

# Rockaway Borough Board of Education

## REGULAR MEETING MINUTES

Tuesday, April 20, 2021: 7:30 PM

**Thomas Jefferson Cafeteria, 95 East Main Street, Rockaway &**

**& Via ZOOM:** <https://us02web.zoom.us/j/88681178298?pwd=UENEZjdVLTJTTTFJ4RFVGVZDRVTm94dz09>

Meeting ID:886 8117 8298 Passcode: 99zpDp

Or Dial by your location: 929-205-6099 Meeting ID: 886 8117 8298 /Passcode: 248860

### ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:

*The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.*

### Executive Session I: 6:34-7:26 (Closed to the Public)

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing exempt matters pertaining to: 1) personnel: review of non-tenured staff members and 2) negotiations: teachers' association contract update; the natures of which will be made public only when the need for confidentiality no longer exists.

Motion to Enter Exec Session: **Moved by: Mrs. Walter Seconded by: Mrs. Piombino Voice Vote: All Ayes**

Motion to Adjourn Exec Session: **Moved by: Mrs. McGovern Seconded by: Mrs. Walter Voice Vote: All Ayes**

## 1. Call to Order: 7:30 PM

*The public meeting was called to order at 7:30 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement:*

"In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date and location advertised in The Citizen Newspaper (weekly) on Thursday, January 21<sup>st</sup>, 2021 at approximately 5:00 am, posted on our website and also at town hall. Official Board actions will be taken at this meeting."

## 2. Board Member Roll Call:

**Mrs. Linda McGovern - Present**

*Elected 2020 to 2<sup>nd</sup> consecutive term (3-year seat to Dec. 31, 2023)*

**Mrs. Alexis Piombino - Present**

*Elected 2018 to 1<sup>st</sup> term (3-year seat to Dec. 31, 2021)*

**Mrs. Christa Smith, President - Present**

*Elected 2019 to 7<sup>th</sup> consecutive term (3-year seat to Dec. 31, 2022)*

**Mr. Jeffrey Tobias - Present**

*Elected 2020 to 2<sup>nd</sup> consecutive term (3-year seat to Dec. 31, 2023)*

**Mrs. Karen Walter, Vice President - Present**

*Elected 2018 to 1<sup>st</sup> term (3-year seat to Dec. 31, 2021)*

**Mrs. Phyllis Alpaugh, Superintendent - Present**

*Appointed 2017 Chief School Administrator & Non-Voting Board Member (CSA/Supt)*

**Mr. William Stepka, SBA/Board Secretary - Present**

*Appointed 2017 District Business Administrator (BA) & Secretary of the Board*

*Mr. Stepka Declares: All Present along with 5 administrators in-person and approximately 13 members of the public/staff attending via ZOOM.*

*The Pledge of Allegiance was then held.*

### 3. Workshop/Regular Sessions

#### A. Principals' & Supervisors' Reports: Submitted & Presented by:

- |  |                 |
|--|-----------------|
| 1. Lincoln Principal's Report:                   | Ms. Dachisen    |
| 2. Thomas Jefferson Principal's Report:          | Mr. Waxman      |
| 3. Curriculum & Instruction Supervisor's Report: | Mrs. Argenziano |
| 4. Building & Grounds Supervisor's Report:       | Mr. Klein       |
| 5. Technology Supervisor's Report:               | Mr. Reyes       |

#### B. Superintendent's Report - Mrs. Alpaugh, Supt.

1. Legislative Report: State School Consolidation Grant \$/21-22 Opening direction from State
2. Upcoming Events: End of school year events & schedule.
3. Special Reports: None at this time.

#### C. District Business Admin./Board Secretary's Report - Mr. Stepka, BA

1. Board Correspondence: Received(R)/Sent(S) since our last meeting:
  - A. None at this time.
2. Financial Status Update:
  - A. 2020-21 Current Budget Status Update.
  - B. 2021-22 Tentative Budget Update: Approved by County Supt & BA, to be advertised on April 28 and the Budget Presentation, Public Hearing & Adoption is set for the May 4 meeting.

