

Rockaway Borough Board of Education

REGULAR MEETING MINUTES

Thomas Jefferson School Cafeteria
95 East Main Street, Rockaway, NJ 07866

Tuesday, May 7, 2019

Workshop Session: 6:30 PM

Executive Session (Private): 7:30 PM

Regular Monthly Business Meeting: 8:00 PM

Visit Us on the Web: rockboro.org

ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.

1. Call to Order

The meeting was called to order at 6:33 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement to those present:

"In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date and place thereof advertised in the Daily Record and The Citizen newspapers, posted our website, and posted in other public places. Official Board actions will be taken after the Workshop Session concludes."

2. Board Member Roll Call

BOARD MEMBERS PRESENT: Four (4): Mrs. Karen Walter, Mr. Jeffery Tobias, Mrs. Linda McGovern and Mrs. Christa Smith, Board President.

BOARD MEMBERS ABSENT: One (1): Mrs. Alexis Piombino

ADMINISTRATION PRESENT: Mrs. Phyllis Alpaugh, Superintendent of Schools, Mr. William Stepka, SBA/Secretary of the Board

OTHERS PRESENT: 3 District Administrators, 3 Staff Members & 1 member of the public.

The Pledge of Allegiance was then held . . .

3. 6:30 PM: Workshop Session

The Board and Administration reviewed and discussed recommendations for approval listed on the Agenda and any other items brought before it for consideration.

A. Administrators & Supervisors Monthly Reports

1. Lincoln Principal's Report - Ms. Dachisen
2. Thomas Jefferson Principal's Report - Mr. Waxman
3. Curriculum & Instruction Supervisor's Report - Mrs. Argenziano
4. Building & Grounds Supervisor's Report - Mr. Klein
5. Technology Supervisor's Report - Mr. Reyes

B. Discussion Items

1. A review of pertinent agenda items recommended for approval was held.

4. 7:32 PM: Motion to Adjourn Workshop Session and enter Executive Session

Be it Resolved, that the Board enter into Executive Session (Private) for the purposes of: 1) Student HIB Decision(s) Review, 2) Evaluation/Performance Reviews of All Current Instructional, Non-Instructional, Administrator & Supervisor Personnel to Be Considered for Re-Appointment (re-employment) for the 2019-20 School Year and 3) a personnel issue; the nature of which will be made public when the need for confidentiality no longer exists. At the conclusion of the Private portion, the Board will reconvene in Public Session at approximately 8:00 pm.

Moved By: Mrs. McGovern Seconded By: Mrs. Walter Voice Vote: All Ayes

5. 7:59 PM: Motion to Adjourn Executive Session and Begin the Regular Meeting

Moved By: Mrs. Walter Seconded By: Mrs. McGovern Voice Vote: All Ayes

There was now over 40 students, parents and teachers in attendance.

6. Spotlight on RAMS

- A. Presentation: Class Pet Presentation--Ms. Scimeca and 4th grade students.
- B. Presentation: TJ High Honor Roll Recipients.

The Board then took a brief recess to celebrate the recipients.

There was only 1 member of the public and 2 teachers present when the meeting reconvened.

7. Public Hearing on the 2019-20 Proposed School District Budget

- A. The Superintendent & BA provided an overview of the 2019-20 Proposed School Budget and highlighted the upgrades/enhancements to educational programs, personnel, and overall tax rate impact.

The Floor was then opened to the public for comments, there was none at this time.

Whereas, the Rockaway Borough Board of Education is responsible for providing a thorough and efficient education for all eligible children who reside in Rockaway Borough by developing a District School Budget for the 2019-20 school year as prescribed by the NJ State Board of Education, State law and Administrative Code, and

Whereas, the Board, Superintendent & Business Administrator, in conjunction with the administration, and staff members, has put forth a responsible and justified budget which addresses the continued upgrading and enhancing of the educational programs delivered to the students, along with maintaining & upgrading our school buildings - which are major community assets, and

Whereas, the Budget, which has been approved by the Executive County Superintendent of Schools and Executive County Business Administrator, has been published in *The Citizen* local newspaper on Wednesday, April 24 and posted on the district's website in accordance with state law, and a Public Budget Hearing has just been held in accordance with state law where residents, if so desired, commented on the budget, now therefore

Be It Resolved, that the Rockaway Borough Board of Education hereby formally approves and adopts the 2019-20 School Budget in the total amount of \$10,774,348 which includes a local tax levy of \$8,539,037 (+\$0/0% from 18-19) and state aid support of \$1,294,134 as presented and directs the School Business Administrator/Board Secretary to complete any and all necessary final state and county paperwork to implement the Budget, and

Be It Further Resolved to authorize the Superintendent of Schools and School Business Administrator/Board Secretary to execute and administer this budget for the 2019-20 school year.

