

Rockaway Borough Board of Education

REGULAR MEETING MINUTES

Thomas Jefferson School Cafeteria

95 East Main Street, Rockaway, NJ 07866

Wednesday, January 10, 2018

Public Business Meeting: Immediately After Reorg Meeting

ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.

1. Call To Order

The meeting was called to order at 7:28p.m., by Mrs. Christa Smith, Board President, by reading the following announcement to those present:

“In accordance with the Open Public Meetings Act, the Rockaway Borough Board of Education has provided adequate written notice of the time, date and place of this meeting to the Daily Record and the Citizen newspapers.”

The Pledge of Allegiance was then held . . .

2. Roll Call

BOARD MEMBERS PRESENT: All Five (5): Mrs. Sarah Concannon, Mrs. Colleen Grow, Mrs. Linda McGovern, Mr. Jeff Tobias and Mrs. Christa Smith, Board President.

BOARD MEMBERS ABSENT: None (0)

ADMINISTRATION PRESENT: Mrs. Phyllis Alpaugh, Superintendent of Schools, and Mr. William Stepka, School Business Admin/Board Secretary

OTHERS PRESENT: Approximately 10 members of the public and school administrators.

3. Comments from the Public On Agenda Items Only, if any

There was none at this time.

4. Superintendent's Topics

- A. Principals' Reports – Ms. Dachisen & Mr. Waxman Read their reports.
- B. Curriculum Report – Mrs. Argenziano read her report.
- C. Technology Report – Mrs. Alpaugh read Mr. Reyes' report.
- D. Facilities Report – Mr. Stepka read Mr. Klein's report.
- E. Special Reports – Mrs. Alpaugh gave special thanks to the Rockaway Borough Department of Public Works (DPW) for helping us to clear the parking lots during the recent snow storms. She also thanked (an) anonymous donor(s) who, shortly before the Winter Break, came to the Business Office and voluntarily paid-off a majority of outstanding balances due on several children's cafeteria accounts as a way to “pay-it-forward and help those in need during this holiday season.

5. Committee Reports

- A. Education Committee – No report at this time.
- B. Human Resources Committee – No report at this time.
- C. Operations Committee – No report at this time.

6. Meeting Minutes

- A. **Be it resolved* that the following Meeting Minutes be approved:

December 12, 2017 Regular & Executive Session

| | | | |
|-------------------------------------|------------|------------------------|----------------|
| Moved By: Mrs. Concannon | | Seconded By: Mrs. Grow | |
| Board Member Roll Call Vote: | Aye | Nay | Abstain |
| Mrs. Sarah Concannon | Aye | | |
| Mrs. Colleen Grow | Aye | | |
| Mrs. Linda McGovern | | | Abstain |
| Mrs. Christa Smith | Aye | | |
| Mr. Jeffrey Tobias | | | Abstain |

The resolution to accept & approve the minutes was approved.

7. Consent Agenda: (*Finance, Policy, Curriculum, and Personnel)

- A. *Be it resolved* by the Rockaway Borough Board of Education to make all items, listed below, designated with an asterisk (*) be part of the consent agenda and be approved:

| | | | |
|-------------------------------------|------------|------------------------|----------------|
| *All Moved By: Mrs. Concannon | | Seconded By: Mrs. Grow | |
| Board Member Roll Call Vote: | Aye | Nay | Abstain |
| Mrs. Sarah Concannon | Aye | | |
| Mrs. Colleen Grow | Aye | | |
| Mrs. Linda McGovern | Aye | | |
| Mrs. Christa Smith | Aye | | |
| Mr. Jeffrey Tobias | Aye | | |

All Consent Agenda resolutions were unanimously approved.

8. *Finance

- A. **Be it resolved*, based on the recommendation of the Business Administrator, to approve the manifest of Bills & Claims List from the Finance Committee as follows, which is on file in the Business Administrator's Office:

December 13, 2017 – January 10, 2018: \$713,140.12

- B. **Be it resolved* to approve the services of Advanced Safety, LLC, of Morris Plains, NJ, to provide the annual mandated on-site training for Paraprofessionals and Crossing Guards on Monday, January 15, 2018 at a fee of \$250.00.

9. ***Policy**

A. **Be it resolved*, to accept the Superintendent’s Harassment, Intimidation and Bullying decision dated _____ for incident numbers _____ through _____.