#### D. Referendum Report #18 - Mr. Stepka, BA

1. School Roofs: 100% complete. (All roofs except TJ 4th grade wing; not needed)
2. Lincoln Interior Improvements I: 100% complete. (new ceilings, floor tiles & lites)
3. Lincoln Addition: Roof trusses & interior walls going up; project on schedule end 8/1/21.
4. Lincoln Fire Escape: Scheduled for replacement summer of 2021.
5. Lincoln Interior Improv II & Restroom Reno: Awarded to Academy Construction 1/26/21. Kick-off meeting held Feb 18. Actual work to be done in the summer of 2021.
6. Lincoln & TJ HVAC Replacement/Upgrades: Awarded to Kappa Const. 1/26/21. Kick-off meeting held Feb 18. Actual work to be done in the summer of 2021.
7. Referendum Discussion/Decision Item(s):
  - A. Summary of Spring Break Lincoln & TJ Asbestos Abatement Work Summary.

#### E. Board Member Discussion Items for the Good of the Order

1. New Superintendent verbal update: Mr. Grieco to meet with district administrators in the coming weeks.
2. Federal ESSER II Coronavirus Funding was discussed.

#### F. Review of Agenda Items Recommended for Approval

**4. Public Comment No. 1: Agenda Items ONLY**

A. There was none at this time.

**5. Enrollment Report:**

Grade Level & School	Students June 30, 2020	Students March 31, 2021	Diff	Sections (Classes)	Avg. Class Size
Preschool - Lincoln	26	18	-8	2	9
Kindergarten - Lincoln	63	49	-14	3	16
Grade 1 - Lincoln	58	65	+7	3	22
Grade 2 - Lincoln	45	59	+14	3	20
Grade 3 - Lincoln	62	43	-19	3	14
<b><u>Total Lincoln School:</u></b>	<b><u>254</u></b>	<b><u>234</u></b>	<b><u>-20</u></b>	<b><u>14</u></b>	<b><u>16.7</u></b>
Grade 4 - TJ	53	60	+7	3	20
Grade 5 - TJ	53	50	-3	3	17
Grade 6 - TJ	51	53	+2	3	18
Grade 7 - TJ	74	52	-22	3	17
Grade 8 - TJ	69	69	0	3	23
<b><u>Total Thomas Jefferson:</u></b>	<b><u>300</u></b>	<b><u>284</u></b>	<b><u>-16</u></b>	<b><u>15</u></b>	<b><u>18.9</u></b>
Special Ed Out-of-District:	3	2	-1	-	-
<b><u>Resident Students:</u></b>	<b><u>557</u></b>	<b><u>520</u></b>	<b><u>-37</u></b>	<b><u>29</u></b>	<b><u>18.1</u></b>
Charter/Choice Schs Out:	5	2	-3	-	-
Spec. Ed Tuition Incoming:	3	3	0	-	-
<b>Total Students:</b>	<b>565</b>	<b>525</b>	<b>-40</b>	<b>-</b>	<b>-</b>

**6. Meeting Minutes**

A. Be it resolved, based upon the recommendation of the Business Administrator/Board Secretary, that the following Meeting Minutes be approved and accepted:

1. March 16, 2021 Regular & Executive Session.
2. March 18 & 22, 2021 Special Executive Sessions Only for Supt Search Reasons, no action was taken.
3. April 12, 2021 Special & Executive Session.

