Business Administrator, to approve the manifest of Payrolls and Bills & Claims List from the Finance Committee as follows, which is on file in the Business Administrator's Office:

Bills & Claims List 6/12/18: \$320,235.81

- B. *Be it resolved, based upon the recommendation of the Business Administrator, to approve and accept the Budgetary Transfer Report for the month of April 2018.
- C. *Be it resolved, based upon the recommendation of the Business Administrator, to approve and accept the Board Secretary's Financial Report for the month of April 2018.

I hereby certify, pursuant to NJAC 6A:23A2.3(e), that as of April 30, 2018, **no** budgetary line item has been over-expended in violation of NJAC 6:23-2.11(a).

William Stepka, RSBA-School Business Admin/Board Secretary.

- D. *Be it resolved, based upon the recommendation of the Business Administrator, to accept and approve the Treasurer of School Monies Financial Report for the month of April 2018.
- E. *Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to approve the following professional services appointments for the 2018-19 school year:
 - *Ferraioli, Wielkotz, Cerullo & Cuva, PA, of Newton, NJ as School District Auditors of Record.
 - Jeffrey Oster of Jeffrey A. Oster Private Investigators, Mine Hill, NJ, as District Private Investigator.
 - *David Balken, Balken Risk Management, Morristown, NJ, as the Broker of Record.
 - *Parette Somjen Architects LLC, Architectural Services of Rockaway, NJ, as the district Architect.
 - Dr. Jean-Paul Bonnet, Skylands Medical, School Physician.
 - Melissa Nestor, Treasurer of School Monies
 - *Anthony P. Sciarrillo of the Law Firm Sciarrillo Cornell, Merlino, McKeever & Osborne, LLC, Westfield, NJ as the district Labor Negotiator and General Counsel.
 - *Mark Wenzel, of the Law Firm of Gaccione Pomaco,PC, of Belleville, NJ, as General Counsel.
 - *Nathanya Simon of the firm Scarinci Hollenbeck, Lyndhurst, NJ, as Special Education Counsel.
 - *Brown & Brown Benefit Advisors, Inc., Roseland, NJ as employee health benefit insurance consultants.

*These annual reappointments are considered "Professional Services" and are not subject to competitive bidding.

F. *Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to enter into a transportation agreement with the parents of student #230 for the 2018-19 school year, for them to purchase services from us.

- G. *Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to renew the contract with **Renaissance Learning**, of Rapids,WI, in the amount of \$13,767.50 to provide AR Star Math and Reading Enterprise Subscription renewals for the 2018-2019 school year.
- H. *Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to enter into a licensing agreement for the web-based ST
 Math Program with Mind Research Institute, of Irvine, CA, in the amount of \$8,815.37 for the 2018-2019 school year.
- *Be it resolved, based upon the recommendations of the Superintendent and the Business Administrator, to renew a licensing agreement with IXL Learning, of San Mateo, CA, in the amount of \$7,500.00 for the web-based IXL Math and Language Arts program (Grades PK-8) for the 2018-2019 school year.
- J. *Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to approve a licensing agreement with Sumdog, Inc., New York, NY, in the amount of \$450.00 for the Sumdog Math Program (Grades 1-3) for the 2018-2019 school year.
- K. *Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to renew the licensing agreement with **Membean**, of Portland, OR, for the Membean vocabulary development program in the amount of \$3,275.00 for the 2018-2019 school year.
- L. *Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to approve a contract with **Atlas Software Licenses**, for curriculum management from Rubicon International, of Portland, OR, in the amount of \$3,300.00 for the 2018-2019 school year.
- M. *Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to approve a Shared Services Agreement with the Borough of Rockaway for the purpose of providing on-site school security services of a Class III Special Officer for the 2018-19 school year, not to exceed \$35,000.00.
- N. *Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to approve a contract for The **enVisions 2.0** Math Program, Pearson, Chandler, Arizona, for Grades K-5 in the amount of \$38,031.19 for the 2018-2019 school year.
- O. *Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to approve a Child Study Team request to provide round trip transportation for student 168 to Camp Hope Summer Program, August 6, 2018 to August 17, 2018, as indicated in the student's IEP.

- P. *Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to approve a Child Study Team request to provide round trip transportation for students 167 and 168 to Hand Over Hand Social Skills Program, August 20 to August 24, 2018, as indicated in their IEPs.
- Q. *Be it resolved, based upon the recommendation of the Business Administrator, to authorize the "American Family Life Assurance Company," of Columbus, Ohio (aka "AFLAC" and administered out of their Basking Ridge, NJ Office) to offer district employees the choice to voluntarily participate in, through payroll deductions no cost to the Board, their full menu of employee benefit insurance programs, including, but not limited to: term life insurance, disability plans, supplemental health insurance programs, hospice care, and other programs, for the 2018-19 school year.
- R. *Be it resolved, based upon the recommendation of the Business Administrator, to authorize the the Business Administrator to collect the following T-1 2018-19 Schedule of Local Tax Levy payments to be received from Rockaway Borough:

By August 31, 2018:	\$1,334,611.00 (20%)
September 1, 2018:	\$667,305.50
October 1, 2018:	\$667,305.50
November 1, 2018:	\$667,305.50
December 1, 2018:	<u>\$667,305.50</u>
1st Half 2018 Levy:	\$4,003,833.00
January 1, 2019:	\$711,609.00
February 1, 2019:	\$711,609.00
March 1, 2019:	\$711,609.00
April 1, 2019:	\$711.609.00
May 1, 2019:	\$711,609.00
June 1, 2019:	<u>\$711,609.00</u>
2nd Half of 2018 Levy:	\$4,269,654.00
Total 2018 Local Tax Levy:	\$ <u>8,273,487.00</u>
Amount Deferred to 2019 Levy:	\$4,269,653.00

