

Rockaway Borough Board of Education

REGULAR MEETING MINUTES

Thomas Jefferson School Cafeteria, 95 East Main Street, Rockaway, NJ 07866

Tuesday, January 28, 2020

Workshop Session: 6:30 PM/Executive Session (Private): 7:30 PM

Regular Monthly Business Meeting: Approx. 8:00 PM

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ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.

1. Call To Order

The meeting was called to order at 6:31 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement to those present:

"In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date and place thereof advertised in The Citizen newspaper, posted on our website and at town hall. Official Board actions will be taken after the Workshop Session concludes."

2. Board Member Roll Call: 4 out of 5 present

Mrs. Linda McGovern, VP - Present

Elected 2017 Board Member to 1st Term (full 3-year term runs to Dec. 31, 2020)

Mrs. Alexis Piombino - Present

Elected 2018 Board Member to 1st Term (full 3-year term runs to Dec. 31, 2021)

Mrs. Christa Smith, President - Present

Elected 2019 Board Member to 7th Term (full 3-year term runs to Dec. 31, 2022)

Mr. Jeffrey Tobias – Not Present

Elected 2017 Board Member to 1st Term (full 3-year term runs to Dec. 31, 2020)

Mrs. Karen Walter - Present

Elected 2018 Board Member to 1st Term (full 3-year term runs to Dec. 31, 2021)

Mrs. Phyllis Alpaugh, Superintendent of Schools - Present

Appointed 2017 Chief School Administrator & Non-Voting Board Member (CSA/Supt)

Mr. William Stepka, SBA/Bd. Sec. - Present

Appointed 2017 District Business Administrator & Secretary of the Board (BA)

Mr. Stepka then Declared a Board Quorum was present.

***The Pledge of Allegiance was then held with 4 administrators,
4 teachers and 1 member of the public present.***

3. 6:30 PM APPROX: Workshop Session

The Board and Administration reviewed and discussed the Admin/Sup monthly reports and other recommendations for approval listed on the Agenda.

A. Administrator & Supervisor Monthly Reports:

- | | |
|--|--|
| 1. Lincoln Principal's Report: | Ms. Dachisen |
| 2. Thomas Jefferson Principal's Report: | Mr. Waxman |
| 3. Curriculum & Instruction Supervisor's Report: | Mrs. Argenziano – read by Mrs. Alpaugh |
| 4. Building & Grounds Supervisor's Report: | Mr. Klein |
| 5. Technology Supervisor's Report: | Mr. Reyes |

B. Other Items for Review & Discussion:

1. Completed Board member assignments for Liaisons (see Old Business, Item #19)
2. Vespa Kindergarten Trailer relocation in August of 2020 (to start Lincoln addition).

4. 7:25 PM: Motion to Adjourn Workshop and Enter Exec Session

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of attorney/client privileged matters relating to the architect's contract for referendum projects, a student HIB decision, and a personnel matter pertaining to a paraprofessional, the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of the Private portion, the Board will reconvene in Public Session at approximately 8:00 pm or earlier.

Moved by: Mrs. Walter Seconded by: Mrs. Piombino Voice Vote: All Ayes

5. 7:55 PM: Motion to Adjourn Exec Session and Begin Regular Meeting

Moved by: Mrs. Piombino Seconded by: Mrs. Walter Voice Vote: All Ayes

There were now 35 members of the public and staff members present.

6. Spotlight on Rams:

Presentation of Governor's Educator of the Year Awards

Mrs. Alpaugh, Ms. Dachisen & Mr. Waxman handed certificates to the staff present.

The Board of Education recognized the following district educators and staff members:

- **Sharon Izzo**, *Lincoln School Teacher Nominee for GEOY Award*
- **Carol Leonard**, *Lincoln School Educational Support Award Recipient*

- **Elizabeth Hickman**, *Lincoln School Teacher Nominee Honorable Mention*
- **Sarah Orr**, *Lincoln School Teacher Nominee Honorable Mention*
- **Mihaela Tuluca**, *Lincoln School Teacher Nominee Honorable Mention*

- **Cynthia O'Brien**, *Thomas Jefferson Teacher Nominee for GEOY Award*
- **Robin Heins**, *Thomas Jefferson Educational Support Award Recipient*

- **Christine Capen**, *Thomas Jefferson Teacher Nominee Honorable Mention*
- **Janet Dobbs**, *Thomas Jefferson Teacher Nominee Honorable Mention*

- **Kellianne Fowler**, *Thomas Jefferson Teacher Nominee Honorable Mention*
- **Michael Onischuk**, *Thomas Jefferson Teacher Nominee Honorable Mention*
- **Alexa Barbaone**, *Thomas Jefferson Educational Support Honorable Mention*
- **Joseph Basile**, *Thomas Jefferson Educational Support Honorable Mention*
- **Sarah Klein**, *Thomas Jefferson Educational Support Honorable Mention*
- **Christine Matrisciano**, *Thomas Jefferson Educational Support Honorable Mention*
- **Meghan Murphy**, *Thomas Jefferson Educational Support Honorable Mention*
- **Linda Savercool**, *Thomas Jefferson Educational Support Honorable Mention*
- **Dana Vissers**, *Thomas Jefferson Educational Support Honorable Mention*

7. Board of Education Members Recognition Month

- A.** Mrs. Alpaugh gave certificates to each Board member, thanked them for their service and read the following resolution:

WHEREAS, The New Jersey School Boards Association has declared January 2020 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Rockaway Borough Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Rockaway Borough Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Rockaway Borough Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2020 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Rockaway Borough Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children's education.

8. Public Comment No. 1 on Agenda Items ONLY

- A. There was none at this time from any of the 6 teachers and 1 member of the public.