THERE WAS NONE AT THIS TIME.

B. **Be it resolved*, to approve the Second and Final reading of the following policies and regulations:

| | Code | Policy/Regulation Title | Reason for Adoption |
|---|--------|--|---------------------|
| P | 2700 | Services to Nonpublic School Students | Revised |
| P | 7100 | Long-Range Facilities Planning | Revised |
| R | 7100 | Long-Range Facilities Planning | Revised |
| P | 7101 | Educational Adequacy of Capital Projects | Revised |
| R | 7101 | Educational Adequacy of Capital Projects | Revised |
| P | 7102 | Site Selection and Acquisition | Revised |
| R | 7102 | Site Selection and Acquisition | New |
| P | 7130 | School Closing | Revised |
| P | 7300 | Disposition of Property | Revised |
| R | 7300.1 | Disposition of Instructional Property | Abolished |
| R | 7300.2 | Disposition of Land | Revised |
| R | 7300.3 | Disposition of Personal Property | Revised |
| R | 7300.4 | Disposition of Federal Property | Revised |

10. ***Curriculum**

- A. **Be it resolved*, based on the recommendation of the Superintendent, to approve the attached list of Professional Development/Travel Expenditure requests.
- B. **Be it resolved*, based on the recommendation of the Superintendent, to approve the attached list of Field Trip Requests. (NONE REQUESTED AT THIS TIME.)
- C. **Be it resolved* to approve the purchase of 190 units of the software program “Go Guardian” at \$15.90 each from CDW-G to filter website content on the 1:1 Chrome book Initiative computers while they are being used off-site. Total purchase: \$3,021.00.

11. ***Personnel**

- A. **Be it resolved*, based on the recommendation of the Superintendent, to **rescind the approval of Aaron Serano** as District custodian for the 2017-2018 school year.

12. **General Comments from the Public (Agenda & Non-Agenda Items):**

Mr. Tony Gebbia, resident, welcomed the new Board members and their new Board Secretary, Mr. Stepka. He also asked about the status of the Board maybe purchasing Washington and/or Park Lake School. Mrs. Alpaugh stated that the Board is no longer considering it.

Mrs. Jerelyn Hurley, Rockaway Borough Education Association (RBEA) Co-President, inquired of Administration as to when the full-time evening vacant custodial position was going to be filled. Mrs. Alpaugh stated that we are still looking for qualified applicants.

13. **Old Business**

There was none at this time.

14. **New Business**

There was none at this time.

15. **Next Meeting**

Tuesday, January 30th, 2018, Public Portion to begin at approximately 7:30 pm.

16. **Motion to enter Executive Session: 7:55 pm**

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing a legal matter; the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of the private portion, the Board will reconvene in Public Session.

NO FORMAL ACTION WILL BE TAKEN

Moved By: Mrs. Concannon Seconded By: Mrs. Grow Voice Vote: All Ayes

17. **Motion to Reconvene to Public Session: 8:58 pm**

Moved By: Mr. Tobias

Seconded By: Mrs. Grow

Voice Vote: All Ayes

18. **Motion to Adjourn: 8:58 pm**

There being no further business before the Board, the meeting was adjourned.

Moved By: Mr. Tobias

Seconded By: Mrs. Grow

Voice Vote: All Ayes

Respectfully submitted,

Mr. William Stepka, RSBA
Secretary of the Board of Education/
School District Business Administrator

Rockaway Borough Board of Education

Professional Development/Travel Expenditure Approval Requests: January 10, 2018

| NAME | WORKSHOP TITLE & DESTINATION | DATES | FEES | PURPOSE OF THE TRIP |
|----------|--------------------------------|---------|------|--|
| DenHeyer | Science Teacher Exchange/ MHHS | 2/15/18 | \$0 | Allows observation of high school science classes which will help improve fluidity between middle school and high school |

Student Field Trip Approval Requests: January 10, 2018

| GRADE | TEACHERS | DATE | TIME DEPART/ RETURN | DESTINATION | # OF STUDENTS | # OF ADULTS | COST PER STUDENT | REASON FOR TRIP |
|-------|----------|------|------------------------|-------------|---------------|-------------|------------------|-----------------|
| NONE | AT THIS | TIME | | | | | | |

The above **Professional Development/Travel Expenditure & Student Field Trips** were approved by the Board of Education on: