

Rockaway Borough Board of Education

REGULAR MEETING MINUTES

Tuesday, February 23, 2021: 7:30 PM

Due to the Governor's COVID-19 Health Declaration still in effect, we **ZOOMED AT 7:30 PM:**

Via Computer: <https://us02web.zoom.us/j/81053534941?pwd=dFhkcUovTHJvUE95VHhEOHJyVE9lZz09>

Meeting ID: 810 5353 4941 Passcode: 002KXp One tap mobile: +19292056099,, 81053534941#,,, *532031# US (New York) Via Telephone: 929-205-6099 US, Meeting ID: 810 5353 4941 Passcode: 532031

ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.

Executive Session I: 6:30-7:30 (Closed to the Public)

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing exempt matters pertaining to: 1) the CSA Search (personnel), 2) evaluation/performance reviews of 3 instructional administrators (personnel), 3) negotiation issues pertaining to an inter-local shared service agreement for the CST Team (negotiations) and 4) negotiation issues pertaining to the teachers' association (negotiations); the natures of which will be made public only when the need for confidentiality no longer exists.

6:32PM Motion to Enter Exec Ses: Moved by: Mrs. Piombino Seconded by: Mrs. Walter Voice Vote: All Ayes

7:31PM Motion to Adjourn Exec Ses: Moved by: Mrs. Piombino Seconded by: Mrs. Walter Voice Vote: All Ayes

1. Public Call to Order: 7:30 PM Public ZOOM Began

ZOOM LINK: <https://us02web.zoom.us/j/81053534941?pwd=dFhkcUovTHJvUE95VHhEOHJyVE9lZz09>

The public meeting was called to order at 7:31 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement:

"In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date and location advertised in The Citizen Newspaper (weekly) on Thursday, January 21st, 2021 at approximately 5:00 am, posted on our website and also at town hall. Official Board actions will be taken at this meeting."

2. Board Member Roll Call:

Mrs. Linda McGovern – Present

Elected 2020 Board Member to 2nd Term (Full 3-year term runs to Dec. 31, 2023)

Mrs. Alexis Piombino - Present

Elected 2018 Board Member to 1st Term (Full 3-year term runs to Dec. 31, 2021)

Mrs. Christa Smith, President - Present

Elected 2019 Board Member to 7th Term (Full 3-year term runs to Dec. 31, 2022)

Mr. Jeffrey Tobias – Present

Elected 2020 Board Member to 2nd Term (Full 3-year term runs to Dec. 31, 2023)

Mrs. Karen Walter, VP - Present

Elected 2018 Board Member to 1st Term (Full 3-year term runs to Dec. 31, 2021)

Mrs. Phyllis Alpaugh, Superintendent - Present

Appointed 2017 Chief School Administrator & Non-Voting Board Member (CSA/Supt)

Mr. William Stepka, SBA/Board Secretary – Present

Appointed 2017 School District Business Administrator (BA) & Secretary of the Board

Mr. Stepka Declared: All Virtually Present, along with all 5 administrators
& approximately 26 other ZOOM participants.

The Pledge of Allegiance was then held . . .

3. Workshop & Regular Sessions then began

A. Presentation, Review, Approval & Acceptance of 2019-20 Financial Audit

Mr. Thomas M. Ferry, CPA, PSA, RMA and principal partner of the public accounting firm Wielkotz & Company, of Pompton Lakes, NJ, provided a brief overview of the financial position of the school district as of June 30, 2020. Board members had no questions for him any questions after his brief comments. Mr. Tobias thanked the BA & the Business Office staff for their excellent work for such an excellent audit.

1. Be it resolved, based upon the recommendations of the Supt & BA, to approve and accept the 2019-20 Comprehensive Annual Financial Report (CAFR) and Auditor's Management Report (AMR) as prepared by the Public School Accounting (PSA) firm of, Wielkotz & Co., of Pompton Plains, NJ.

Moved by: Mrs. McGovern Seconded by: Mrs. Piombino Voice Vote: All Ayes

2. Be it resolved, based upon the recommendations of the Supt & BA, to approve and accept the 2019-20 Corrective Action Plan (CAP) for the three Auditor's recommendations.