9. Facilities Renovation Referendum II: Status Update #4 **New Items in RED****A. Ref Milestones:**

- 1) **September 24, 2019:** Referendum II Passes: YES: 649 NO: 442 Approved by 207 votes.
- 2) **Oct/Nov/Dec 2019:**
 - a) "Arch/Admin Team" formed (aka "The A Team"): Supt, BA, Sup of B&G, B&G Asst, and Architects, and will meet at least monthly throughout the entire schedule, and more if/as needed. All Board members are ad-hoc members and invited to attend as desired, with no more than two (2) attending at any one time. The Board also reserves the ongoing right to request all participants involved in the referendum to attend night Board meetings, when deemed necessary and appropriate by the Board and/or the Supt & BA.
 - b) BA & Financial Advisors consult to establish optimum time & method to market bonds.
 - c) Architect to conduct school field site surveys, soil borings, test pits, utility mark outs and related work to confirm details of projects to be undertaken.
 - d) Board approves services of Construction Attorney, at an hourly rate, to be utilized as needed.
 - e) Board approves "Reimbursement Resolution" to pay for upcoming "soft costs" before Bonds are sold.
- 3) **Dec/Jan/Feb 2020:**
 - a) Architect, in conjunction with A Team, to prepare the bid specifications.
 - b) Final review of Architect's Bid Documents/Packets conducted by Board's Construction Attorney & BA.
 - c) Apply to and receive Local Finance Board approval for issuance of school district debt (Jan 8)
 - d) BA to advertise the bids "on the street" for at least 10 calendar days.
 - e) **Roof Bids Advertised Fri, Jan 10, 2020.**
 - f) **Lavs & TJ Vestibule Bids Advertised Fri, Jan 17, 2020.**
 - g) **Contractor Walk thru meeting; Wed, Jan 22, 2 & 3 pm for Roof & Lav/Vestibule Bids.**
 - h) **Early March:** Issue \$12,480,000 in General School Obligation Bonds.
 - i) **March 4th:** Market and sell Bonds to secure cash to fund payment of building projects.
 - j) BA to formally receive, publicly open and read aloud all bid prices by each contractor who submitted bids: **Thursday, February 13, Open Roof Bids (11a) & Lav/Vestibule Bids (11:30a).**
 - k) BA to inform State Department of Education of debt service payments required for the 2020-21 school year and beyond to secure state funding dollars as previously agreed to. Debt service payments will begin approximately 6 months after closing on the sale and will continue for 20 years.
 - l) BA to transfer idle funds into allowable investment programs to maximize interest yield.
- 4) **March/April 2020:**
 - a) BA, Architect and Construction Attorney review apparent winning bids to ensure they are in compliance with all bid specifications and contain all legally required bid documentation.
 - b) A Team ensures all apparent winning bids are within budget and recommends awarding of most responsive and compliant bids.
 - c) **Board awards Roofing & Lavs/Vestibule Contracts at Feb 25th or March 18th meeting.**
 - d) **Lincoln New Addition Bid to be advertised in Feb/March.**
 - e) **Lincoln HVAC Bid to be advertised in Feb/March.**
- 5) **April/May 2020:**
 - a) Board to formally award contracts to the recommended contractors/companies.
 - b) BA to secure "Builder's Risk" insurance policy in sufficient levels to protect the district's interests.

6) April/May/June 2020:

- a) Contractors to order materials needed and mobilize and prepare to begin projects on time.

7) June 22, 2020 (Monday)

- a) Official Groundbreaking Ceremonies.

8) Summer of 2020:

- a) Projects to be undertaken:

- i) Lincoln School: Demo, remove & install new boilers, pumps, piping (removal of asbestos as needed), classroom unit ventilators, gym ceiling replacement & gym rooftop unit ventilator, new roof.
- ii) Lincoln Addition: August 1, 2020 (after ESY concludes): Move trailer, begin construction of 3 classroom addition with new main office (to be cordoned off and will continue throughout the upcoming 20-21 school year).
- iii) Thomas Jefferson: Renovate existing restrooms for boys, girls and staff, install new security vestibule in main entrance, replace selected roofs.

9) Winter/Spring 2021:

- a) Repeat all Bid Specifications, advertisement, review and award procedures as stated above. (Milestones 4, 5, and 6).
- b) BA to increase "Builders Risk" insurance plan coverage as driven by awarded contract costs.

10) Summer of 2021:

- a) Projects to be undertaken:

- i) Lincoln School: replace exterior fire escape, restroom renovations, electrical panel upgrade, IT closet moved, classroom & cafeteria ceiling repair & abatement, new interior LED lighting, plaster repair.
- ii) Lincoln Addition: August 1, 2021 Completion of 3 new classroom addition including new main office and security vestibule; furnish & occupy during the month of August to be ready for the 1st day of school & final removal of trailers after 14 years!
- iii) Thomas Jefferson: Demo, remove & install new boilers, pumps, piping (removal of asbestos as needed), classroom unit ventilators, hot water heater replacement, electrical panel upgrade, cafeteria & gym rooftop unit ventilator replacement, copper piping replacement, and asbestos tile removal & install new VCT.

11) August 31, 2021:

- a) Physical completion of ALL Projects and then, during the fall, the Architect completes "punch list items" and contractors are issued final payments. 9/1/21: Lincoln Addition Opening Ceremonies!
- b) Fall of 2021: final projects punch lists completed and final contractor payments by 11/15/21.

B. Update on latest Referendum Items being worked on/up for approval:

1. Mr. Stepka elaborated on the **new items** in **Red** above.
2. He then further explained about the Bond Sale resolution up for approval tonight.
3. He also explained the recommendation for an award of roof asbestos removal specs for Karl Environmental.
4. Then he finally gave an update on approval of Parette Somjen Architects contract for the Referendum Projects.
5. He stated that the sky-lights in the corridors of TJ are being eliminated with the roof job to have less areas of potential leaks. At Principal Waxman's request, Mr. Klein stated that we could put battery powered emergency lights in the hallways in the near future.