Moved by: Mr. Tobias

Seconded by: Mrs. Walter

Roll Call Vote: Mrs. Walter: Aye, Mr. Tobias: Aye, Mrs. McGovern: Aye
& Mrs. Smith: Aye. Motion unanimously carried.

8. September 24, 2019 Facilities Bond Referendum II Status #2

- A. Mr. Tobias, Ref Advisory Committee Chair, will provided an update along with any other late breaking news from the Supt & BA. The SDA PECs were successfully converted to FECs by the State NJ DOE.

9. Public Comment No. 1 on Agenda Items Only

- A. There was none at this time.

10. Superintendent's Report (Supt) - Mrs. Alpaugh

- A. Legislative/Special Report – Town Council Meeting on 5/9
- B. Upcoming Events/Other Pertinent Info: Senior Tea/Bingo, TJ Newspaper
- C. Enrollment Report:

Grade Level & School	Students June 30, 2018	Students March 30, 2019	Diff	Sections (Classes)	Avg Class Size
Preschool - Lincoln	23	27	+4	2	14
Kindergarten - Lincoln	53	61	+8	3	20
Grade 1 - Lincoln	58	46	-12	3	15
Grade 2 - Lincoln	49	63	+14	3	21
Grade 3 - Lincoln	47	54	+7	3	18
Total Lincoln School:	230	251	+21	14	18
Grade 4 - TJ	55	51	-4	3	17
Grade 5 - TJ	74	51	-23	3	17
Grade 6 - TJ	71	74	+3	3	25
Grade 7 - TJ	69	69	0	3	23
Grade 8 - TJ	76	67	-9	3	22
Total Thomas Jefferson:	345	312	-33	15	21
Special Ed Out-of-District:	6	6	0	-	-
Resident Students:	581	569	-12	29	20
Charter/Choice Schs Out:	4	5	+1	-	-
Spec. Ed Tuition Incoming:	5	6	+1	-	-
Total Students:	590	580	-10	-	-

11. Business Administrator/Board Secretary's Report (BA) - Mr. Stepka

- A. Correspondence sent/received since our last meeting:
 - 1. NJ DOE/SDA FECs pertaining to the September 24, 2019 Referendum.
 - 2. A neighbor on Douglass Road asked if we were going to fix the baseball field nets to prevent the balls from going into her yard, car, and house. We are currently quoting the job out to be fixed in June.
 - 3. OPRA request from "Book-It Distributors" to support their lawsuit against Houghton Mifflin Harcourt.
 - 4. Information request from "RBEA" regarding amount spend litigating health insurance carrier change back in October of 2018.

12. Meeting Minutes

- A. Be it resolved, based upon the recommendation of the Business Administrator/Board Secretary, that the following Meeting Minutes be approved and accepted:

April 16, 2019

Regular Monthly Meeting, which includes Workshop Session
Executive Session

13. Finance

- A. Be it resolved, based upon the recommendation of the BA, to approve the manifest of Payrolls and Bills & Claims List, which is on file in the Business Administrator's Office:

Bills & Claims List; April 17 to May 7: \$220,317.94

- B. Be it resolved, based upon the recommendation of the BA, to approve and accept the Budgetary Transfer Report for the month of March 2019.

- C. Be it resolved, based upon the recommendation of the BA, to accept and approve the Board Secretary's Financial Report for the month of March 2019.

*I hereby certify, pursuant to NJAC 6A:23A2.3(e), that as of March 31, 2019, no budgetary line item has been over-expended in violation of NJAC 6:23-2.11(a).
William Stepka, RSBA-School Business Admin/Board Secretary.*

- D. Be it resolved, based upon the recommendation of the BA, to accept and approve the Treasurer of School Monies Financial Report for the month of March 2019.

- E. Be it resolved, based upon the recommendations of the Supt & BA, to enter into a student transportation subscription agreement with the parents of student #230 and student #091 for the 2019-20 school year for them to subscribe for \$370 each, for the year.

14. Personnel

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve the attached list of Staff Member Professional Development/Travel Expenditure requests.

- B. Be it resolved, based upon the recommendation of the Superintendent, to approve the following leave of absence request, based on her physician's certification of a personal disability (pregnancy), for Mrs. Maria Castano, World Language teacher at Thomas Jefferson School: It is her intention to claim unpaid NJ Family Leave Insurance Act (NJFLIA) for approximately 7 weeks, for child rearing purposes, to begin on or about September 6, 2019 and to end on or about October 23, 2019, and therefore will not utilize any banked sick days at all.