- S. *Be it resolved, based upon the recommendation of the Business Administrator, to renew the Joint Transportation Agreement with the Rockaway Township Board of Education to provide athletic and field trips student transportation services as needed, for the 2018-19 school year, for \$65.00 per hour (with a 2 hour minimum).
- T. *Be it resolved, based upon the recommendation of the Business Administrator, to renew the agreement with the Rockaway Township Board of Education to provide school van fleet services, including mandated state vehicle inspections and other repairs and maintenance services, as needed, for the 2018-19 school year at a rate of \$65 per hour.

- U. *Be it resolved, based upon the recommendation of the Business Administrator, to renew the agreement with the Educational Services Commission (ESC) of Morris County for the 2018-19 school year, to continue to provide Chapter 192-193 Non-Public Nursing, Technology, and Professional Support Services for our Non-public schools. Administrative fee will be based upon actual state aid award, which will be forthcoming, therefore, there will be no cost to the Board.
- V. *Be it resolved, based upon the recommendation of the Business Administrator, to appropriate the entire award (to be announced in early July) of Special Education Extraordinary Aid for the 2017-18 school year into the 2017-18 school budget. Our application has identified a potential award of approximately \$261,000, but the state will reduce the actual award based upon their availability of funds.
- W. *Be it resolved, based upon the recommendation of the Business Administrator, to transfer any available 2017-18 general fund unappropriated budget funds, up to a maximum of \$550,000 into the district's various reserve accounts: Capital Reserve, Maintenance Reserve, and Emergency Reserve, as deemed appropriate by the Business Administrator.
- X. *Be it resolved, based upon the recommendation of the Business Administrator, to renew the subscription service with **NJSchoolJobs.com**, of Manahawkin, NJ, for unlimited advertising of district employment openings, for the 2018-19 school year, for a cost of \$1,000.00.
- Y. *Be it resolved, based upon the recommendations of the Superintendent and Business Administrator, to accept the grant allocation award amounts (except for Title III & III Immigrant) and to approve administration to submit the Grant Application for the 2018-19 Federal Elementary And Secondary Education Act (ESEA) in the following amounts:

Title I Part A Basic: \$60,328 Title II Part A: \$12,026

Title III: \$7,425 (to refuse funds)
Title III Immigrant: \$2,087 (to refuse funds)

Title IV: \$10,000
Total Fed Funds Accepted: \$82,354

- Z. *Be it resolved, based upon the recommendation of the Business Administrator, to approve a renewal the Accounting & Budgeting Software System, provided by **CDK Systems, Inc.**, of Great Meadows, NJ, in the amount of \$10,170 for the 2018-19 school year.
- AA. *Be it resolved, based upon the recommendation of the Business Administrator, to approve a renewal of the Board Policy and Alert System, to **Strauss Esmay Associates, LLP**, of Toms River, NJ in the amount of \$2,590 which includes updates to the district's website, for the 2018-19 school year.

- BB. *Be it resolved, based upon the recommendation of the Business Administrator, to approve the purchase of 15 SMART Boards, which will complete the update at Lincoln School and continue the update at TJ, with CDW-G, of Vernon Hills, Illinois, in the amount of \$72,022.50 (\$4,801.50 each, furnished and installed with extended warranties), by utilizing MRESC IFB 15/16-11 NJ State Approved Co-Op contract #65MCE.
- CC. *Be it resolved, based upon the recommendation of the Business Administrator, to approve the renewal of a contract with **Message Logix, Inc.**, of White Plains, NY, to provide K12 Alerts, My Account Parent Portals, and Anonymous Alerts for student reporting, at an amount of \$2,026.50 for the 2018-19 school year.
- DD. *Be it resolved, based upon the recommendation of the Business Administrator, to approve the purchase of hydraulic powered liftgate (Tommy Gate) for installation onto a district pick-up, to Tony Sanchez Ltd, of Stanhope, NJ, in the amount of \$3,231.45.

 Other quote rec'd: West Chester

Machinery of Flanders, NJ: \$4,600

EE. *Be it resolved, based upon the recommendation of the Business Administrator, to approve the purchase and installation of a 36 inch Vulcan Range and a Mobile Heating Cabinet, from BFA - Food Service Equipment & Supplies, Inc., of Boonton, NJ, in the amount of \$8,700 from surplus cafeteria funds (no cost to the Board) to replace aging and outdated equipment at either school.

Other quote rec'd: MAP International of Newark, NJ: \$8,781.48

- FF. *Be it resolved, based upon the recommendation of the Business Administrator, to award a contract to Core Environmental Services, LLC, of Newton, NJ, to remove the abandoned underground heating oil storage tank next the Administration Building, in the amount of \$2,100, which entails the securing of all necessary permits and state inspections, to be undertaken in the summer of 2018. Note: If any seepage of oil is detected, there will be additional charges for soil remediation, additional soil testing and state inspections. This project will be funded with Capital Reserve account funds.
- GG. *Be it resolved, based upon the recommendation of the Business Administrator, to award a contract to Joseph And Sons Construction, LLC, of Rockaway, NJ, to demolish, repair and replace the front porch on the front of the Administration building, at a cost of \$21,900, to be paid with Capital Reserve account funds.
- HH. *Be it resolved, based upon the recommendation of the Business Administrator, to award a contract to Joseph And Sons Construction, LLC, of Rockaway, NJ, to remove all loose stones, reinstall stones and install new mortar joints where needed, on the retaining wall between Lincoln school and its neighbor, in the amount of \$5,193.00.