10. Superintendent's Report (Supt) - Mrs. Alpaugh

- A. Legislative Report – Updates on: Alyssa's Law, Depression Screening, Family Leave Bill
- B. Upcoming Events – Family Coding Night at TJ.
- C. Special Report – B&Gs Basketball teams into playoffs, County Supt visit on Feb. 12
Presentation of **Student Safety Data System Report (SSDS)** for the period of July 1, 2019-December 31, 2019. Motion to accept report:

Moved By: Mrs. McGovern Seconded By: Mrs. Walter Voice Vote: All Ayes

D. Enrollment Report

Grade Level & School	Students June 30, 2019	Students Jan 1, 2020	Diff	Sections (Classes)	Avg Class Size
Preschool - Lincoln	27	25	-2	2	12
Kindergarten - Lincoln	62	62	0	3	20
Grade 1 - Lincoln	46	58	12	3	20
Grade 2 - Lincoln	62	46	-16	3	16
Grade 3 - Lincoln	54	61	7	3	21
Total Lincoln School:	251	252	1	14	18
Grade 4 - TJ	51	53	2	3	18
Grade 5 - TJ	50	52	2	3	17
Grade 6 - TJ	72	51	-21	3	17
Grade 7 - TJ	69	72	3	3	24
Grade 8 - TJ	67	69	2	3	23
Total Thomas Jefferson:	309	297	-12	15	20
Special Ed Out-of-District:	5	6	1	-	-
Resident Students:	565	549	-16	29	19
Charter/Choice Schs Out:	5	6	1	-	-
Spec. Ed Tuition Incoming:	4	6	2	-	-
Total Students:	574	561	-13	-	-

11. Business Administrator/Board Secretary's Report (BA) - Mr. Stepka

- A. Board Correspondence: Received(R)/Sent(S) since our last meeting:
 - 1. There was none at this time.
- B. District Financial Update: as of December, highlighting special education student costs.
- C. Budget Development Update for 2020-21.

12. Meeting Minutes

- A. Be it resolved, based upon the recommendation of the Business Administrator/Board Secretary, that the following Meeting Minutes be approved and accepted:
1. December 17, 2019 Workshop, Regular and Executive (1) Sessions.
 2. January 7, 2020 Organizational Meeting.

13. Finance

- A. Be it resolved, based upon the recommendation of the BA, to approve the manifest of Payrolls and Bills & Claims List, which is on file in the Business Administrator's Office:

1. Bills & Claims List: Dec 18 to Jan 28: \$806,682.50

- B. Be it resolved, based upon the recommendation of the BA, to approve and accept the Budgetary Transfer Report for the month of December of 2019.

- C. Be it resolved, based upon the recommendation of the BA, to accept and approve the Board Secretary's Financial Report for the month of December of 2019.

*I hereby certify, pursuant to NJAC 6A:23A2.3(e), that as of December 31, 2019, no budgetary line item has been over-expended in violation of NJAC 6:23-2.11(a).
William Stepka, RSBA-School Business Admin/Board Secretary.*

- D. Be it resolved, based upon the recommendation of the BA, to accept and approve the Treasurer of School Monies Financial Report for the month of December of 2019.

- E. Be it resolved, based upon the recommendations of the Supt and BA, to accept and approve amendments to the 2019-20 Federal ESSA (Every Student Succeeds Act) Grant to account and allocate for carry-over funds from the 2018-19 ESSA Grant as follows: Title I \$26,723, Title IIA \$65, Title III- Immigrant \$1,205, and Title IV \$6,800 and authorize the administration to allocate these funds in accordance with grant guidelines in the 2019-20 grants.

- F. Be it resolved, based upon the recommendation of the BA, to accept and approve a three (3) year renewal contract with E-Rate Consulting, Inc. of Montclair, NJ, to provide consulting services for the Federal E-Rate Program, effective January 28, 2020 to June 30, 2022, at a cost of \$1,500 for Category 1 filings, 3% for Category 2 filings, and a flat fee of \$5,000 for self-provisioned or dark fiber network filings, and other terms and conditions as per the "Consulting Agreement - NJSBA Procurement Number E-8801-ACES -CPS."

We have only needed to pay for Category 1 filings in the past for just \$1,500. We didn't need to utilize any other category filings previously.

14. Referendum Action Items

- A.** Be it resolved, based upon the recommendations of the Supt, BA & Bond Counsel, to approve & adopt the following resolution pertaining to a duly authorized School Bond Sale:

RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED \$12,480,000 SCHOOL BONDS OF THE BOARD OF EDUCATION OF THE BOROUGH OF ROCKAWAY IN THE COUNTY OF MORRIS, NEW JERSEY TO THE MORRIS COUNTY IMPROVEMENT AUTHORITY, DETERMINING THE FORM AND OTHER DETAILS THEREOF, AND AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS AND OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, the Morris County Improvement Authority (including any successors and assigns, the "Authority") has been duly created by resolution no. 42 entitled "Resolution of the Board of Chosen Freeholders of Morris County, New Jersey Creating the Morris County Improvement Authority" duly adopted by the Board of Chosen Freeholders (the "Board of Freeholders") of the County of Morris (the "County") in the State of New Jersey (the "State") on April 10, 2002 as a public body corporate and politic of the State pursuant to and in accordance with the county improvement authorities law, constituting Chapter 183 of the Pamphlet Laws of 1960 of the State, and the acts amendatory thereof and supplemental thereto (the "Act") and other applicable law; and