- C. Be it resolved, based upon the recommendation of the Superintendent, to approve the following summer custodial staff:

Summer Custodians @ \$12 per hour and are: Dillan Connington, Matt Walls, Anthony VanSaders, Kevin Putsky, Kenny Marsh & Dylan McBride.

Summer Custodian @ \$10 per hour: John Sautter.

Summer Painters @ \$15 per hour and are: Dana Vissers, Sarah Klein & Daniele Ferrone.

- D. Be it resolved, based upon the recommendation of the Superintendent of Schools, to offer one-year employment contracts for the 2019-20 school year, with salaries to be determined at the June 18th Board meeting, to the non-exempt administrators, supervisors, coordinators, executive administrative assistant staff, and other managerial personnel positions and long-term substitutes as listed:

Mr. William Stepka, Business Admin/Board Secretary (Yr 3, non-tenured)

Ms. Milissa Dachisen, Lincoln Principal (Yr 3, non-tenured)

Mr. David Waxman, TJ Principal (Yr 3, non-tenured)

Mrs. Jamie Argenziano, C&I Supervisor (tenured)

Mr. Michael Klein, B&G Supervisor (non-tenured)

Mr. Shaun Reyes, Technology Coordinator (non-tenured)

Mrs. Melissa Nestor, Treasurer (non-tenured)

Mr. Jean-Paul Bonnet, Physician (non-tenured)

Mrs. Sally Ascoli, Executive Sec'y to Supt. (tenured)

Mrs. Nancy Beiermeister, Payroll & HB Coord/Asst. to BA (non-tenured)

Ms. Wendy Chandler, Accts Payable Coord/Asst. to BA (non-tenured)

- E. Be it resolved, based upon the recommendation of the Superintendent, to offer letters of intent, and employment contracts, for the 2019-20 school year to the following staff members, which include tenured & non-tenured teachers (not any of the non-tenured teachers will achieve tenure status in the 2019-20 school year), tenured & non-tenured secretaries, custodians, instructional & cafeteria aides, school van drivers & aides, along with employment contracts to be struck at the guide, step and salaries as listed for all employees for the 2018-19 school year:

<u>Last Name</u>	<u>First Name</u>	<u>2018-2019 Guide/Step</u>	<u>2018-2019 Salary or Hourly</u>	<u>Longevity /Black Seal 18-19</u>	<u>2019-2020 Guide/Step</u>	<u>2019-2020 Salary or Hourly</u>	<u>Longevity /Black Seal 19-20</u>
Abrams	Morgan	BA-5	\$51,000		BA-6	\$52,125	
Amato	Nora	Secretary	\$34,391		Secretary	\$35,717.20	
Barbone	Alexa	MA-2	\$54,000		MA-3	\$55,325	
Basile	Joseph	Aide	\$16.12/hr.		Aide	\$16.62/hr.	

ROCKAWAY BOROUGH BOARD OF EDUCATION**MINUTES****MAY 7, 2019**

Blackadar	Kimberly	MA-10	\$56,765		MA-11	\$58,350	
Blake	Elizabeth	MA-3	\$54,700-50% =\$27,350		MA-4	\$44,660 (80%)	
Bogart	Lauren	BA-3	\$50,500		BA-4	\$51,625	
Bowles	Lindsey	Aide	\$15/hr.		Aide	\$15.47/hr.	
Bubba	Daniela	Aide	\$15.16/hr.		Aide	\$15.63/hr.	
Burke	Jeffrey	Aide	\$16.12/hr.		Aide	\$16.62/hr.	
Capen	Christine	BA-7	\$51,550		BA-8	\$53,280	
Carpentiere	Celina	Aide-Lunch	\$11.50/hr.		Aide-Lunch	\$11.86/hr.	
Castano	Maria	BA-13	\$55,540		BA-14	\$57,990	
Centi	Kristy	Aide	\$15/hr.		Aide	\$15.47/hr.	
Corbo	Joseph	BA-3	\$50,500		BA-4	\$51,625	
Coulther	Carol	OG	\$85,925	\$1,200	OG	\$86,425	\$1,200
Crane	Brianna	Aide	\$15/hr.		Aide	\$15.47/hr.	
DeFelice	Amy	BA-5	\$51,000		BA-6	\$52,125	
DenHeyer	Heather	BA-3	\$50,500		BA-4	\$51,625	
Dilizia	Nicole	BA-5	\$51,000		BA-6	\$52,125	
Dobbs	Janet	MA-15	\$64,005		MA-16	\$66,820	\$500
Elhendy	Yasmin	Aide	\$15/hr.		Aide	\$15.47/hr.	
Ellis	Joseph	C-14	\$22.49/hr.		C-15 Bus Driver	\$23.49/hr.	