II. *Be it resolved, based upon the recommendation of the Business Administrator, to award a services contract to **E-Rate Consulting**, of Montclair, NJ, to provide all necessary bidding, filing, and reimbursement services as it relates to the Federal E-Rate Funding for the 2018-19 school year, at an cost not to exceed \$2,000.00, fee based upon actual purchases for the the 2018-19 school year.

11. <u>*Policy</u>

- A. *Be it resolved, based upon the recommendation of the Superintendent, to approve the attached revised school calendar for the 2018-19 school year.
- B. *Be it resolved, by the Rockaway Borough Board of Education to approve and accept the District and School HIB Grade Report for the 2016-17 school year.
- C. *Be it resolved, to approve the Superintendent's Harassment, Intimidation and Bullying decision dated May 22, 2018 for incident number **TJ 2017-18 09.**
- D. *Be it resolved, that the Rockaway Borough Board of Education has determined that the following Quantitative and Qualitative Merit Goals for Phyllis Alpaugh, Superintendent of Schools, have been satisfied and were achieved during the 2017-18 school year as shown below:

Quantitative #1 Begin a Twitter account as the Superintendent to improve district communications with the community. Establish the account and accumulate at least 50 followers in year one and produce at least 50 tweets.	Percentage 3.3% Dollar Value \$3,840.59 Completed
Quantitative #2 In addition to regularly scheduled observations, the Superintendent will complete at least one Walkthrough observation for each district teaching/professional staff member.	Percentage 3.3% Dollar Value \$3,840.59 Completed
Quantitative #3 PARCC district math scores will show a 5% increase in the number of students both meeting and exceeding expectations.	Percentage 3.3% Dollar Value \$3,840.59 IN PROGRESS
Qualitative #1 To support the district's new principals, the Superintendent will set up individualized meetings at least once a month with each principal. These meetings will include pertinent topics in accordance with both the school and district calendars as well as discussions specifically discussed by one or both parties. These meetings will be held in addition to regularly scheduled admin and cabinet meetings.	Percentage 2.5% Dollar Value \$2,883.36 Completed

Qualitative #2 Complete an audit and re-organization of the personnel files within the Central Office to assure continuity and consistency in regards to all hiring practices and pertinent paperwork.	Percentage 2.5% Dollar Value \$2,883.36 Completed
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E. *Be it resolved, to accept the Superintendent's recommendation to approve the following persons to be named to the DEAC (District Evaluation Advisory Committee) for the 2018-19 school year:

Committee Member	Position/Title
Phyllis Alpaugh	Superintendent of Schools
Jamie Argenziano	Supervisor of Curriculum and Instruction
Carol Coulther	Lincoln Elementary Special Education Teacher
Milissa Dachisen	Lincoln Elementary Principal
Daniele Ferrone	Thomas Jefferson Math Teacher
Jerelyn Hurley	ESL Teacher/RBEA Co- President
Michael Klein	Supervisor of Buildings and Grounds
Cristin Lee	Parent
Linda McGovern	Board of Education Member
Sherry Rich	Thomas Jefferson 4th Grade Teacher
David Waxman	Thomas Jefferson Principal

F. *Be it resolved, to approve the **FIRST** reading of the following updated and/or new policies and regulations:

	Code	Policy/Regulation Title	Reason for Adoption
Р	1550	Equal Employment/Anti-Discrimination Practices	Revised
R	1550	Equal Employment/Anti-Discrimination Practice	Revised
Р	2431	Athletic Competition	Revised
R	2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad	Revised

Р	5350	Student Suicide Prevention	Revised
R	5350	Student Suicide Prevention	Revised
Р	5533	Student Smoking	Revised
Р	5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities	Revised
R	5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities	Revised
Р	8462	Reporting Potentially Missing or Abused Children	Revised
Р	8561	Procurement Procedure for School Nutrition Programs	New

12. *Curriculum

- A. *Be it resolved, based upon the recommendation of the Superintendent, to approve the attached list of **Staff Member Professional Development/Travel Expenditure requests.**
- B. *Be it resolved, based upon the recommendation of the Superintendent, to approve the attached list of **Student Instructional Field Trip Requests.**
- C. *Be it resolved, based upon the recommendation of the Superintendent, to approve the Child Study Teams request for the following students (listed by student ID number) to attend 2018 Extended School Year as stated in their IEPs:

PALS	ML	3	5	7	MD
278	204	155	144	236	257

- D. *Be it resolved, based upon the recommendation of the Superintendent, to approve a professional services contract with **Colleen Lonergan**, RBT of Ledgewood, NJ, to provide Behavioral Services for the 2018-19 school year at the rate of \$55.00 per hour for up to 6 hours per week, for 36 weeks. Total contract not to exceed \$11,880.00.
- E. *Be it resolved, based upon the recommendation of the Superintendent, to approve a professional services contract with **Michelle Lawton**, MA-BCBA of Lake Hopatcong, NJ, to provide Behavioral Services for school year 2018/2019 at the rate of \$125.00 per hour, up to a maximum of 650 hours.