WHEREAS, the Authority is authorized by law to finance public facilities through the acquisition of debt, including without limitation the general obligation school district bonds authorized by the hereinafter defined Board Proposal to be issued in an aggregate principal amount not to exceed \$12,480,000 (the "Board Bond" or the "Board Bonds") of The Board of Education of the Borough of Rockaway in the County of Morris, New Jersey (the "Board"); and

WHEREAS, the Board Bond will be issued pursuant to proposals adopted by the Board on June 18, 2019 and approved by the legal voters of such school district on September 24, 2019 (the "Board Proposal") and this resolution of the Board authorizing the issuance by the Board and the sale to the Authority of the Board Bond (the "Board Bond Resolution") in accordance with N.J.S.A. 18A:24-1 *et seq.* (the "School Bond Law") and other applicable law; and

WHEREAS, the Authority intends to finance a portion of the construction, renovation and installation of school facilities improvements that were the subject of the Board Proposal (the "Board Project") in accordance with an agreement (the "Local Bond Purchase Agreement") with the Board evidencing the purchase by the Authority of the Board Bond; and

WHEREAS, the Authority intends to issue bonds (the "Bonds") to: (i) finance a portion of the Board Project, and (ii) finance the costs of issuing the Bonds (the "2020 Authority Project"); and

WHEREAS, the Bonds will be issued pursuant to the terms of the Authority's bond resolution entitled "Resolution Authorizing the Issuance of County-Guaranteed Governmental Loan Revenue Bonds, Series 2020 (Rockaway Board of Education Project) of the Morris County Improvement Authority and Determining Other Matters Related Thereto" (the "Bond Resolution"), the Act and other applicable law; and

WHEREAS, pursuant to the terms of the Local Bond Purchase Agreement, the Board acquires or retains, as the case may be, all right, title and interest to the Board Project, and the Authority acquires no interest therein; and

WHEREAS, the principal of and interest on the Board Bond shall be paid from general obligation payments of the Board, a type II school district of the State; and

WHEREAS, the principal of, redemption premium, if any, and interest on the Bonds shall be secured by the pledge of the Trust Estate as defined in the Bond Resolution by the Authority to the Trustee named therein (the "Trustee"), which Trust Estate shall include, among other things, Loan Payments made by the Board under and as defined in the Local Bond Purchase Agreement and the principal of and interest on the Board Bond, the payment on which shall be made by the Board in accordance with the School Bond Law or other law as applicable, and which shall be made from the levy of *ad valorem* taxes upon all the taxable property within the jurisdiction of the Board, without limitation as to rate or amount, and which Board Bond shall be assigned by the Authority to the Trustee as further security for the payment of the Bonds in accordance with the terms of the Bond Resolution and the Local Bond Purchase Agreement; and

WHEREAS, payment of the principal of (including mandatory sinking fund installments, if any) and interest on the Bonds, to be issued in one or more series, shall be fully, unconditionally and irrevocably guaranteed by the County in accordance with (i) the terms of a guaranty ordinance of the County to be finally adopted by the Board of Freeholders, (ii) a guaranty certificate to be executed by an authorized officer of the County on the face of each Bond, and (iii) as may be required by any rating agency, underwriter, bond purchaser or other entity that will allow the Authority to sell the Bonds at the lowest possible cost to the Board, an agreement setting forth the County's obligation to make any such guaranty payments in accordance with and within the parameters set forth in the guaranty ordinance (collectively, the "County Guaranty"), all pursuant to Section 37 ("Section 37") of the Act (N.J.S.A. 40:37A-80) and other applicable law; and

WHEREAS, pursuant to the terms of the Local Bond Purchase Agreement, the Board shall be deemed a "materially obligated person" within the meaning and for the purposes set forth in Rule 15c2-12 ("Rule 15c2-12") promulgated by the Securities and Exchange Commission (the "SEC") pursuant to the Securities Exchange Act of 1934, as amended, and will be required to enter into a Continuing Disclosure Agreement to be dated as of the first day of the month of issuance of the Bonds (as the same may be amended and supplemented from time to time in accordance with its terms, the "Board Continuing Disclosure Agreement") with the Authority and the Trustee, as dissemination agent (the "Dissemination Agent") in order to satisfy the secondary market disclosure requirements of Rule 15c2-12; and

WHEREAS, pursuant to the terms of the Bond Resolution, the County, as issuer of the County Guaranty, shall be deemed a "materially obligated person" within the meaning and for the purposes set forth in Rule 15c2-12, and the County will be required to enter into that certain "County Continuing Disclosure Agreement (Board Project)" to be dated as of the first day of the month of issuance of the Bonds (as the same may be amended and supplemented from time to time in accordance with its terms, the "County Continuing Disclosure Agreement" and together with the Board Continuing Disclosure Agreement, the "Continuing Disclosure Agreements") with the Dissemination Agent and the Trustee in order to satisfy the secondary market disclosure requirements of Rule 15c2-12; and

WHEREAS, pursuant to the terms of the Bond Resolution, the Authority (i) shall not be considered a "materially obligated person" within the meaning and for the purposes set forth in Rule 15c2-12 and (ii) shall be required to provide certain events notices in accordance with Rule 15c2-12, and accordingly, the Authority (a) may be required to execute one or more of the Continuing Disclosure Agreements, and (b) shall nevertheless be required to provide such events notices under such Continuing Disclosure Agreements, all in order to satisfy the secondary market disclosure requirements of Rule 15c2-12; and

WHEREAS, in order to market and sell the Bonds in one or more series, the Authority (i) has made application (the "Local Finance Board Application") to and has received positive findings/approval from the Local Finance Board in the Division of Local Government Services of the State Department of Community Affairs (the "Local Finance Board"), and will officially recognize such findings, all in accordance with N.J.S.A. 40A:5A-6, 7 and 8 of the Local Authorities Fiscal Control Law, N.J.S.A. 40A:5A-1 *et seq.*, (ii) will authorize the distribution of a preliminary official statement