## 7. Finance

- A.** Be it resolved, based upon the recommendation of the BA, to approve the manifest of Payrolls and Bills & Claims List, which is on file in the Business Administrator's Office:
1. Bills & Claims List: March 17 to April 20: \$707,621.25
- B.** Be it resolved, based upon the recommendation of the BA, to approve and accept the Budgetary Transfers Report for the month of February & March.
- C.** Be it resolved, based upon the recommendation of the BA, to approve and accept the Board Secretary's Financial Report for the month of February.  
*I hereby certify, pursuant to NJAC 6A:23A2.3(e), that as of February 28, 2021, no budgetary line item has been over-expended in violation of NJAC 6:23-2.11(a). William Stepka, RSBA- Business Administrator/Board Secretary*
- D.** Be it resolved, based upon the recommendation of the BA, to approve and accept the Treasurer of School Monies Financial Report for the month of February.
- E.** Be it resolved, based upon the recommendations of the Supt & BA, to renew the inter-local shared service agreement for complete Child Team Services for the 2021-22 School year with the Morris Hills Regional School District Board of Education, at an annual cost of \$240,233 (a 2.4% increase), and at a daily rate of \$479.50, as needed, for new summer referrals from staff, parents, and early intervention services.
- F.** Be it resolved, based upon the recommendation of the BA, to renew our membership with the Educational Services of Morris County (MCESC) (and approve the joint resolution) for the 2021-22 school year, to provide regular public & non-public, choice, and special education student transportation services, as and if/when needed, in accordance with the shared ride/cost payment structure to maximize transportation efficiency and reduce costs, in accordance with the joint resolution.
- G.** Be it resolved, based upon the recommendation of the BA, to renew our membership in the Sussex County Regional Transportation Cooperative (aka "Co-Op") (and approve the joint resolution) for the 2021-22 school year, to provide regular public & non-public, choice student, special education and athletic/field trip student transportation services, as and if/when needed, in accordance with the shared ride/cost payment structure to maximize transportation efficiency and reduce costs, in accordance with the joint resolution.
- H.** Be it resolved, based upon the recommendation of the BA, to approve the monthly renewal rates, which reflect a 0% (zero) increase, for the employee Dental plan (HDC – Horizon Dental Choice Plan - Managed Care) as listed below with the Horizon Healthcare Dental/Public Employer Trust for the next two school years (21-22 & 22-23): Single: \$17.34, 2 Adults: \$33.50, Parent/Child: \$43.20 and Family: \$60.62, and a 2.0% increase for Horizon's DOP (Dental Option Plan), which covers almost all of our employees, with the following monthly rates: Single: \$38.78, 2 Adults: \$85.84, Parent/Child: \$83.96 and Family: \$134.87.

- I. Be it resolved, based upon the recommendation of the BA, to approve an Health Benefit Insurance Consulting agreement with Brown & Brown Insurance Inc., of Roseland, NJ to assist the BA in administering all aspects (including marketing) & assist employees with addressing issues/problems with the SEHBP for employee health benefit medical & prescription plans, for \$1,000 per month, effective July 1, 2021 to June 30, 2022 (this agreement was also in effect when the district was previously with the SEHBP.)
- J. Be it resolved, based upon the recommendation of the Supt, to approve a contract with the Educational Services of Morris County, of Morristown, NJ, to provide all special education federal professional support services, 192/193, IDEA-B, non-public nursing, textbooks, technology & security services for the students attending Divine Mercy, for the 2021-22 school year.
- K. Be it resolved, based upon the recommendation of the Supt, to approve a student tuition contract with the Morris Plains Board of Education, for student number #332, effective April 6 to June 30, 2021 at a daily rate of \$90.70 for 57 instructional days, for a total contract of \$5,169.90.
- L. Be it resolved, based upon the recommendation of the BA, to approve an increase in the student and faculty breakfast & lunch meal costs, for the 2021-22 school year as indicated: student breakfast to \$1.75 (+15 cents), student lunch to \$3.15 (+5 cents), faculty breakfast to \$2.35 (+15 cents), faculty lunch to \$3.65 (+5 cents) along with minimal increases for the “a la carte” menu items.