ROCKAWAY BOROUGH BOARD OF EDUCATION**MINUTES****MAY 7, 2019**

Fernandez	Nicole	Secretary	\$48,000		Secretary	\$48,000	
Ferrone	Daniele	BA-9	\$52,565		BA-10	\$54,150	
Figueroa	Gina Marie	Aide	\$15/hr.		Aide	\$15.47/hr.	
Fitzgerald	Karen	Aide-Lunch	\$11.50/hr.		Aide-Lunch	\$11.86/hr.	
Fitzgerald	Karen	Bus Aide	\$15.16/hr.		Bus Aide	\$15.63/hr.	
Fitzgerald	Patricia	C-7 Bus Driver	\$18.20/hr.		C-8 Bus Driver	\$18.83/hr.	
Fleming	Monica	BA-11	\$54,035		BA-12	\$55,940	
Forte	Catherine	BA-18	\$70,665		BA-19	\$73,980	\$500
Fowler	Kellianne	MA-17A	\$71,700	\$500	MA-18A	\$74,865	\$500
Gancarcik	Sandy	MA-10	\$56,765		MA-11	\$58,350	
Garbarini	Eileen	Aide	\$16.60/hr.		Aide	\$17.11/hr.	
Garris	Debra	Bus Aide	\$16.12/hr.		Bus Aide	\$16.62/hr.	
Gibbons	Michael	C-2	\$35,065	\$500	Custodian C-3	\$35,840	\$500
Giouvanos	Jean	Aide	\$17.39/hr.		Aide	\$17.93/hr.	
Giraldo	Jennifer	BA-5	\$51,000		BA-6	\$52,125	
Greuter	Elisa	Aide	\$16.12/hr.		Aide	\$16.62/hr.	
Hamman	Dianne	Aide	\$17.39/hr.		Aide	\$17.93/hr.	
Hartnett	Courtney	MA-5	\$55,200		MA-6	\$56,325	
Hartwig	Elizabeth	Aide	\$16.60/hr.		Aide	\$17.11/hr.	
Heins	Robin	Aide	\$15.16/hr.		Aide	\$15.63/hr.	

ROCKAWAY BOROUGH BOARD OF EDUCATION**MINUTES****MAY 7, 2019**

Hickman	Elizabeth	MA-8	\$56,765		MA-9	\$58,350	
Holmes	Helena	MA-7	\$55,750-50% =\$27,875		MA-8	\$57,480- 50%=\$28,740	
Hurley	Jerelyn	MA-17A	\$71,700	\$500	MA-18A	\$74,865	\$500
Isenberg	Cecilia	BA-7	\$51,550		BA-8	\$53,280	
Izzo	Sharon	MA-19	\$78,180	\$1,000	MA-20	\$81,345	\$1,000
Jacobus	Denise	BA-9	\$52,565		BA-10	\$54,150	
Jones	Michael	BA-2	\$50,000		BA-3	\$51,125	
Jozwiak	Brianna	MA-1	\$54,200		MA-2	\$55,325	
Julian	Judith	Aide	\$15/hr.		Aide	\$15.47/hr.	
Keegan	Tara	BA-18	\$70,665	\$500	BA-19	\$73,980	\$500
Khan	Saadia	Aide	\$15/hr.		Aide	\$15.47/hr.	
Klein	Sarah	Aide	\$15/hr.		Aide	\$15.47/hr.	
Kohaut	MaryAnn	Aide	\$17.39/hr.		Aide	\$17.93/hr.	
Kopetz	Marianne	BA-22	\$83,925	\$1,000	BA-23	\$84,925	\$1,000
Lamont	Laurette	Aide	\$15/hr.		Aide	\$15.47/hr.	
Leahey	Michael	BA-13	\$55,540		BA-14	\$57,990	
Lenahan	Margaret	Aide	\$15.16/hr.		Aide	\$15.63/hr.	
Lenahan	Robert	C-3	\$35,615		Custodian C-4	36,590	
Leonard	Carole	Aide	\$16.98/hr.		Aide	\$17.50/hr.	