“deemed final” within the meaning and for the purposes of Rule 15c2-12 describing the terms of the Bonds, the 2020 Authority Project, the Board Project, the other transactions contemplated hereby and any other bonds of the Authority that may be issued simultaneously with the Bonds (the “Preliminary Official Statement”), (iii) will enter into a bond purchase agreement with one or more underwriters (the “Underwriter”) selected by the Authority in accordance with its policy for the selection of underwriters for the sale of all of the Bonds and, as applicable, any other series of bonds of the Authority that may be issued simultaneously with the Bonds (the “Authority Bond Purchase Agreement”), (iv) will execute and deliver a final Official Statement incorporating the terms of the sale of the Bonds and certain other information into the Preliminary Official Statement (the “Official Statement”), (v) will obtain the required resolutions and ordinances of the Board necessary in order to authorize the Board Project and the financing of the Board Project through the Bonds (the “Board Official Action”), (vi) will cause the Board to make certain representations, warranties and covenants concerning the Board Project, the Bonds and the transactions contemplated hereby prior to the execution and delivery of the Local Bond Purchase Agreement and the Board Continuing Disclosure Agreement, but no later than the execution and delivery of the Authority Bond Purchase Agreement (the “Board Letter of Representations”) and (vii) will cause the Board to make certain representations, warranties and covenants concerning the Board Project and the Bonds, the use of the funds attributable to the Board Project and the transactions contemplated hereby prior to their respective execution and delivery of the Local Bond Purchase Agreement and the Board Continuing Disclosure Agreement, but no later than the execution and delivery of the Authority Bond Purchase Agreement, all in connection with preserving the exclusion of the interest of the Bonds from the gross income of the holders thereof for federal income tax purposes (the “Board Tax Letter of Representations” and together with the Preliminary Official Statement, the Authority Bond Purchase Agreement, the Official Statement and the Board Letter of Representations, the “Sale Documents”); and

WHEREAS, in accordance with Section 13 (“Section 13”) of the Act (N.J.S.A. 40:37A-56), prior to the issuance of the Bonds, the Authority will have made a detailed report of the 2020 Authority Project to the Board of Freeholders, which report will include, without limitation, descriptions of the Bond Resolution, the Bonds, the form of the Local Bond Purchase Agreement, the forms of the Continuing Disclosure Agreements, and if necessary, desirable or convenient as determined by the Authority and the County, such other applicable agreements that may include one or more of the Local Finance Board Application, the County Guaranty or any Sale Documents (collectively, the “Financing Documents”);

NOW, THEREFORE, BE IT RESOLVED by The Board of Education of the Borough of Rockaway in the County of Morris, New Jersey as follows:

Section 1. In accordance with N.J.S.A. 18A:24-46 and other applicable provisions of the School Bond Law, the Board hereby authorizes the sale and award of the Board Bond directly to the Authority for assignment to the Trustee in accordance with the terms of the Local Bond Purchase Agreement and Bond Resolution, such Board Bond to be issued, to be sold and to contain such terms in accordance with the provisions hereof and the terms of the Board Proposal and the Local Bond Purchase Agreement.

Section 2. Pursuant to the terms and conditions established by the Authority under the Local Bond Purchase Agreement and the terms and conditions hereof, the terms of the Board Bond shall be as follows or as otherwise set forth in the Local Bond Purchase Agreement;

- (a) The Dated Date for the Board Bond shall be on or about March 4, 2020.
- (b) The date of closing shall be on or about March 4, 2020.

(c) The Board Bond shall be subject to optional redemption as set forth in the Local Bond Purchase Agreement.

(d) The Board Bond shall be designated "The Board of Education of the Borough of Rockaway in the County of Morris, New Jersey School Bond, Series 2020," shall be issued in a single denomination and shall be numbered SBR-1;

(e) The Board Bond shall be issued in fully registered form and shall be payable at the principal office of the Trustee for the Authority, as the registered owner thereof, or such other place as directed by the registered owner thereof, as to (i) principal in lawful money of the United States of America on the 1st day of November in each year until maturity or earlier redemption commencing on or about November 1, 2021 and (ii) interest in lawful money of the United States of America on the 1st day of May and the 1st day of November in each year until maturity or earlier redemption commencing on or about November 1, 2020. Such payment dates may be adjusted by the Board Secretary/Business Administrator in the best interest of the Board and to align on or about 30 days prior to the corresponding payment dates of the Bonds.

(f) The Board Bond shall mature over approximately 20 years.

(g) The Bonds shall bear such rate or rates set forth in the Authority Bond Purchase Agreement.

(h) The Board Bond shall be issued substantially upon the terms and the conditions set forth in the Local Finance Board application reviewed by the Local Finance Board.

Section 3. The Board Bond shall be substantially in the form set forth in the Local Bond Purchase Agreement, with such additions, deletions and modifications as may be necessary or required for the delivery thereof.

Section 4. The law firm of Wilentz, Goldman & Spitzer, P.A. ("Board Bond Counsel"), as bond counsel to the Board in connection with the issuance of the Board Bond, is hereby authorized to arrange for the printing of the Board Bond, which law firm may authorize bond counsel to the Authority ("Authority Bond Counsel") to arrange for same. The board auditor ("Board Auditor") and/or the Board municipal advisor ("Board Municipal Advisor") are hereby authorized to prepare the financial information necessary in connection with the issuance and sale of the Board Bond. The Board's President (the "Board President"), Vice President (the "Board Vice President"), and Business Administrator/Board Secretary (the "Board Secretary") (collectively, each an "Authorized Officer") are hereby individually and severally authorized to execute, and the Board Secretary is hereby authorized to attest to, any such execution and affix the seal of the Board to any certificates, documents or other instruments in connection with the financial and other information that any such Authorized Officer, in his or her sole discretion, after consultation with Board Bond Counsel, Board Auditor, Board Municipal Advisor and such other advisors, as applicable (collectively, the "Board Consultants"), deems in his or her sole discretion to be necessary, desirable or convenient to issue the Board Bond to the Authority and effect the transactions contemplated hereby, which forms thereof shall be dispositively evidenced as authorized by the Board hereunder upon any such Authorized Officer's execution and delivery thereof.