**8. Referendum**

- A. Be it resolved, based upon the recommendations of the BA & Architect, to approve the following “Progress Payments” to the following contractors for work completed for the Referendum Projects, a copy of which is on file in the Business Administrator’s Office:
  - 1. APS Construction, Lin Add/FireEsc Pay Ap#:10 Mar \$221,783.80 (\$Remaining: \$1,416,479)
- B. Be it resolved, based upon the recommendation of the BA, to approve additional architectural services from Parette Somjen Architects, of Rockaway, NJ, to perform additional design services related to additional electrical panel work at TJ, to accommodate a backup electrical generator, for a cost of \$6,500 as per their proposal dated March 26, 2021.
- C. Be it resolved, based upon the recommendations of the BA & Architect, to approve the following “Change Orders” as described:

1. <u>Kappa Construction (TJ HVAC Upgrades) Change Order #1: Justifications</u>	
COR-08: Replace RTU AC/Heat Unit TJ Sci Room 128	\$26,392
COR-09: Replace All Classroom Exhaust Fans (Originals have failed)	\$30,532
<u>COR-11: Provide DanFoss Controls for hallway radiators</u>	<u>\$27,400</u>
CO #1 Net Change:	\$84,324
Original General Allowance:	<u>\$250,000</u>
Remaining General Allowance:	\$165,676

## 9. Personnel

- A.** Be it resolved, based upon the recommendation of the Supt, to approve the attached list of Staff Member **Professional Development Workshops & Travel Expenditure Requests** that have been deemed related to and within the scope of the employee's current job responsibilities and will enhance the efficient delivery of student instruction and/or furthers the efficient operation of the school district. Reimbursements listed are in accordance with guidelines established by the Dept. of Treasury, BOE Policy, and in accordance with NJAC 6A:23B-1.1. if any. Listed at the end of this agenda.
- B.** Be it resolved, based upon the recommendation of the Superintendent, to establish the administrative position of and approve the job description for an Assistant to Buildings & Grounds Supervisor.
- C.** Be it resolved, based upon the recommendation of the Superintendent, to establish the administrative position of and approve the job description for a Director of Curriculum, Instruction & Assessment.
- D.** Be it resolved, based upon the recommendation of the Superintendent, to approve the acceptance of, with regret, the resignation of **Carol Coulther**, Lincoln School Elementary Teacher, for the purpose of retirement, effective June 30, 2021. Please join us in thanking Mrs. Coulther for her 39 years of dedicated service to our district and students and wishing her well in retirement.
- E.** Be it resolved, based upon the recommendation of the Superintendent, to approve **Nicholas Cecere** as Maternity Leave Replacement Social Studies Teacher at Thomas Jefferson School beginning on or about May 24, 2021 through on or about June 30, 2021. Mr. Cecere will be paid based on Guide-Step BA-1 at an annual salary of \$51,675, (to be prorated from start date) for the remainder of the 20/21 school year, pending the Criminal History background check required by P.L. 1986 c.116, and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018, c.5.
- F.** Be it resolved, based upon the recommendation of the Superintendent, to approve **Nicholas Cecere** continuing his position as Maternity Leave Replacement Social Studies Teacher at Thomas Jefferson School beginning on or about September 1, 2021 through on or about November 5, 2021. Mr. Cecere will be paid based on Guide-Step BA-1 with the annual salary for the 21/22 school year TBD based upon completion of contract negotiations, pending the Criminal History background check required by P.L. 1986 c.116, and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018, c.5.
- G.** Be it resolved, based upon the recommendation of the Superintendent, to approve **Michael Harris** as Maternity Leave Replacement Fourth Grade Teacher at Thomas Jefferson School beginning on or about May 17, 2021 through on or about June 30, 2021. Mr. Harris will be paid based on Guide-Step BA-1 at an annual salary of \$51,675, (to be prorated from start date) for the remainder of the 20/21 school year, pending the Criminal History background check required by P.L. 1986 c.116, and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018, c.5.
- H.** Be it resolved, based upon the recommendation of the Superintendent, to approve **Michael Harris** continuing his position as Maternity Leave Replacement Fourth Grade Teacher at Thomas Jefferson School beginning on or about September 1, 2021 through on or about November 19, 2021. Mr. Harris will be paid based on Guide-Step BA-1 with the annual salary for the 21/22 school year TBD based upon completion of contract negotiations, pending the Criminal History background check required by P.L. 1986 c.116, and Sexual Misconduct/Child Abuse Disclosure required by P.L. 2018, c.5.