- F. *Be it resolved, based upon the recommendation of the Superintendent, to approve a professional services contract with **Dave Koenig** to provide ABA Therapy for student #86 for 2018-19 school year as stated in his IEP:

 5 hours per week ABA @ \$50.00 hour while school in session.

 10 hours per week ABA @ \$50.00 hour while school is out.
- G. *Be it resolved, based upon the recommendation of the Superintendent, to approve a professional services contract with J and B Therapy, LLC of Augusta, NJ, to provide Speech Therapy and Occupational Therapy services during Extended School Year between July 2, 2018 to August 10, 2018 at the rate of \$82.00 per hour up to 110 hours for speech & up to 80 hours of OT services.
- H. *Be it resolved, based upon the recommendation of the Superintendent, to approve, at the Child Study Team request, the purchase of a Juni Chair & Juni Table for student #276 at the cost of \$1,364.22, from The Flaghouse Company, of Hasbrouck Heights, NY.
- I. *Be it resolved, based upon the recommendation of the Superintendent, to approve a professional services contract with Elissa Rael, PT,MS of Lake Hopatcong, NJ, to provide Physical Therapy services for the 2018-19 school year at the rate of \$75.00 per hour up to 12 hours per week.
 - J. *Be it resolved, based upon the recommendation of the Superintendent, to accept the following students Out of District 2018/2019 school year program:

Student #	Location	Tuition/Aide	Dates	Transportation
145	Allegro	\$478.00 per day	9/1/18-6/30/19	Sussex Co-op
197	Westbridge	\$410.84 per day	9/1/18-6/30/19	ECS
168	Spectrum 360	\$367.43 per day	9/1/18-6/30/19	Rockaway Boro
191	Windsor	\$310.00 per day	9/1/18-6/30/19	ECS
86	YCS	\$321.79 per day/ \$202.22 per day	9/1/18-6/30/19	Rockaway Boro
190	Sage Day	\$335.00 per day	9/1/18-6/30/19	Sussex Co-op

K. *Be it resolved, based upon the recommendation of the Superintendent, to approve the renewal of web based subscription **WebABLLS** used in PALS class at the total discounted price of \$810.00 for the 2018-19 school year.

- L. *Be it resolved, based upon the recommendation of the Superintendent, to approve the renewal application to the State DOE for the use of temporary instructional space at Lincoln school for the 2018-19 school year: a temporary exterior trailer, and authorize the Administration to work with the county Superintendent's office to conduct a site visit prior to September, 1, 2018, if necessary.
- M. *Be it resolved, based upon the recommendation of the Superintendent, to approve a professional services contract with J and B Therapy, LLC, of Augusta, NJ, to provide Speech Therapy services for the 2018-19 school year at an hourly rate of \$82.00, for up to two (2) days per school week, as needed.
- N. *Be it resolved, based upon the recommendation of the Superintendent, to approve a subscription service of 10 individual FEA sessions, with NJPSA/FEA, of Monroe Township, NJ, to provide state mandated legal training for our district administrators, at a cost of \$1,100 (a 26% savings versus individual sessions), for the 2018-19 school year.
- O. *Be it resolved, based upon the recommendation of the Superintendent, to approve One-on-One Student Nursing Services Contract, if needed, for the 2018-19 school year, with Bayada Pediatrics, of Morris Plains, NJ, in the amount of \$60.00 per hour.
- P. *Be it resolved, based upon the recommendation of the Superintendent, to approve a renewal contract with CDW-G, of Vernon Hills, IL, to provide VMware Support and Subscription Production for the 2018-19 school year, utilizing NJPA contract number 100614#CDW Technology, in the amount of \$2,624.39.
- Q. *Be it resolved, based upon the recommendation of the Superintendent, to approve a renewal contract with CDW-G, of Vernon Hills, IL, to provide 67 Microsoft Desktop Education Licenses & Software Assurance packages, utilizing MRESC IFB 15/16-11 NJ State Approved Co-op Contract 65MCE in the amount of \$3,749.99 (\$55.97 each) and 24 Microsoft Windows Server Datacenter Edition - Licenses & Software Assurance packages, utilizing NJPA 100614#CDW Technology Catalog Award, in the amount of \$1,054.08 (\$43.92 each), for the 2018-19 school year.
- R. *Be it resolved, based upon the recommendation of the Superintendent, to approve J & B Therapy, LLC to perform up to 20 Speech Evaluations as needed by the Child Study Team at the rate of \$405.00 per evaluation for the 2018-19 school year.