ROCKAWAY BOROUGH BOARD OF EDUCATION**MINUTES****MAY 7, 2019**

Leslie	Mary	BA+30-19	\$76,080		BA+30-20	\$79,245	
Lonergan	Susanne	BA-19	\$73,980	\$500	BA-20	\$77,145	\$500
Love	Helen	MA-19	\$78,180	\$1,000	MA-20	\$81,345	\$1,000
Lowry	Sharon	Aide-Lunch	\$11.50/hr.		Aide-Lunch	\$11.86/hr.	
Macera	Nicole	Aide	\$16.12/hr.		Aide	\$16.62/hr.	
Marsh	Jennifer	MA-19	\$78,180	\$500	MA-20	\$81,345	\$500
Matrisciano	Christine	MA+30-22	\$90,225		MA+30-23	\$91,225	
McBride	Julie	Aide	\$16.98/hr.		Aide	\$17.50/hr.	
McCarter	Nicole	MA-8	\$56,765		MA-9	\$58,350	
McGill	Laurie	BA-6	\$51,000		BA-7	\$52,125	
Medore	Brandon	C-3	\$35,615	TBD	Custodian C-4	\$36,590	TBD
Medore	Maryann	BA-14	\$57,490	\$100	BA-15	\$60,005	\$500
MoralesJunco	Elizabeth	MA+30-17	\$71,185		MA+30-18	\$74,100	
Moriano	Heather	BA-7	\$51,550		BA-8	\$53,280	
Murphy	Meghan	Aide	\$16.12/hr.		Aide	\$16.62/hr.	
Nickoley	Wendy	Aide	\$21.06/hr.		Aide	\$21.72/hr.	
O'Brien	Cynthia	MA-11	\$58,235		MA-12	\$60,140	
O'Hara	Judith	Aide	\$16.98/hr.		Aide	\$17.50/hr.	
Onischuk	Michael	MA-10	\$56,765		MA-11	\$58,350	
Orr	Sarah	BA-3	\$50,500		BA-4	\$51,625	

ROCKAWAY BOROUGH BOARD OF EDUCATION**MINUTES****MAY 7, 2019**

Oschmann	Brittani	Aide	\$15/hr.		Aide	\$15.47/hr.	
Parent	Joanne	BA-21	\$80,460	\$1,000	BA-22	\$83,925	\$1,000
Parry	Jessica	BA-12	\$54,035		BA-13	\$55,940	
Quirke	Catherine	Aide	\$17.39/hr.		Aide	\$17.93/hr.	
Ralli	Ashley	Aide	\$15/hr.		Aide	\$15/hr.	
Rattay	Marcy	Aide- Lunch/CG	\$15.75/hr.		Aide- Lunch/CG	\$16.25/hr.	
Reilly	Mehan	Aide	\$15/hr.		Aide	\$15.47/hr.	
Rial	Manuela	Aide	\$16.12/hr.		Aide	\$16.62/hr.	
Rich	Sherry	BA-21	\$80,460	\$1,000	BA-22	\$83,925	\$1,000
Rolph	Patricia	Aide-Lunch	\$11.50/hr.		Aide-Lunch	\$11.86/hr.	
Rounsaville	Diane	MA-19	\$78,180	\$1,000	MA-20	\$81,345	\$1,000
Santoro	Janice	Aide-Lunch	\$11.50/hr.		Aide-Lunch	\$11.86/hr.	
Savercool	Linda	BA+30-5	\$53,100		BA+30-6	\$54,225	
Savini	Christine	BA-3	\$50,500		BA-4	\$51,625	
Schnurman	Lisbeth	MA-19	\$78,180		MA-20	\$81,345	
Schreck	Jenna	BA-2	\$50,000		BA-3	\$51,125	
Schumacher	Aileen	MA-16	\$66,520	\$500	MA-17	\$69,385	\$500
Scimeca	Kristen	BA-1	\$50,000		BA-2	\$51,125	
Selikoff	Samantha	BA+30-10	\$54,665		BA+30-11	\$56,250	