- I. Be it resolved, based upon the recommendation of the Superintendent, to approve **Helena Holmes**, as the full time ESL Teacher at Lincoln School beginning on or about September 1, 2021 through June 30, 2022. Mrs. Holmes will be placed on Guide MA, Step 10. Salary TBD upon completion of contract negotiations.
- J. Be it resolved, based upon the recommendation of the Superintendent, to accept the resignation of **Brianna Dunn**, district floating substitute teacher for personal reasons as of April 23, 2021.
- K. Be it resolved, based upon the recommendation of the Supt, to approve **Christine Savini** as a “Buddy” for **Jaclyn Schwarz**, at a rate of \$27.50 per month as of April 19, 2021 (pro-rated for \$73.15), for the remainder of the 2020-21 school year.
- L. Be it resolved, based upon the recommendation of the Superintendent, to amend **Elizabeth Hickman** as a Buddy for **Jaclyn Schwarz**, at a rate of 27.50 per month from September 2021 through March 19, 2021 due to a leave of absence.

**10. Curriculum & Instruction/Students**

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve the revised 2020-2021 school year calendar.

**11. Building & Grounds/Technology**

- A. Be it resolved, based upon the recommendation of the BA, to approve the 2021 Safety Grant Application to the New Jersey Schools Insurance Group (NJSIG) to utilize the \$2,900 award to help off-set the total cost to purchase new & upgraded programmable Walkie-Talkies for the entire district to enhance daily and emergency communications among administrators and staff members in the school buildings & out on the playgrounds and athletic fields.
- B. Be it resolved, based upon the recommendation of the BA, to approve a purchase order/contract with Command Radio Communications, of Ramsey, NJ to furnish & program 17 new Kenwood Digital Walkie-Talkies, along with any and all necessary base station upgrades, at a cost of \$8,466.12, by utilizing NJ State Contract #:83927 (Schedule M: Kenwood Products), based upon their quote dated April 20, 2021.

**12. Policy**

- A. There is none at this time.

**13. Consent Agenda**

- A. Move and Vote on all Agenda Resolutions & Recommendations in One Motion:

<b><u>Roll Call Vote:</u></b>	<b><u>Moved &amp; Seconded By:</u></b>	<b><u>Yeas</u></b>	<b><u>Nays</u></b>	<b><u>Abstentions</u></b>	<b><u>Absent</u></b>
<b>Mrs. McGovern:</b>	<b>Moved</b>	<b>Yea</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Mrs. Piombino:</b>	<b>Seconded</b>	<b>Yea</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Mr. Tobias:</b>	<b>-</b>	<b>Yea</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Mrs. Walter:</b>	<b>-</b>	<b>Yea</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Mrs. Smith:</b>	<b>-</b>	<b>Yea</b>	<b>-</b>	<b>-</b>	<b>-</b>

Mr. Stepka declares all Resolutions & Recommendations are hereby unanimously approved.

**14. Old Business**

A. There was none at this time.

**15. New Business**

A. There was none at this time.

**16. Public Comment No. 2 (Agenda & Non-Agenda Items to be Heard)**

*Please be respectful of the Board, Administration, Staff, Students, and all other Audience Members in attendance.  
Public participation shall be governed by Policy #0167:*

- A. A parent, Ms. Denise Rizzi, asked about the Preschool Tuition program.
- B. A parent, Ms. Erin DeMicelli, thanked the Board for returning to in-class in-person learning but suggested it was also time to restore learning to a full-day, instead of continuing the 1pm dismissal.

**17. Next Regularly Scheduled Meeting:**

A. **Tuesday, May 4, 2021:** The Meeting will begin at approximately 7:30 and the agenda will include the 2021-22 Budget Presentation & Adoption, and the annual appointment of staff members for the 2021-22 School Year.