Section 5. The Board Bond shall be executed by the manual or facsimile signature of the Board President or the Board Vice President under official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Board Secretary.

Section 6. The Board President, the Board Vice President and the Board Secretary are authorized to execute the Local Bond Purchase Agreement and, to the extent the Board has been determined by the Authority to be an obligated person for purposes of Rule 15c2-12 as it applies to the Bonds, the Board Continuing Disclosure

Agreement, in substantially the forms to be on file in the office of the Board Secretary, with such changes thereto, including without limitation the insertion of the financial terms of the Local Bond Purchase Agreement in accordance with the parameters for the Board Bond set forth herein, as any such Authorized Officer, in his or her sole discretion, after consultation with the Board Consultants, deems in his or her sole discretion to be necessary, desirable or convenient to issue the Board Bond to the Authority and effect the transactions contemplated hereby, which changes thereto shall be dispositively evidenced as authorized by the Board hereunder upon any such Authorized Officer's execution and delivery thereof. In connection with the execution and delivery of the Local Bond Purchase Agreement, the Authority Bond Purchase Agreement, the Preliminary Official Statement, the Official Statement and, as applicable, the Board Continuing Disclosure Agreement, all of which include, without limitation, the terms regarding the issuance and sale to the Authority of the Board Bond, the Authorized Officers are hereby further individually and severally authorized to execute such certificates, instruments or other documents related thereto or contemplated thereby, including without limitation the Board Letter of Representations and the Board Tax Letter of Representations, as any such Authorized Officer, in his or her sole discretion, after consultation with the Board Consultants, deems in his or her sole discretion to be necessary, desirable or convenient to issue the Board Bond to the Authority and effect the transactions contemplated hereby, which forms thereof shall be dispositively evidenced as authorized by the Board hereunder upon any such Authorized Officer's execution and delivery thereof. Each Authorized Officer is hereby further individually and severally authorized to deliver the Board Bond to the Authority and receive payment therefor, all as contemplated by the Local Bond Purchase Agreement.

Section 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The Board Bond described herein and authorized by the Board Proposal has not been sold or issued heretofore, and the Board Proposal now remains in full force and effect as authorization for the amount of the Board Bond authorized hereunder.

(b) The purpose or purposes authorized by the Board Proposal are each a purpose for which Board Bond may be issued lawfully pursuant to the School Bond Law.

Section 8. The Authorized Officers, Board Consultants and other officers, agents and employees of the Board are authorized to prepare and distribute information to the Authority and the underwriter for the Bonds with respect to the Board in connection with preparation of the Preliminary Official Statement. Such information concerning the Board shall be in such form as may be approved by any such Authorized Officer. The use in the Preliminary Official Statement of the financial (as applicable) and other information relating to the Board and pertaining to the Board Bond is hereby authorized. The Board President and the Board Secretary are hereby individually and severally authorized and directed to "deem final" the information concerning the Board set forth in the Preliminary Official Statement for purposes of Rule 15c2-12. The Board President and the Board Secretary are hereby individually and severally authorized and directed to approve a final Official Statement with respect to information relating to the Board and the Board Bond, with such changes, revisions, insertions and omissions from the Preliminary Official Statement as may be approved by any such Authorized Officer.

Section 9. The Board will take no action that will adversely affect the tax-exempt status of the Bonds.

Section 10. The Board hereby appoints, if necessary, the Trustee to act as Paying Agent for the Board Bond. The Board is hereby authorized and directed to make all payments of the principal of, redemption premium, if any, and interest on the Board Bond to the Trustee, all in accordance with the terms of the Local Bond Purchase Agreement.

Section 11. In accordance with School Bond Law and other applicable law, the full faith and credit of the Board is hereby pledged for the payment of the principal of and interest on the Board Bond, and the Board Bond shall be a general obligation of the Board payable as to principal and interest from the levy of *ad valorem* taxes which may be assessed on the taxable property within the jurisdiction of the Board without limitation as to rate or amount. The Board Bond is additionally secured by the School Bond Reserve in accordance with the School Bond Reserve Act, N.J.S.A. 18A:56-17 *et seq.* (P.L. 1980, c. 72, approved July 16, 1980, as amended by P.L. 2003, c. 118, approved July 1, 2003).

Section 12. The laws of the State shall govern the construction of this Board Bond Resolution and of the Board Bond issued hereunder.

Section 13. A copy of this Board Bond Resolution shall be delivered by the Board Secretary to the Board Bond Counsel and to Authority Bond Counsel.

- B.** Be it resolved, based upon the recommendation of the BA & Architect, to approve a contract with Karl Environmental Group, of Mohnton, PA, to prepare "Specifications for the Removal of Asbestos Containing Roofing Materials from the Jefferson & Lincoln Schools," for a cost of \$1,000, as outlined in their Proposal #: P-200511, dated January 22, 2020, and to accompany the official bid specifications/addendum as prepared by the district architect.
- C.** Be it resolved, based upon the recommendations of the BA & Construction Attorney, to approve the contract with Parette Somjen Architects, of Rockaway, NJ, to provide all architectural services in connection with the \$12,480,000 Referendum II Building Projects, from beginning to the close out of all jobs, for an amount of \$888,900.