ROCKAWAY BOROUGH BOARD OF EDUCATION**MINUTES****MAY 7, 2019**

Sepulveda	Cesar	C-14	\$34,515	\$300	Custodian C-2	\$35,290	\$500
Sloane	Katelyn	MA-3	\$54,700		MA-4	\$55,825	
Smith	Hailey	BA-3	\$50,500		BA-4	\$51,625	
Stein	Lauren	MA-5	\$55,200		MA-6	\$56,325	
Stevens	Nathaniel	C-8	\$18.20/hr.		C-9 Custodian	\$18.83/hr.	
Stockstill	Kimberly	Secretary	\$58,580		Secretary	\$59,906.20	
Swanick	Jean	Aide	\$17.30/hr.		Aide	\$17.93/hr.	
Tully	Susan	MA-6	\$55,200-50% =\$27,600		MA-7	\$56,325	
Tuluca	Mihaela	MA-8	\$56,765		MA-9	\$58,350	
Vissers	Dana	Aide	\$15/hr.		Aide	\$15.47/hr.	
Vogelezang	Jennifer	Secretary	\$28,000		Secretary	\$29,326.20	
Weidanz	Eileen	Aide	\$18.10/hr.		Aide	\$18.66/hr.	
Wolfe	Melody	Aide-Caf	\$11.50/hr.		Aide-Caf	\$11.86/hr.	
Yobs	Dorothea	BA-14	\$57,490		BA-15	\$60,005	
Yobs	Timothy	C-10	\$39,940	\$500	C-11	41,775	\$500
Zangara	Antonia	BA-5	\$51,000		BA-6	\$52,125	

15. Curriculum/Instruction/Students

- A. Be it resolved, based upon the recommendation of the Superintendent, to approve the attached list of Student Field Trip requests.
- B. Be it resolved, based upon the recommendation of the Supt & BA, to renew our shared service agreement for Child Team Services for the 2019-20 School year with the Morris Hills Regional School District Board of Education, at an annual cost of \$226,276.

- C. Be it resolved, based upon the recommendation of the Superintendent, to approve the acceptance of Rockaway Borough student #305 to attend the second grade ESY program for 5 weeks, as per the student's IEP.
- D. Be it resolved, based upon the recommendation of the Supt & BA, to renew our membership in the Sussex County Regional Transportation Cooperative (aka "Co-Op") (and approve the joint resolution) for the 2019-20 school year, to provide regular, special education and athletic/field trip student transportation services, as and if needed, in accordance with the shared ride/cost payment structure to maximize transportation efficiency and reduce costs, as per their joint resolution.
- E. Be it resolved, based upon the recommendation of the Supt & BA, to renew our membership in the Education Services Commission of Morris County (aka "ESC") (and approve the joint resolution) for the 2019-20 school year, to provide regular, special education and athletic/field trip student transportation services, as and if needed, in accordance with the shared ride/cost payment structure to maximize transportation efficiency and reduce costs, as per their joint resolution.
- F. Be it resolved, based upon the recommendation of the Supt & BA, to renew our membership in the Education Services Commission of Morris County (aka "ESC") (and approve the joint resolution) for the 2019-20 school year, to provide Professional Support for Non-Public School Services, which include non-public nursing and technology services.
- Background: This is state grant money to Divine Mercy and costs us nothing, but according to state law, we administer the receipt and disbursement of the grant by processing purchase orders for them.
- G. Be it resolved, based upon the recommendation of the Supt & BA, to renew our Vehicle Maintenance Agreement with Rockaway Township Board of Education for the 2019-20 school year, to provide vehicle repair & inspection services, as need, in accordance with their rate sheet.
- H. Be it resolved, based upon the recommendation of the Supt & BA, to renew our agreement with Rockaway Township Board of Education for the 2019-20 school year, to provide athletic & field trip transportation services, if and when needed, at \$65.00 per hour. (no increase from the 18-19 sy.)
- I. Be it resolved, based upon the recommendation of the Supt & BA, to renew our agreement with J&B Therapy, of Augusta, NJ, for the 2019-20 school year, to provide the following special education student services, as and if needed: OT, PT, LDTC, Physical Therapy, Psychological, Evaluations, BCBA, and Reading Specialists, at hourly rates, if and when needed, in accordance with their proposal dated January 24, 2019.