**18. Motion to Adjourn the Meeting: 8:10pm**

There being no further business before the Board, the meeting is hereby adjourned at 8:10 pm.

**Moved by: Mrs. Walter      Seconded by: Mrs. McGovern      Voice Vote: All Ayes**

Respectfully submitted,

Mr. William Stepka, RSBA  
Secretary of the Board of Education/  
School District Business Administrator

**Professional Development/Travel Expenditure Approval Requests:**

STAFF MEMBER	WORKSHOP TITLE/DEST	DATES	FEES/MILEAGE	JUSTIFICATION FOR THE TRIP
Lisbeth Schnurman	Progressive and Systematic Speech and Language Training for Child on the Autism Spectrum (Virtual)	Anticipated 4/22/21	\$103.00	How to initiate interventions for children with limited functional communication. Interventions and consideration of vocal language or AAC and/or sign language.
Helena Holmes	2021 Spring NJTESOL Conference (Virtual)	5/26/21 5/27/21	Paid through Grant	Explore current theories and applications for ESL classrooms, review applicable resources and teaching materials including online platforms.

**Student Field Trip Approval Request:**

GRADE	TEACHERS	DATE	TIME: DEPART/ RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST	REASON FOR TRIP
None	At this time.							

For Reference:

## Facilities Renovation Referendum II: History/Schedule

### **A. Ref Milestones:**

- 1) **October 2, 2018:** Referendum I Fails overwhelmingly with 3 separate questions totaling \$19M.
- 2) **Sept 24, 2019:** Referendum II Passes 1Q at \$12.5M: YES: 649 NO: 442, Approved by 207 votes.
- 3) **Oct/Nov/Dec 2019:**
  - a) "Arch/Admin Team" formed: Supt, BA, Sup of B&G, B&G Asst, and Architects, and will meet at least monthly throughout the entire schedule, and more if/as needed. All Board members are ad-hoc members and invited to attend as desired, with no more than two (2) attending at any one time. The Board also reserves the ongoing right to request all participants involved in the referendum to attend night Board meetings, when deemed necessary and appropriate by the Board and/or the Supt & BA.
  - b) BA & Financial Advisors consult to establish optimum time & method to market bonds.
  - c) Architect to conduct school field site surveys, soil borings, test pits, utility mark outs, and related work to confirm details of projects to be undertaken.
  - d) Board approves the services of the Construction Attorney, at an hourly rate, to be utilized as needed.
  - e) Board approves "Reimbursement Resolution" to pay for upcoming "soft costs" before Bonds are sold.
- 4) **Dec/Jan/Feb 2020:**
  - a) Architect, in conjunction with A-Team, to prepare the bid specifications.
  - b) Final review of Architect's Bid Documents/Packets conducted by Board's Construction Attorney & BA. Applied to and received Local Finance Board approval for issuance of school district debt (Jan 8)
  - c) BA to advertise the bids "on the street" for at least 10 calendar days.
  - d) Roof Bids Advertised Fri, Jan 10, 2020.
  - e) Lavs & TJ Vestibule Bids Advertised Fri, Jan 17, 2020.
  - f) Contractor Walk thru meetings; Wed, Jan 22, 2 & 3 pm for Roof & Lav/Vestibule Bids.
  - g) BA formally received, publicly opened, and read aloud all bid prices by each contractor who submitted bids on Thursday, February 13, Open Roof Bids (11a) & Lav/Vestibule Bids (11:30a).
  - h) Bond Sale took place on Wednesday, February 19, 2020; all bonds sold within hours.
  - i) BA informed the Department of Education of debt service payments required for the 2020-21 school year and beyond to secure state funding dollars as previously agreed to. Debt service payments begin approximately 6 months after closing on the sale and will continue for 20 years, to be paid to MCIA on November 1 and May 1 of every year going forward for 20 years.
  - j) Board awarded Roofing & Lavs/Vestibule Contracts at Feb 25<sup>th</sup> meeting.
  - k) BA secures "builders' risk" insurance policy for Board for Roof & Lava Vestibule Contracts.
  - l) Lincoln Heating System & Unit Vent (HVAC) Project moved to summer of 2021.
- 5) **March/April 2020:**
  - a) Bond Sale Closed on March 11, 2020. District received \$12,480,000 in cash (full amount approved by voters, all bond closing costs paid by "premium" paid for bonds by investors - approx \$175K).
  - b) BA to transfer idle funds into allowable investment programs to maximize interest yield.
  - c) Lincoln New Addition/Fire Escape Bid advertised Friday, March 20.
  - d) Lincoln New Addition/Fire Escape Pre-Bid Meeting with contractors: Wednesday, April 1 @ 3:30pm.
- 6) **April/May 2020:**
  - a) Lincoln Interior Improv. & Asbestos Abatement Bid Advertisement: Friday, April 24.
  - b) Lincoln Interior Improv. & Asbestos Abatement Pre-Bid Meeting: Tue, April 28 @ 3:30pm.
  - c) Lincoln Addition/Fire Escape Bid Opening: Wed, April 29 @ 11am, Board Office.
  - d) Lincoln HVAC Asbestos Abatement Bid Opening: Tue, May 19 @ 11am, Board Office.
- 7) **May/June 2020:**
  - a) Award contract for Lincoln New Addition/Fire Escape: Wed, May 6 BOE Meeting.
  - b) Award contract for Lincoln Interior Improvements/Asbestos Abatement: Tue, June 2 Special BOE Meeting.
- 8) **Summer of 2020:**
  - a) Projects to be undertaken:
    - i) Lincoln School: Asbestos abatement for unit vents, gym ceiling replacement, new roof, new classroom floor tiles & ceiling tiles & cafeteria ceiling repair & abatement, and new interior LED lighting, plaster repair.