13. *Personnel

- A. *Be it resolved, based upon the recommendation of the Superintendent, to regretfully accept the resignations of the following staff members effective June 30, 2018: **Tanya Fleming, Michael Scholtz** and **Betsy Vaccaro.**
- B. *Be it resolved, based upon the recommendation of the Superintendent, to regretfully accept the resignation of **Monica Dattoli** effective June 30, 2018.
- C. *Be it resolved, based upon the recommendation of the Superintendent, to approve up to 20 additional work days for Jamie Argenziano between July 1, 2018 and August 30, 2018 at a per diem rate based on salary, to be adjusted once negotiations are completed for the 2018-19 school year.
- D. *Be it resolved, based upon the recommendation of the Superintendent, to approve **Kenneth Marsh** as a returning summer custodian at a rate of \$9.50 per hour. Mr. Marsh will be employed for no more than 7.5 hours per day/5 days per week from June 26, 2018 through August 31, 2018.
- E. *Be it resolved, based upon the recommendation of the Superintendent, to approve **Anthony VanSaders** as a summer custodian at a rate of \$9.00 per hour. Mr. VanSaders will be employed for no more than 7.5 hours per day/5 days per week from June 26, 2018 through August 31, 2018.
- F. *Be it resolved, based upon the recommendation of the Superintendent, to approve **Matthew Walls** as a summer custodian at a rate of \$9.00 per hour. Mr. Walls will be employed for no more than 7.5 hours per day/5 days per week from June 26, 2018 through August 31, 2018.
- G. *Be it resolved, based upon the recommendation of the Superintendent, to approve **Dillon Connington** as a returning summer custodian at a rate of \$9.25 per hour. Mr. Connington will be employed for no more than 7.5 hours per day/5 days per week from June 26, 2018 through August 31, 2018.
- H. *Be it resolved, based upon the recommendation of the Superintendent, to approve **Kevin Putsky** as a summer custodian at a rate of \$9.00 per hour. Mr. Putsky will be employed for no more than 7.5 hours per day/5 days per week from June 26, 2018 through August 31, 2018.
- I. *Be it resolved, based upon the recommendation of the Superintendent, to approve **Ian Pelkey** as a summer custodian at a rate of \$9.00 per hour. Mr. Pelkey will be employed for no more than 7.5 hours per day/5 days per week from June 26, 2018 through August 31, 2018.

- J. * Be it resolved, based upon the recommendation of the Superintendent, to approve **Javier Velasquez** as a summer IT technician at a rate of \$10.00 per hour. Mr. Velasquez will be employed for no more than 7.5 hours per day/5 days per week from June 26, 2018 through August 31, 2018.
- K. *Be it resolved, based upon the recommendation of the Superintendent, to retroactively approve an employment contract for Cesar Sepulveda as a district custodian beginning on June 4, 2018 to June 30, 2018. Mr. Sepulveda will be placed on Step C-1 of the custodial guide at an annual salary rate of \$34,110.00 (to be prorated from hire date).
- L. *Be it resolved, based upon the recommendation of the Superintendent, to approve an employment contract for **Cesar Sepulveda** as a district custodian beginning on July 1, 2018 through June 30, 2019. Mr. Sepulveda will be placed on Step C-1 of the custodial guide at an annual salary rate of \$34,110.00, pending the completion of negotiations.
- M. *Be it resolved, based upon the recommendation of the Superintendent, to approve **Dylan McBride** as a returning summer custodian at a rate of \$9.25 per hour. Mr. McBride will be employed for no more than 7.5 hours per day/5 days per week from June 26, 2018 through August 31, 2018.
- N. *Be it resolved, based upon the recommendation of the Superintendent, to approve Courtney Hartnett, Heather Moriano and Denise Jacobus for the Kindergarten Boot Camp program at a rate of \$37.06 per hour as per RBEA Contract pending completion of Negotiations. The program will run from August 20-24, 2018 and be funded through Title I funding.
- O. *Be it resolved, based upon the recommendation of the Superintendent, to rescind the previous resolution approving **Daniele Ferrone** as the co-advisor of the Middle School Newspaper.
- P. *Be it resolved, based upon the recommendation of the Superintendent, to rescind the previous resolution approving **Maryann Medore** and **Tanya Fleming** as ESY Instructional Aides at Lincoln School.
- Q. *Be it resolved, based upon the recommendation of the Superintendent to approve the attached **Staff Assignment List** for the 2018-2019 school year.
- R. *Be it resolved, based upon the recommendation of the Superintendent, to approve the following **Extra Curricular advisors** for the 2018-19 school year:

Program	Advisor
Assistant Director of the Musical	Marianne Kopetz

Athletic Scheduler	Michael Onischuk
Boys Baseball	Michael Onischuk
Boys and Girls Cross Country	Michael Leahey
Boys Basketball	Michael Onischuk & Michael Leahey Shared stipend
Boys Soccer	Michael Onischuk
Cube Club	OPEN
Director of Musical/Drama Productions	Helen Love
Girls Basketball	Robert Longo
Girls Soccer	Aileen Schumacher
Girls Softball	Robert Longo
Jazz Band Director	Helen Love
Middle School Dean of Students	Cindy O'Brien & Michael Onischuk Shared stipend-funded through Title IV grant
National Junior Honor Society	Katelyn Sloan
Newspaper	Cindy O'Brien
Odyssey of the Mind	Charles Malaniak
SGO	Amy DeFelice
Solar Car Advisor	Melanie Byrne
Volleyball Club	Michael Onischuk & Michael Leahey Shared stipend
Yearbook	Cindy O'Brien
8th Grade Class Advisor	Amy DeFelice & Michael Leahey Shared stipend

S. *Be it resolved, based upon the recommendation of the Superintendent, to approve **Matthew Toohey** as a returning summer custodian at a rate of \$9.75 per hour. Mr. Toohey will be employed for no more than 7.5 hours per day/5 days per week from June 26, 2018 through August 31, 2018.

- T. *Be it resolved, based upon the recommendation of the Superintendent, to approve the summer employment of **Jennifer Marsh** and **Sarah Klein** as summer painters, as needed, but not to exceed 40 hours per week, at the hourly rate of \$15.00, for the summer of 2018.
- U. *Be it resolved, based upon the recommendation of the Superintendent, to approve **Marcy Rattay** as a returning summer custodian at a rate of \$12.00 per hour. Mrs. Rattay will be employed for no more than 7.5 hours per day/5 days per week from June 27, 2018 through August 31, 2018.
- V. *Be it resolved, based upon the recommendation of the Superintendent, to approve the following people to complete **curriculum writing** between June 27, 2018 through August 13, 2018 at a rate of \$37.06 per hour.