Moved by: Mrs. McGovern Seconded by: Mrs. Piombino Voice Vote: All Ayes

B. Principals' Reports: Submitted & Presented by:

- | | |
|---|--------------|
| 1. Lincoln Principal's Report: | Ms. Dachisen |
| 2. Thomas Jefferson Principal's Report: | Mr. Waxman |

C. Student Recognition: TJ High Honor Roll

Mr. Waxman, principal, read off the names of each student who achieved this honor.

D. Supervisors' Reports: Submitted & Presented by:

- | | |
|--|-----------------|
| 1. Curriculum & Instruction Supervisor's Report: | Mrs. Argenziano |
| 2. Building & Grounds Supervisor's Report: | Mr. Klein |
| 3. Technology Supervisor's Report: | Mr. Reyes |

D. Superintendent's Report - Mrs. Alpaugh, Supt.

1. Legislative Report: State Assessments Update/ESSER II Grant \$
2. Upcoming Events: Special Ed Parent Survey: Wish to Return to Class?
3. Special Reports: Update on District Level Goals

E. District Business Admin./Board Secretary's Report - Mr. Stepka, BA

1. Board Correspondence: Received(R)/Sent(S) since our last meeting:
 - A. None at this time.
2. Financial Status Update:
 - A. 2019-20 Audit Status Update: Completed and presented above.
 - B. 2020-21 Current Budget Status Update.
 - C. 2021-22 New Budget Compilation Update. Highlights of the tentative budget/State aid financial support to be released by Friday.

F. Referendum Report #18 - Mr. Stepka, BA

1. School Roofs: 100% complete. (All roofs except TJ 4th grade wing; not needed)
2. Lincoln Interior Improvements I: 100% complete. (new ceilings, floor tiles & lites)
3. Lincoln Addition: Roof trusses & interior walls going up; project on schedule end 8/1/21.
4. Lincoln Fire Escape: Scheduled for replacement summer of 2021.
5. Lincoln Interior Improv II & Restroom Reno: Awarded to Academy Construction 1/26/21. Kick-off meeting held Feb 18. Actual work to be done in the summer of 2021.
6. Lincoln & TJ HVAC Replacement/Upgrades: Awarded to Kappa Const. 1/26/21. Kick-off meeting held Feb 18. Actual work to be done in the summer of 2021.
7. Referendum Discussion/Decision Item(s):
 - A. Wording & Placement of Lincoln Addition Interior Bronze Plaque.

G. Board Member Discussion Items for the Good of the Order

1. CSA Search verbal update: 29 applicants so far, with 2 applications in process. Board will meet on March 6 to review the applications.

H. Review of Agenda Items Recommended for Approval**The Regular Monthly Business Meeting Begins Now.****4. Public Comment No. 1: Agenda Items ONLY**

- A. There is none at this time.

5. Enrollment Report:

Grade Level & School	Students June 30, 2020	Students Jan 31, 2021	Diff	Sections (Classes)	Average Class Size
Preschool - Lincoln	26	18	-8	2	9
Kindergarten - Lincoln	63	50	-13	3	17
Grade 1 - Lincoln	58	67	+9	3	22
Grade 2 - Lincoln	45	59	+14	3	20
Grade 3 - Lincoln	62	44	-18	3	15
<u>Total Lincoln School:</u>	<u>254</u>	<u>238</u>	<u>-16</u>	<u>14</u>	<u>16.6</u>
Grade 4 - TJ	53	60	+7	3	20
Grade 5 - TJ	53	50	-3	3	17
Grade 6 - TJ	51	54	+3	3	18
Grade 7 - TJ	74	54	-20	3	18
Grade 8 - TJ	69	69	0	3	23
<u>Total Thomas Jefferson:</u>	<u>300</u>	<u>287</u>	<u>-13</u>	<u>15</u>	<u>19.2</u>
Special Ed Out-of-District:	3	2	-1	-	-
<u>Resident Students:</u>	<u>557</u>	<u>527</u>	<u>-30</u>	<u>29</u>	<u>18.1</u>

Charter/Choice Schs Out:	5	2	-3	-	-
Spec. Ed Tuition Incoming:	3	3	0	-	-
Total Students:	565	532	-33	-	-

6. Meeting Minutes

A. Be it resolved, based upon the recommendation of the Business Administrator/Board Secretary, that the following Meeting Minutes be approved and accepted:

1. January 26, 2021 Regular & Executive Session

7. Finance

A. Be it resolved, based upon the recommendation of the BA, to approve the manifest of Payrolls and Bills & Claims List, which is on file in the Business Administrator's Office:

1. Bills & Claims List: January 27 to February 23: \$608,478.89

B. Be it resolved, based upon the recommendation of the BA, to approve and accept the Budgetary Transfers Reports for the months of November, December & January.