15. Personnel

- A.** Be it resolved, based upon the recommendation of the Supt, to approve the attached list of Staff Member **Professional Development Workshops** Requests & Travel Expenditure Requests that have been deemed related to and within the scope of the employee's current job responsibilities and will enhance the efficient delivery of student instruction and/or furthers the efficient operation of the school district. Reimbursements listed are in accordance with guidelines established by the Dept. of Treasury, BOE Policy, and in accordance with NJAC 6A:23B-1.1.
- B.** Be it resolved, based upon the recommendation of the Supt, to approve a horizontal salary guide movement request from **Heather Moriano**, Kindergarten teacher at Lincoln School, for the successful attainment of advanced graduate credits, from the BA+30 Guide (Step 8 - \$55,380), to the MA Guide (Step 8 - \$57,480), effective February 1, 2020.
- C.** Be it resolved, based upon the recommendation of the Supt, to approve **Hailey Smith** as a "Buddy" for **Graceann Butler**, at a rate of \$275.00 (pro-rated for \$137.50), for the remainder of the 2019-20 school year.
- D.** Be it resolved, based upon the recommendation of the Supt, to approve the following Medical Leave request for **Lisbeth Schnurman**, District Speech and Language Therapist:
 - 1. Unpaid NJ Family Leave of Absence to begin on or about January 29, 2020.
 - 2. Mrs. Schnurman does intend to return to her position on or about February 6, 2020.
 - 3. Mrs. Schnurman does intend to claim NJ Family Leave Insurance Act. (NJFLIA)

- E. Be it resolved, based upon the recommendation of the Supt, to approve **Shaina Doshi** as a Guidance Intern beginning January 21, 2020. Ms. Doshi is currently a student at William Paterson University and will complete her practicum under the guidance of both Ms. Alexa Barbone, the Thomas Jefferson Counselor, and Mrs. Susan Tully, the Lincoln School Guidance Counselor.
- F. Be it resolved, based upon the recommendation of the Supt, to retroactively approve two (2) unpaid NJ Family Leave of Absence requests from **Jackie Rial**, paraprofessional at TJ; the first one commencing December 9, 2019 to January 20, 2020 and the second one commencing January 20, 2020 and ending on/or about March 13, 2020. **Moved to table: Mrs. McGovern, seconded by Mrs. Walter, and unanimously approved by a roll call vote.** This recommendation is tabled until further notice.

16. Curriculum & Instruction/Students

- A. Be it resolved, based upon the recommendation of the Supt, to approve the attached list of **Student Field Trip** Requests which have been deemed to support and further enhance the delivery of student instruction and curriculum.
- B. Be it resolved, to approve the Superintendent's Harassment, Intimidation and Bullying Decision dated December 11, 2019, for incident number TJ 2019-20 01.
- C. Be it resolved, based upon the recommendations of the Supt & BA, to approve the purchase of One (1) patented MapleWood Portable WoodShop Workstation for 16 students, as furnished by Maplewoodshop LLC, of Maplewood, NJ, for a total cost of \$15,000, as per their proprietary quotation dated January 14, 2020. This contract is awarded under the "Sole Source – Proprietary" bid/quote exception, as their system is patented.
- This price includes: equipment (tool chest, tools & patented workbenches), supplies, copyrighted lesson plans, in-person training, and 1 year of support for the program. The Administration will apply to the Rockaway Borough Educational Foundation for a grant that will offset this cost and try to find a way for local businesses to sponsor(provide) consumables (wood).

17. Building & Grounds/Technology

- A. Be it resolved, based upon the recommendation of the BA, to retroactively approve a purchase order and contract with Bogush Mechanical Service Company, of Wallington, NJ, to demo, furnish and install (including all electrical, natural gas, and plumbing connections) a new AO Smith 100 gallon/400,000 BTU Hot Water Heater in TJ school, for a total of \$27,675, as per their quote dated November 21, 2019.
- Work was successfully completed on Friday, November 21. This was required as the original unit rusted through on the access door and was leaking severely, plus hot water is required to operate the cafeteria. (Other quotes received: Garrison Plumbing & Heating, of Closter, NJ: \$29,500 and MCO Mechanical, of Dumont, NJ: \$29,900.) *Since this item was originally in the Referendum to be replaced, those funds will reimburse this expense in the General Fund, as per the previously approved "Reimbursement Resolution" passed on November 19, 2019.*

- B. Be it resolved, based upon the recommendation of the BA, to award a contract with Public Sewer Service, of West Caldwell, NJ, to repair the underground water main which serves the garage & athletic bathrooms to the field at Thomas Jefferson Middle School, at an estimated cost of \$10,000 (final cost to be determined once problem located), based upon their quote dated January December 13, 2019. Work to be undertaken & completed during President's break.

Other quotes received were from Magic Touch Construction Co, Inc., of Keyport, NJ for \$20,740.66 and Carner Brothers of Roseland, NJ, for \$9,769.41 but was rejected due to scheduling issues – they could not fix it when we needed it to be fixed.

18. Policy

- A. There is nothing at this time.

19. Consent Agenda

- A. Move and Vote on entire above listed Agenda Recommendations/Resolutions in One Motion: (Except item 15.F., which was tabled – see item on page 14.)