Name	Subject Area	Maximum Hours
Casandra Brodhecker	Gifted & Talented: K-3	20 hours
Casandra Brodhecker	Gifted & Talented: 4-8	25 hours
Aileen Schumacher	Technology/Coding: K-3	20 hours
Cecilia Isenberg	Technology/Coding: 4-8	25 hours
Cecilia Isenberg	Instrumental Music: 4-8	25 hours
Daniele Ferrone	Math: Grade 6	5 hours
Daniele Ferrone	Math Plus: Grade 6	5 hours
Daniele Ferrone	Algebra	5 hours
Diane Rounsaville	Library/Media: K-5	30 hours

W. *Be it resolved, based upon the recommendation of the Superintendent, to approve the following additional ESY positions for 2018:

Name	Position	Hours per Day	Days	Rate
Lisa Fonda	ESY Instructional Aide - Lincoln School	3.5	24	\$14.00/hour*
Kelly Carmona	ESY Instructional Aide - Lincoln School	3.5	24	\$14.00/hour*
Robin Heins	ESY Personal Aide - Extended day at Boro Kids Thomas Jefferson	2	29	\$14.77/hour*

Kerri lapicca	Substitute	TBD	TBD	\$45.00/day
Katelyn Dillon	Substitute	TBD	TBD	\$45.00/day
Maryann Medore	Substitute	TBD	TBD	\$45.00/day

14. General Comments from the Public (Agenda & Non-Agenda Items):

As per RBBOE Policy 0167, public participation shall be governed by the following rules:

- A. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
- B. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to not less than three minutes' duration;
- C. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard:
- D. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member: The presiding officer may:

Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy; Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;

Request any person to leave the meeting when that person does not observe reasonable decorum;

Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;

Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

District staff members may make a statement, except when the issue(s) or question(s) to be inquired about is subject to remediation by an existing alternate method and/or the administrative chain of command has been previously utilized. Meaning, staff members should contact their Principal, Business Administrator, or the Superintendent before bringing routine administrative/management questions/matters before the Board.

Please be respectful of the Board, Administration, Staff, Students, and all other Audience Members in attendance. Thank you.

15. Old Business

- A. Update on the Superintendent's Evaluation PROCESS for the 2017-18 SY.
- B. Adoption/Discussion of District and/or Board Goals for the 2018-19 School Year.

16. New Business

A. Mr. Tobias will provide a presentation concerning State Aid/School Funding Reform.

17. Next Meeting

Tuesday, July 17th, 2018; Executive/Closed Session at 6:30 pm with the Regular Public Meeting to begin at approximately 7:30 pm.

18. Executive Session

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing Negotiation matters, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of the private portion, the Board will reconvene in Public Session.

Moved By: Seconded By: Voice Vote:

19. Motion to Re-Enter Regular Meeting

Moved By: Seconded By: Voice Vote:

20. Motion to Adjourn

There being no further business before the Board, the meeting is hereby adjourned.

Moved By: Seconded By: Voice Vote:

Pursuant to PL 2015, Chapter 47 the Board intends to renew the following contracts previously awarded. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.:

Markovski Landscaping CDW-G Sophos Keyboard Consultants American Tutor

Nessy Reading Center Parette Somjen Architects LLC

Sussex County Trans Coop

ACES

Battelle Development Inventory Eval

Waste Management

Karl & Associates – Environ Svs

Morris County ESC

Pomptonian Food Service

Delta T Group – Nursing Subs

Simplex/Grinnel Fire Alarms

Handi-Lift Service Company

Duff & Phelps K12USA.COM

Cisco Umbrella CDW-G Internet Firewall

Safeware Cromebook Protection Hillmar

On Course, Inst. Data Base Pgm. Frontline Education (absence software)

Western Pest Services David Koenig, ABA Therapy

Speech Therapy Center Sage Day Boonton

Morris Hills RSD, Transportation Bayada Nurse sub services

Elissa Rael, PT Woodcock Johnson Testing Forms
Data Finch Technologies Follette School Solutions, Inc.
Dell Financial Services Ferraioli, Wielkotz, Cerullo & Cuva

Jeffrey A. Oster Private Investigators
Skylands Medical
Balken Risk Management
Sciarrillo Cornell, Merlino, et al.

Gaccione Pomaco, PC Scarinci Hollenbeck
Brown & Brown Benefit Advisors, Inc. Renaissance Learning

Mind Research Institute IKL Learning CDK Systems Sumdog Inc.

Membean Atlas Software Licenses
Rockaway Borough Council EnVisions 2.0 Math

Camp Hope Hand Over Hand Social Skills Pgm.

AFLAC R&L Payroll Services, Inc.
Rockaway Township Field Trips NJSchoolJobs.com
Strauss Esmay Associates Message Logix, Inc.
E-Rate Consulting J&B Therapy

E-Rate Consulting J&B Therapy
Elissa Rael, PT WebABLLS, Inc.