C. Be it resolved, based upon the recommendation of the BA, to approve and accept the Board Secretary's Financial Report for the month of December.

I hereby certify, pursuant to NJAC 6A:23A2.3(e), that as of December 31, 2020, no budgetary line item has been over-expended in violation of NJAC 6:23-2.11(a). William Stepka, RSBA- Business Administrator/Board Secretary

D. Be it resolved, based upon the recommendation of the BA, to approve and accept the Treasurer of School Monies Financial Report for the month of December.

E. Be it resolved, based upon the recommendations of the Supt and BA, to accept and approve the following resolution concerning SEMI Funds for the 2021-22 Budget:

"Whereas, NJAC 6A:23A-5.3(b)1 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2021-2022 school budget year if there are fewer than 40 Medicaid estimated eligible classified students, and

Whereas, the Rockaway Borough Board of Education desires to apply for this waiver due to the fact that the NJ DOE furnished projection has our district at 24 Medicaid eligible classified students,

Now Therefore Be It Resolved, that the Rockaway Borough Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools, in the County of Morris, an appropriate waiver request of the requirements of NJAC 6A:23A-5.3(b)1 for the 2021-2022 school budget year."

8. Referendum

A. Be it resolved, based upon the recommendations of the BA & Architect, to approve the following "Progress Payments" to the following contractors for work completed for the Referendum Projects, a copy of which is on file in the Business Administrator's Office:

1. APS Construction, Lin Add/FireEsc Pay Ap#: 8 Dec \$49,490 (\$Remaining: \$1,714,154.22)

9. Personnel

- A. Be it resolved, based upon the recommendation of the Supt, to approve the attached list of Staff Member **Professional Development Workshops & Travel Expenditure Requests** that have been deemed related to and within the scope of the employee's current job responsibilities and will enhance the efficient delivery of student instruction and/or furthers the efficient operation of the school district. Reimbursements listed are in accordance with guidelines established by the Dept. of Treasury, BOE Policy, and in accordance with NJAC 6A:23B-1.1.
- B. Be it resolved, based upon the recommendation of the Superintendent, to approve the following leave of absence request, related to a physician's certified personal disability (pregnancy), for **Kimberly Blackadar**, Grade 4 Science/Social Studies Teacher at Thomas Jefferson School.
1. Paid Disability Leave of Absence, utilizing 27 earned and banked sick days to begin on or about May 17, 2021 and to end on or about June 23, 2021.
 2. Unpaid NJ Family Leave Act for child rearing purposes to begin September 1, 2021 and run continuously through November 19, 2021.
 3. It is Kimberly Blackadar's intention to return to her position on November 22, 2021.
 4. Kimberly Blackadar intends to claim family leave benefits under the NJ Family Leave Insurance Act. (NJFLIA)
- C. Be it resolved, based upon the recommendation of the Superintendent, to approve the following leave of absence request, related to a physician's certified personal disability (pregnancy), for **Amy DeFelice**, Grades 7 and 8 Social Studies Teacher at Thomas Jefferson School.
1. Paid Disability Leave of Absence, utilizing 14 earned and banked sick days to begin on or about May 24, 2021 and to end on or about June 11, 2021.
 2. Unpaid NJ Family Leave Act for child rearing purposes to begin June 14, 2021 and run through June 25, 2021. This leave will continue from September 1, 2021 and run continuously until November 5, 2021.
 3. It is Mrs. DeFelice's intention to return to her position on November 8, 2021.
 4. Mrs. DeFelice intends to claim family leave benefits under the NJ Family Leave Insurance Act. (NJFLIA).
- D. Be it resolved, based upon the recommendation of the Superintendent, to approve a paid medical leave of absence request for **Patricia Rolph**, a Lunchroom/Playground aide at Lincoln School, effective Thursday February 18, 2021 through March 17, 2021. She will utilize banked personal and sick days. Then, as of March 18th, Mrs. Rolph is requesting an unpaid leave of absence until on or about June 1, 2021.

10. Curriculum & Instruction/Students

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve the attached list of a Student Field Trip request.