- ii) Lincoln Addition: Move trailer, begin construction of 3 classroom additions with a new main office (to be cordoned off and will continue throughout the 20-21 school year).
  - iii) Thomas Jefferson: Renovate existing restrooms for boys, girls and staff, install new security vestibule in the main entrance, replace selected roofs.
- 9) **Winter 2020/Spring 2021:**
- a) Lincoln Interior Improvements II: Advertisement for Bids: December 11, 2020, Bid opening: Jan 12, 2021, Bid Award Jan 26, 2021. Work to begin after the last day of school in June of 2021, work to be completed August 21, 2021.
  - b) HVAC Upgrades: Lincoln & TJ. Advertisement for Bids: December 11, 2002, Bid opening: Jan 12, 2021, Bid Award Jan 26, 2021. Work began after the last day of school in June of 2021. Demo & installation completed by August 31, 2021 and fully functioning by October 15, 2021.
  - c) BA to increase "Builders Risk" insurance plan coverage as driven by awarded contract costs.
- 10) **Summer of 2021:**
- a) Projects to be undertaken:
    - i) Lincoln Interior Improvements II: restroom renovations, electrical panel upgrade, IT closet moved, stairwell plaster repair.
    - ii) Lincoln Addition: August 1, 2021 Completion of 3 new classroom additions including new main office and security vestibule; furnish & occupy during the month of August to be ready for the 1st day of school & final removal of trailers after 14 years!
    - iii) Lincoln & Thomas Jefferson HVAC Upgrades: IT Closet moved, demo, remove & install new boilers, pumps, piping (removal of asbestos as needed), classroom unit ventilators, electrical panel upgrade, cafeteria & gym rooftop unit ventilator replacement, copper piping replacement, and asbestos tile removal & install new VCT.
- 11) **August 31, 2021:**
- a) Physical completion of ALL Projects and then, during the fall, the Architect completes "punch list items" and contractors are issued final payments. 9/1/21: Lincoln Addition Opening Ceremonies!
  - b) Fall of 2021: final projects punch lists completed and final contractor payments by 11/15/21.

-----**END OF REFERENDUM HISTORY/SCHEDULE**-----

**AND AGENDA**