ROCKAWAY BOROUGH BOARD OF EDUCATION

AGENDA

JUNE 12, 2018

NJPSA/FEA Mandated Training Svs GCN Employee Training Module

NJESC Cooperative Bidding CDW-G Google Licenses

No Red Ink IEP Svs Office of Compliant Admin (COBRA)
EZ Lobby Mgt Svs Hand Over Hand - ABA Home Therapy

Q Interactive Testing Cerebral Palsy of Norther NJ
Brain POP Catapult Learning, LLC

PowerSchool, Inc. School Dude – Bldg Work Order System

Blackboard Connect Teaching Strategies

Chambers School Saint Clare's Behavioral Health Svs

Delta Education – Foss Kits Pear Deck, Inc.
Santander Bank, NA Horizon Health Care

Stewart Business Systems Hillmar, LLC.

E.Comm DataFinch Technologies

PG Chambers

Rockaway Borough Board of Education

Professional Development/Travel Expenditure Approval Requests:

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES	PURPOSE OF THE TRIP
Mike Klein	Purchasing Refresher/ Rutgers	7/14/18	\$278.00	CEU Requirement

Student Field Trip Approval Requests:

GRADE	TEACHERS	DATE	TIME DEPART/ RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
MD	Zangara	6/22/18	10:30am 11:30am	Aldi Foods/ Rockaway	5	4	\$0	To purchase items for school picnic.
5th Grade	Forte Sloane Capen	6/18/18	9:00am 1:30pm	Rockaway Bowling Lane Rockaway	75	4	\$0	To reward the 5th graders for the completion of LEAD. Also to promote positive choices and decision making with their peers.

ROCKAWAY BOROUGH PUBLIC SCHOOLS 2018-2019 STAFF ASSIGNMENTS

LINCOLN SCHOOL

ADMINISTRATION

Superintendent of Schools	Phyllis Alpaugh
Secretary to the Superintendent	Sally Ascoli
Business Administrator	William Stepka
Payroll	Nancy Beiermeister
Accounts Payable	Sandra Patamia
Supervisor of Buildings and Grounds	Michael Klein
Supervisor of Curriculum and Instruction	Jamie Argenziano
Assistant to Maintenance Supervisor	Timothy Yobs
Technology Coordinator	Shaun Reyes

SPECIAL SERVICES

Special Service Supervisor	Marie Giantomasi(MH)
Learning Consultant	Stephanie Dzikowski (MH)
Learning Consultant	Leslie Mozulay (MH)
Special Services Secretary	Nora Amato
Psychologist	Stacy McCoy (MH)
Psychologist	Brooke Hanenberg (MH)
Social Worker	Armi Clancy (MH)
Speech & Language Therapist	Lisbeth Schnurman
Occupational Therapist	Christine Matrisciano
Behavior Specialist	(contracted)

(MH) - indicates Morris Hills employee, as per Shared Service Agreement

LINCOLN/THOMAS JEFFERSON SCHOOL

Art	Cecilia Isenbera
Bus Driver	9
Bus Driver	
ESL	Jerelyn Hurley
ESL	Open
Gifted and Talented	Casandra Brodhecker
Health/Physical Education	Michael Onischuk
Media Specialist	Diane Rounsaville
Reading Specialist	Jennifer Marsh
Vocal Music	Marianne Kopetz

Principal	Milissa Dachisen
Principal's Secretary	Kimberly Stockstill
Nurse	Denise Jacobus
Preschool	Mary Leslie
Kindergarten	Heather Moriano
Kindergarten	Courtney Hartnett
Kindergarten	Elizabeth Hickman
Grade 1	Joanne Parent
Grade 1	Sarah Orr
Grade 1	Dorothea Yobs
Grade 2	Open
Grade 2	Maryanne Medore
Grade 2	Mihaela Tuluca
Grade 3	Sharon Izzo
Grade 3	
Grade 3	
Resource Center	Carol Coulther
Resource Center	
PALS	Jennifer Panzica
Multiple Disabilities	
Basic Skills	
Basic Skills/Keyboarding	
Guidance Counselor	Open
Physical Education	
Reading Recovery/Literacy Groups	
World Language	
Custodian	
Custodian (evening)	Cesar Sepulveda

THOMAS JEFFERSON SCHOOL

Principal	
Principal's Secretary	
Auxiliary Secretary	Jennifer Vogelezang
Nurse	Linda Savercool
Grade 4 Science/Social Studies	Kimberly Blackadar
Grade 4 Math	Kellianne Fowler
Grade 4 LAL	
Grade 5 LAL	Katelyn Sloane
Grade 5 Math	Catherine Forte
Grade 6 LAL	Monica Fleming
Grade 6 Math	Joseph Corbo
Grade 5/6 Social Studies	Christine Capen
Grade 5/6 Science	Heather DenHeyer
Grade 7 LAL	Michael Leahey
Grade 7 Math	Jenna Schreck
Grade 8 LAL	Cynthia O'Brien
Grade 8 Math	Daniele Ferrone
Grade 7/8 Social Studies	Amy DeFelice
Grade 7/8 Science	
Guidance Counselor	Open
Language Learning Disabilities	Morgan Abrams
Multiple Disabilities	
Resource Center	Nicole DiLizia
Resource Center	
Resource Center	Laurie McGill
Resource Center	Open
Resource Center	
Resource Center	,
Technology	
World Language	
Instrumental Music	
Physical Education	
Custodian	3
Custodian (evening)	
Custodian (evening p/t)	
Custodian (evening p/t)	