11. Building & Grounds/Technology

- A. Be it resolved, based upon the recommendation of the Supt & BA, to approve a contract with Hertz Furniture Company, of Ramsey, NJ, by utilizing ESCNJ Bid#20/21-01 (65MCESCCPS), to furnish, deliver, assemble and place new classroom furniture for the three new kindergarten classrooms in the new Lincoln addition, for \$26,988.60 in accordance with their quote number 664805, dated January 27th, 2021, with delivery anticipated to be on or about August 1, 2021.

12. Policy

A. Be it resolved to approve the ***First Reading*** of the following new and/or updated Board Policies and Regulations:

P	0145	Board Member Resignation and Removal--Bylaw	Mandated
P	0164.6	Remote Public Board Meeting During a Declared Emergency—Bylaw	Mandated/New
R	1642	Earned Sick Leave Law	Mandated
P	1643	Family Leave	Mandated/New
P	2415	Every Student Succeeds Act	Mandated
P	2415.01	Academic Standards, Academic Assessments and Accountability	Abolished
P	2415.02	Title I-Fiscal Responsibilities	Mandated
P	2415.03	Highly Qualified Teachers	Abolished
P	2415.05	Student Surveys, Analysis and /or Evaluations	Mandated
P	2415.20	Every Student Succeeds Acts Complaints	Mandated
R	2415.20	Every Student Succeeds Acts Complaints	Mandated
P	3431.1	Family Leave	Abolished
P	3431.3	New Jersey Leave Insurance	Abolished
P	4125	Employment of Support Staff Members	Abolished
P	4431.1	Family Leave	Mandated/Abolished
P	4431.3	New Jersey Leave Insurance	Abolished
P	5530.01	Administration of Medical Cannabis	Mandated
R	5530.01	Administration of Medical Cannabis	Mandated
P	6360	Political Contributions	Mandated
P	7425	Lead Testing of Water in Schools	Mandated
R	7425	Lead Testing of Water in Schools	Mandated/New
P	7430	School Safety	Mandated/Abolished
R	7430	School Safety	Mandated/Abolished
P	8330	Student Records	Mandated/Revised
P	9713	Recruitment by Special Interest Groups	Mandated/Revised

13. Consent Agenda**A. Move and Vote on all Agenda Resolutions & Recommendations in One Motion:**

<u>Roll Call Vote:</u>	<u>Moved & Seconded By:</u>	<u>Yeas</u>	<u>Nays</u>	<u>Abstentions</u>	<u>Absent</u>
Mrs. McGovern:	Seconded	Yea	-	-	-
Mrs. Piombino:	Moved	Yea	-	-	-
Mr. Tobias:	-	Yea	-	-	-
Mrs. Walter:	-	Yea	-	-	-
Mrs. Smith:	-	Yea	-	-	-

Mr. Stepka declares all Resolutions & Recommendations were unanimously approved.

14. Old Business

A. There was none at this time.

15. New Business

A. Be it resolved to schedule a **Special Board Meeting**, to enter into Executive Session, for a personnel issue related to the CSA Search, to be held on Saturday, March 6, 2021 beginning at 9:00 am to be held via ZOOM, and direct the Board Secretary to advertise such.

Moved by: Mrs. Walter Seconded by: Mrs. Piombino Voice Vote: All Ayes

16. Public Comment No. 2 (Agenda & Non-Agenda Items to be Heard)

A. There was none at this time.

17. Next Regularly Scheduled Meeting:

A. **Tuesday, March 16, 2021:** Executive Session (closed to the Public) will begin at 6:30pm. The Workshop (in Public) will begin at approximately 7:30pm and will be immediately followed by the Regular Meeting. The meeting will most likely be held via ZOOM only unless otherwise notified, due to the Governor's continuing COVID-19 health declaration.

18. Executive Session II

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing exempt matters pertaining to: 1) the CSA Search (personnel), 2) evaluation/performance reviews of 3 instructional administrators (personnel), 3) negotiation issues pertaining to an inter-local shared service agreement for the CST Team (negotiations) and 4) negotiation issues pertaining to the teachers' association (negotiations); the natures of which will be made public only when the need for confidentiality no longer exists.

THE BOARD ANTICIPATES TO BE IN EXECUTIVE SESSION FOR APPROXIMATELY 45 MINUTES.

BOARD ACTION WILL NOT BE TAKEN AFTER THIS SESSION CONCLUDES.