16. Technology/Building & Grounds

- A. Be it resolved, based upon the recommendation of the BA, to approve a purchase order with Delta-T Group North Jersey, Inc, of Woodbridge, NJ, to furnish a temporary custodian, at the rate of \$21.00 per hour, effective Monday, May 6th, due to staffing shortages within our existing staff.
- B. Be it resolved, based upon the recommendation of the Supt & BA, to acknowledge receipt of the Final Eligible Cost (FEC) Letters (2 of them), dated April 23, 2019 from the NJ Schools Development Authority (SDA) which pertains to the September 24, 2019 Building Renovation & Addition Referendum. All is consistent with their PEC letters received on April 3, 2019.
- C. Be it resolved, based upon the recommendation of the BA, to award a contract to The Gillespie Group, of Dayton, NJ, to complete the following summer work at Thomas Jefferson Middle School, at the NJESC Co-op bid prices, by utilizing NJESC #14/15-64, Coop#65MCESCCPS, as per their proposals dated May 1;
- | | |
|--|------------|
| Maker-Space; removal of VCT & installation carpet tiles: | \$3,062.13 |
| Main Office; removal of carpet & VCT and install carpet tiles: | \$6,155.79 |
| Classroom 107: asbestos abatement tile & install VCT: | \$8,537.00 |
| Classroom 106: asbestos abatement tile & install VCT: | \$8,537.00 |
- D. Be it resolved, based upon the recommendation of the BA, to award a contract to Bogush Mechanical Service Company, of Wallington, NJ, to complete the following summer work at Lincoln & Thomas Jefferson Schools, by utilizing Educational Data Cooperative (Ed-Data) time & materials bid, as per their proposals dated April 25, 2019:
- | | |
|---|-------------|
| Lincoln Grease Trap Replacement: | \$9,965.00 |
| Lincoln Art Room Stainless Steel Wash Sink (1): | \$4,200.00 |
| TJ Grease Trap Replacement: | \$10,295.00 |
| TJ Art Room Stainless Steel Wash Sinks (2): | \$13,790.00 |
- E. Be it resolved, based upon the recommendation of the BA, to award a contract to John Deere & Company, of Cary, NJ, to furnish (delivered & serviced by Power Place, Inc. of Rockaway, NJ) one John Deere Z960M Zero Turn Lawn Tractor, with a 14 bushel lawn clipping bag, by utilizing NJESC Contract # 18/19-25 (B&G Equipment) #65MCESCCOS (PGOFCG22), for a total price of \$13,004.59, in accordance with their quote dated March 25, 2019, to be paid out of the 2019-20 Budget, which included this item.
- F. Be it resolved, based upon the recommendation of the Supt & BA, to enter into a joint agreement with the Rockaway Borough Police Department to share the cost, at 50% each: \$1,950, to purchase a gently used 2011 Cushman Battery Powered Golf Cart, which includes new batteries and a cab, to utilize around the school campus on a daily basis, while allowing the police to also use the cart when there are special events in town, as needed, and during the summer, if they so desire.

17. Policy

- A. There was nothing for this meeting.

Consent Agenda: move and vote on entire agenda in one motion:

Motion By: Mrs. McGovern		Seconded By: Mr. Tobias	
<u>Roll Call Vote:</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Mrs. Walter	Aye	-	-
Mr. Tobias	Aye	Nay: 16F Only	-
Mrs. McGovern	Aye	-	-
Mrs. Smith	Aye	-	-

All resolutions unanimously carried, except 16F which was carried by a 3-1-0 vote.

18. New Business

- A. A Proposed New “Booster Club” presentation was given by teacher Mr. Onischuk.
 B. The Superintendent advised the Board to look for completing their part of the Superintendent’s Annual Evaluation before the next meeting on June 18th.

19. Public Comment No. 2 (Agenda & Non-Agenda Items)

There was none at this time.

20. Public Hearing of School Business Administrator/Board Secretary’s Employment Contract for the 2018-19 School Year.

- A. Background: Mr. Stepka, our SBA/Bd. Sec, is currently rendering his services under the provisions of a temporary employment contract for the 2018-19 school year at the same salary, terms and conditions of employment as his 2017-18 employment contract. The Board and Mr. Stepka agreed to this temporary employment contract on May 15, 2018 due to ongoing negotiations (for the 2018-19 school year) with other parties. Now that the Board and *all* other parties have reached contractual agreements, the Board now wishes to approve Mr. Stepka’s contract for the 2018-19 school year. However, the law *requires* (NJSA 18A:11-11 & PL 2007, c.53) a public hearing on Mr. Stepka’s final employment contract because it has changed from the temporary contract. The public was notified of this hearing and his contract renegotiation by a published legal ad notice, in the Citizen newspaper, on April 3, 2019 and on the district’s website.

The Board President made a statement regarding the changes to Mrs. Stepka’s contract: salary increased by \$10,000 to bring the salary up to market rate, and the addition of 2 vacation days. The floor was then opened for comments from the public: there was none.

Be it resolved, based upon the recommendation of the Superintendent, to approve the renegotiated employment contract for Mr. William Stepka, appointed School Business Administrator and Secretary of the Board of Education, for the 2018-19 school year, retroactive to July 1, 2018, at the annual salary rate of \$125,000 with other terms and conditions contained therein.