Roll Call Vote:	Moved & Seconded By:	Yeas	Nays	Abstentions	Absent
Mrs. McGovern:	Seconded	Yea	-	-	-
Mrs. Piombino:	Moved	Yea	-	-	-
Mr. Tobias:	-	-	-	-	Absent
Mrs. Walter:	-	Yea	-	-	-
Mrs. Smith:	-	Yea	-	-	-

Mr. Stepka declares all motions carried: 4 - 0 - 0

20. Old Business

The President made the following Representative/Liaison Appointments for 2020:

<u>Organization</u>	<u>Rep/Liaison</u>
New Jersey School Boards Association:	<u>Mrs. Christa Smith</u>
Morris County Education Services Commission Assembly:	<u>Mrs. Christa Smith</u>
Morris County School Boards Association:	<u>Mrs. Christa Smith</u>
Rockaway Borough Home and School Association:	<u>Mrs. Alexis Piombino</u>
Rockaway Borough Education Foundation:	<u>Mrs. Linda McGovern</u>
Rockaway Borough Council:	<u>Mr. Jeff Tobias</u>
Rockaway Borough Recreation Committee:	<u>Mrs. Karen Walters</u>

21. New Business

- A. Family ID Presentation by Mr. Michael Onischuk. This is the same program the high school district uses for their athletic and other student activities sign-up functions.

22. Public Comment No. 2 (Agenda & Non-Agenda Items to be Heard)

- A. Mr. Onischuk, district teacher, asked why the Board doesn't have any committees anymore? Mrs. Smith replied that the Board has voted to work as a "committee of the whole" and any committees needed in the future would be constituted when need (for example, negotiations committee).
- B. Mr. Graph, borough resident, wanted to make certain if any construction had to take place during the school year, that appropriate safety protocols were in place. Mrs. Alpaugh stated that the only work going on during the school year would be the Lincoln addition, which will be fenced in.

23. Next Regularly Scheduled Meeting:

- A. Tuesday, February 25, 2020 in the TJ Cafeteria: 6:30 pm

24. Motion to Adjourn: 9:00 PM

There being no further business before the Board, the meeting was hereby adjourned.

Moved by: Mrs. McGovern Seconded by: Mrs. Piombino Voice Vote: All Ayes

Respectfully submitted,

Mr. William Stepka, RSBA
Secretary of the Board of Education/
School District Business Administrator

Student Field Trip Approval Requests:

GRADE	TEACHERS	DATE	TIME: DEPART/ RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENTS	REASON FOR TRIP
2	Jozwiak Medore Tuluca	6/11/2020	9:00/2:00pm	Great Swamp	46	6	\$20.00	CCSS.ELA Grade 2- Nonfiction Unit and build upon Grade 2 Science Curriculum.
MD	Zangara Smith	2/5/2020	9:45/11:45	Rockaway Mall	12	10	\$5.00	To enhance our curriculum with real world connections and interdisciplinary math skills as well as foster growth in college and career readiness.
7th & 8th	Isenberg	3/4/2020	11:00/1:30	Morris Knolls HS	25	2	Free	Workshop with the Morris Knolls, Morris Hills Art teachers and students. This trip is to showcase and create excitement for the Arts Program at the HS level.

Professional Development/Travel Expenditure Approval Requests:

NAME	WORKSHOP TITLE/DEST	DATES	FEES/MILEAGE	PURPOSE OF THE TRIP
David Waxman	After School Sports & Special Events Security/ Morris Cty. Training Academy	1/15/2020	Free	Pertinent information to TJ Principal & role as school security specialist.
Phyllis Alpaugh	Guide to Safer Schools/ Somerset, NJ	1/16/2020	Free	Program will focus on protocol and effective best practice procedures for responding to school security issues.
Samantha Selikoff	Future of Ed Tech. Conference/ Miami, Florida	1/16 -17/2020	Paid through Scholarship	I was accepted into the FETC National Coaching Cohort. I applied to further my role as an Ed. Tech. coach. The Cohort consists of the conference sessions and online PD after the conference. The conference also has Future Ready sessions.
Susanne Loneragan	Reading Recovery Continuing Contact/ Ringoes, NJ	2/6/2020 4/2/2020 5/14/2020	Mileage: \$34.65 per session	On-going professional development in adherence with ready recovery guidelines.
Jennifer Marsh	Reading Recovery Continuing Contact/ Ringoes, NJ	2/6/2020 4/2/2020 5/14/2020	Mileage: \$34.65 per session	On-going professional development in adherence with ready recovery guidelines.
Jamie Argenziano	NJSLA Mandatory Training/ Whippany, NJ	2/27/2020	Free	Mandatory training will focus on policies and procedures for the administration of the NJSLA.
Shaun Reyes	NJSLA Mandatory Training/ Whippany, NJ	2/27/2020	Free	Mandatory training will focus on policies and procedures for the administration of the NJSLA.
Michael Klein	NJSBGA Expo/ Atlantic City, NJ	3/22-25/2020	Reg: \$200 Lodging: \$194 (2 nights) Mileage: \$99.40	CEU's for CEFM Annual B & G Expo and Vendor Introduction.
Sandy Gancarcik	Effectively Dealing with Disruptive Students: Practical Classroom Proven Techniques/ Newark, NJ	2/27/2020	\$279.00	Learn effective ways to motivate hard to reach students and help them to become more responsible.
Christine Matrisciano	American Occupational Therapy Association Conference/ Boston, MA	3/26-29/2020	\$451.00	To increase knowledge in numerous areas of O.T. and school based therapy.
Susan Tully Milissa Dachisen	Hot Issues in School Law/New Providence, NJ	1/30/2020	\$150.00	The workshop is going to address current developments in a variety of legal issues, including HIB case law & legislative issues.
Maryann Medore	The Importance of Adult Social Emotional Skills/ College of St. Elizabeth	3/18/2020	Free Mileage: \$8.05	The class will help to develop skills needed to increase a more positive school climate & skills that will help me understand staff & develop positive relationships.
Diane Rounsaville	What's New in Children's Literature/ West Orange, NJ	3/27/2020	\$279.00 Mileage: \$12.25	Preview best books & uses before purchasing.