8:50PM Motion to Enter Exec Ses: Moved by: Mrs. Piombino Seconded by: Mrs. McGovern Voice Vote: All Ayes

9:27PM Motion to Adjourn Exec Ses: Moved by: Mr. Tobias Seconded by: Mrs. Walter Voice Vote: All Ayes

19. Motion to Adjourn the Meeting:

There being no further business before the Board, the meeting was adjourned at 9:27 pm.

Moved by: Mr. Tobias

Seconded by: Mrs. Walter

Voice Vote: All Ayes

Respectfully submitted,

Mr. William Stepka, RSBA

Secretary of the Board of Education/

School District Business Administrator

Professional Development/Travel Expenditure Approval Requests:

STAFF MEMBER	WORKSHOP TITLE/DEST	DATES	FEES/MILEAGE	JUSTIFICATION FOR THE TRIP
Janet Dobbs	What's New in Google Tools and Google Classroom to Enhance Math Instructions Grades 6-12 (Online)	2/24/2021	\$279	This conference is designed to address changes and updates to the G-Suite platform: Drive, Chrome, Classroom, Docs, Sheets, Slides and more with specific applications to math instruction...Proven ideas for in person as well as online and hybrid environments.
Samantha Selikoff	NJECC 2021 Virtual Conference (Online)	3/9/2021 3/10/2021	Included with annual membership	I currently attend monthly NJECC meetings and would like to attend the conference to enhance my coaching role.
Samantha Selikoff	Meeting Wellness Certificate (Online)	Self-paced 10 hours	\$750.00	Meeting wellness program will help increase my SEL knowledge which I can use in my classes and coaching role.
Cecilia Isenberg	Google for Education Renewal Cert (Online) at Google.com	Self-paced	Level1: \$10 Level 2: \$25	Mastery in Google tools will equip me with new and better ways to use these tools to boost learning, save time, inspire creativity, and help students become more responsible digital citizens.

Student Field Trip Approval Request:

GRADE	TEACHERS	DATE	TIME: DEPART/ RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST	REASON FOR TRIP
1 st Grade Classes: 3	Mrs. Yobs	3/4/21	VIRTUAL: 8:45, 10:00 & 11:15am	Pittsburg ZOO & PPG Aquarium	Approx. 67	2 or 3	\$300 No charge to parents	Linked to classroom instruction, cost paid by Lincoln Student Activity Fund

For Easy Reference:

Facilities Renovation Referendum II: History/Schedule**A. Ref Milestones:**

- 1) **October 2, 2018:** Referendum I Fails overwhelmingly with 3 separate questions totaling \$19M.
- 2) **Sept 24, 2019:** Referendum II Passes 1Q at \$12.5M: YES: 649 NO: 442, Approved by 207 votes.
- 3) **Oct/Nov/Dec 2019:**
 - a) "Arch/Admin Team" formed: Supt, BA, Sup of B&G, B&G Asst, and Architects, and will meet at least monthly throughout the entire schedule, and more if/as needed. All Board members are ad-hoc members and invited to attend as desired, with no more than two (2) attending at any one time. The Board also reserves the ongoing right to request all participants involved in the referendum to attend night Board meetings, when deemed necessary and appropriate by the Board and/or the Supt & BA.
 - b) BA & Financial Advisors consult to establish optimum time & method to market bonds.
 - c) Architect to conduct school field site surveys, soil borings, test pits, utility mark outs, and related work to confirm details of projects to be undertaken.
 - d) Board approves the services of the Construction Attorney, at an hourly rate, to be utilized as needed.
 - e) Board approves "Reimbursement Resolution" to pay for upcoming "soft costs" before Bonds are sold.

4) Dec/Jan/Feb 2020:

- a) Architect, in conjunction with A-Team, to prepare the bid specifications.
- b) Final review of Architect's Bid Documents/Packets conducted by Board's Construction Attorney & BA. Applied to and received Local Finance Board approval for issuance of school district debt (Jan 8)
- c) BA to advertise the bids "on the street" for at least 10 calendar days.
- d) Roof Bids Advertised Fri, Jan 10, 2020.
- e) Lavs & TJ Vestibule Bids Advertised Fri, Jan 17, 2020.
- f) Contractor Walk thru meetings; Wed, Jan 22, 2 & 3 pm for Roof & Lav/Vestibule Bids.
- g) BA formally received, publicly opened, and read aloud all bid prices by each contractor who submitted bids on Thursday, February 13, Open Roof Bids (11a) & Lav/Vestibule Bids (11:30a).
- h) Bond Sale took place on Wednesday, February 19, 2020; all bonds sold within hours.
- i) BA informed the Department of Education of debt service payments required for the 2020-21 school year and beyond to secure state funding dollars as previously agreed to. Debt service payments begin approximately 6 months after closing on the sale and will continue for 20 years, to be paid to MCIA on November 1 and May 1 of every year going forward for 20 years.
- j) Board awarded Roofing & Lavs/Vestibule Contracts at Feb 25th meeting.
- k) BA secures "builders' risk" insurance policy for Board for Roof & Lava Vestibule Contracts.
- l) Lincoln Heating System & Unit Vent (HVAC) Project moved to summer of 2021.