ROCKAWAY BOROUGH PUBLIC SCHOOLS 2018-2019 STAFF ASSIGNMENTS

DISTRICT AIDES

Personal/Instructional Aide	Daniela Bubba Jeffrey Burke
Personal/Instructional Aide	Kristy Centi
Personal/Instructional Aide	Katelyn Dillon
Lunchroom/Playground Aide	Erika Donker
Personal/Instructional Aide	Yasmin Elhendy
Bus/Lunchroom/Playground Aide	Karen Fitzgerald
Personal/Instructional Aide	Lisa Fonda
Personal/Instructional Aide	Eileen Garbarini
Bus Aide	
Instructional Aide	
Personal/Bus Aide	
Instructional Aide	
Personal Aide	
Personal Aide	Robin Heins
Personal/Instructional Aide	Judith Julian
Personal/Instructional Aide	
Personal/Instructional Aide	
Personal/Instructional Aide	
Personal Aide	
Personal Aide	
Lunchroom/Playground Aide	Sharon Lowry
Personal/Bus Aide	
Personal Aide	Julie McBride
Instructional/Personal Aide	Meghan Murphy
Instructional Aide	
Instructional Aide	Judy O'Hara
Personal Aide/Instructional Aide	Brittani Oschmann
Lunchroom/Playground Aide	
Personal Aide	Catherine Quirke
Lunchroom/Playground Aide	Marcy Rattay
Personal/Instructional Aide	Megan Reilly
Personal Aide	Jackie Rial
Lunchroom/Playground Aide	Patricia Rolph
Lunchroom/Playground Aide	
Instructional Aide	Jean Swanick
Personal/Instructional Aide	
Instructional Aide	Eileen Weidanz

Rockaway Borough School District | 2018-2019 CALENDAR

28 - New Staff Report 29 - New Staff Report 30 - Staff Report 31 - Staff Report

Staff: 2 Students: 0

AUGUST '18 S M T W Th F S 1 2 4 8 9 10 11 6 12 13 14 15 16 17 18 20 21 22 19 23 24 25 26 27 28 29 30 31

FEBRUARY '19 S M T W Th F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 23 24

18 & 19: School Closed. Winter Break

Staff: 18 Students: 18

3: Labor Day- School Closed

4: Students First Day

Staff: 19 Students: 19

Staff: 23

Students: 22

SEPTEMBER '18								
S	M	T	W	Th	F	S		
						1		
2	3	4	5	6	7	8		
9	10	11	12	13	14	15		
16	17	18	19	20	21	22		
23	24	25	26	27	28	29		
30								

MARCH '19 M T W Th F S 1 2 9 8 11 12 13 14 15 16 10 17 18 19 20 21 22 23 25 26 27 28 24 29 30 31

6-8: Early Dismissal- 1:00pm for **Parent Conferences**

Staff: 21 Students: 21

8: School Closed. Columbus Day Staff PD

OCTOBER '18 M T W Th F 2 3 4 5 6 1 9 10 11 12 13 15 16 17 18 19 20 14 22 23 24 25 26 27 21 28 29 30 31

APRIL '19 T W Th F S M 3 4 5 9 13 10 11 12 14 15 16 17 **18 19** 20 22 23 24 25 26 21 27 28 29 30

18: Early Dismissal- 1:00pm 19-26: School Closed. Spring **Break**

*At the Boards discretion Spring Break may be adjusted to accommodate emergency closing days starting with April 26 & working backwards.

Staff:16 Students: 16

8-9: School Closed, NJEA Convention

16, 19, 20: Early Dismissal-1:00pm for Parent Conferences 21: Early Dismissal 22-23: School Closed. Thanksgiving Break

Staff:18 Students: 18

NOVEMBER '18								
S	М	T	W	Th	F	S		
				1	2	3		
4	5	6	7	8	9	10		
11	12	13	14	15	16	17		
18	19	20	21	22	23	24		
25	26	27	28	29	30			

MAY '19 T W Th F 1 2 3 4 8 9 10 11 13 14 15 16 17 18 12 19 20 21 22 23 24 25 26 27 28 29 30 31

27: School Closed. Memorial Day

Staff: 22 Students: 22

21: Early Dismissal- 1:00pm 24-31: School Closed- Holiday Break

Staff: 15 Students: 15

DECEMBER '18									
S	M	T	W	Th	F	S			
						1			
2	3	4	5	6	7	8			
9	10	11	12	13	14	15			
16	17			20		22			
23	24	25	26	27	28	29			
30	31								

JUNE '19 Т W Th F S M S 1 4 5 8 9 10 11 12 13 14 15 16 17 18 **19 20** 21 22 25 26 27 23 24 28 29

19: Early Dismissal- 1:00pm. Tentative Last Day of School for Students 20: Tentative Last Day of School

for Staff. 1:00pm dismissal

If days are not used, they will be added back

This calendar is subject to change based

Staff: 13 Students: 13

on need

1:00 dismissal

at the Board's discretion

1: School Closed New Year's Day

21: School Closed. MLK Day/ Staff PD

Staff: 22 Students: 21

	JANUARY '19										
S	M	T	W	Th	F	S					
		1	2	3	4	5					
6	7	8	9	10	11	12					
13	14	15	16	17	18	19					
20	21	22	23	24	25	26					
27	28	29	30	31							

Calendar includes 5 snow days. At the Boards discretion, if additional snow days are required, additional days may cause the school year to be extended in June or they may be taken from Spring Break starting with April 26 and going backward.

(Other possibilities may be considered).

Total Staff Days: 190 **Total Student Days: 185**

School Closed

EMERGENCY SCHOOL CLOSING INFORMATION www.rockboro.org - K12 Alerts - News 12 NJ - WABC-TV - Facebook