5) March/April 2020:

- a) Bond Sale Closed on March 11, 2020. District received \$12,480,000 in cash (full amount approved by voters, all bond closing costs paid by "premium" paid for bonds by investors - approx \$175K).
- b) BA to transfer idle funds into allowable investment programs to maximize interest yield.
- c) Lincoln New Addition/Fire Escape Bid advertised Friday, March 20.
- d) Lincoln New Addition/Fire Escape Pre-Bid Meeting with contractors: Wednesday, April 1 @ 3:30pm.

6) April/May 2020:

- a) Lincoln Interior Improv. & Asbestos Abatement Bid Advertisement: Friday, April 24.
- b) Lincoln Interior Improv. & Asbestos Abatement Pre-Bid Meeting: Tue, April 28 @ 3:30pm.
- c) Lincoln Addition/Fire Escape Bid Opening: Wed, April 29 @ 11am, Board Office.
- d) Lincoln HVAC Asbestos Abatement Bid Opening: Tue, May 19 @ 11am, Board Office.

7) May/June 2020:

- a) Award contract for Lincoln New Addition/Fire Escape: Wed, May 6 BOE Meeting.
- b) Award contract for Lincoln Interior Improvements/Asbestos Abatement: Tue, June 2 Special BOE Meeting.

8) Summer of 2020:

- a) Projects to be undertaken:
 - i) Lincoln School: Asbestos abatement for unit vents, gym ceiling replacement, new roof, new classroom floor tiles & ceiling tiles & cafeteria ceiling repair & abatement, and new interior LED lighting, plaster repair.
 - ii) Lincoln Addition: Move trailer, begin construction of 3 classroom additions with a new main office (to be cordoned off and will continue throughout the 20-21 school year).
 - iii) Thomas Jefferson: Renovate existing restrooms for boys, girls and staff, install new security vestibule in the main entrance, replace selected roofs.

9) Winter 2020/Spring 2021:

- a) Lincoln Interior Improvements II: Advertisement for Bids: December 11, 2020, Bid opening: Jan 12, 2021, Bid Award Jan 26, 2021. Work to begin after the last day of school in June of 2021, work to be completed August 21, 2021.
- b) HVAC Upgrades: Lincoln & TJ. Advertisement for Bids: December 11, 2020, Bid opening: Jan 12, 2021, Bid Award Jan 26, 2021. Work began after the last day of school in June of 2021. Demo & installation completed by August 31, 2021 and fully functioning by October 15, 2021.
- c) BA to increase "Builders Risk" insurance plan coverage as driven by awarded contract costs.

10) Summer of 2021:

- a) Projects to be undertaken:
 - i) Lincoln Interior Improvements II: restroom renovations, electrical panel upgrade, IT closet moved, stairwell plaster repair.
 - ii) Lincoln Addition: August 1, 2021 Completion of 3 new classroom additions including new main office and security vestibule; furnish & occupy during the month of August to be ready for the 1st day of school & final removal of trailers after 14 years!

- iii) Lincoln & Thomas Jefferson HVAC Upgrades: IT Closet moved, demo, remove & install new boilers, pumps, piping (removal of asbestos as needed), classroom unit ventilators, electrical panel upgrade, cafeteria & gym rooftop unit ventilator replacement, copper piping replacement, and asbestos tile removal & install new VCT.

11) August 31, 2021:

- a) Physical completion of ALL Projects and then, during the fall, the Architect completes “punch list items” and contractors are issued final payments. 9/1/21: Lincoln Addition Opening Ceremonies!
- b) Fall of 2021: final projects punch lists completed and final contractor payments by 11/15/21.

-----**END OF REFERENDUM HISTORY/SCHEDULE**-----
AND MINUTES