Moved by: Mr. Tobias Seconded by: Mrs. Walter

Roll Call Vote: Mrs. Walter: Aye, Mr. Tobias: Aye, Mrs. McGovern: Aye & Mrs. Smith: Aye. Resolution unanimously carried.

21. Other Business Before the Board

- A. Motion to *take from the table* Item 14c (listed below), which was tabled from the April 16th Board meeting and reconsider . . .

Moved By: Mrs. McGovern Seconded By: Mrs. Walter Voice Vote: All Ayes
Be it resolved, to approve the Superintendent's Harassment, Intimidation and Bullying decision dated April 10, 2019 for incident number TJ 2018-19 13.

Moved by: Mrs. McGovern Seconded by: Mr. Tobias
Roll Call Vote: Mrs. Walter: Aye, Mr. Tobias: Abstain, Mrs. McGovern: Aye & Mrs. Smith: Aye. Resolution carried.

- B. Be it resolved to *rescind* the resolution approved and adopted at the April 16, 2019 Board meeting:

Be it resolved, based upon the recommendations of the Supt & BA, to approve and accept the 3rd Party Independent IT Audit, dated April 12, 2019, conducted by Mr. David Walter, and direct the IT Coordinator to follow and implement its action plans, equipment replacement upgrades and timelines as listed to ensure the district maintains and keeps up-to-date with the latest IT advances to deliver high quality technology & internet services to its students.

Moved By: Mr. Tobias Seconded By: Mrs. McGovern Voice Vote: All Ayes

- C. Be it resolved, based on the recommendations of the Supt & BA, to *approve and adopt* the following resolution:

Be it resolved, based upon the recommendations of the Supt & BA, to approve and accept the 3rd Party Independent IT Site Survey, which was conducted at no charge to the district, dated April 12, 2019, conducted by Mr. David Walter (spouse of Board Member Mrs. Karen Walter), and direct the IT Coordinator to follow and implement its action plans, equipment replacement upgrades and timelines as listed to ensure the district maintains and keeps up-to-date with the latest IT advances to deliver high quality technology & internet services to its students.

Moved by: Mr. Tobias Seconded by: Mrs. McGovern

Roll Call Vote: Mrs. Walter: Abstain, Mr. Tobias: Aye, Mrs. McGovern: Aye & Mrs. Smith: Aye. Resolution carried.

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D. Be it Resolved, based upon the recommendation of the Superintendent of Schools, to approve the following **ESY positions** for 2019:

- Matthew Acevedo
- Marcus Plaza
- Joseph Barba, Jr.

- F. Be it Resolved, based upon the recommendation of the Superintendent, to approve 2 contracts with Hillmar, LLC of North Caldwell, NJ to perform 2 Bilingual Social Evaluations for students #306 and #307 at the cost of \$525 for each evaluation, which is total cost of \$1,050, as required by the Child Study Teams evaluation process.

- G. Be it Resolved, based upon the recommendation of the Superintendent, to approve the following Student Field Trip requests:

Grade	Teacher	Date	Time Depart/Return	Destination Title Location	# of Students	# of Adults	Cost per Student	Reason for Trip
7 & 8	Morales-Junco	5/15/19	8:00am - 2:30pm	Unity Charter School/Morristown, NJ	7	1	FREE	Junior Solar Sprints Competition
8 th	8 th gr team	6/13/19	8:30 am- 11:45 am	Morris Hills RHSD	67	4	\$368.34 bus pd by district	Graduation Practice

- H. Be it Resolved, based upon the recommendation of the Supt & BA, to award a purchase order to Window Repair Systems, of Westminster, SC, to perform a “side load window reconstruction and screen install” by furnishing and installing new lower sash balancing systems and screens on 63 window units for the TJ Middle School, at \$501 per window unit, for a total cost of \$31,563 as per their quote dated May 1, 2019. This award is made under the proprietary goods exception (to seek other quotes) cited in NJAC 5:34-9.1 since this company has a US Patent on their specially made “Turbo 2 Class 5 Window Balancer” for this window system.

Relevant information: This is “the final round” of 5 rounds to fix the windows in TJ. This project was deleted from the Referendum Question #1 (prior to the vote) and is expected to be done during this coming Summer of 2019. It is most advantageous to have this company work on their windows and not have any other company touch their system.

- I. Be it Resolved, based upon the recommendation of the Supt, to appoint Mr. William Stepka, SBA/Bd. Sec’y, as the “Affirmative Action Officer” for the 2019-20 school year, in accordance with the preparation of a state mandated “Comprehensive Equity Plan”.
- J. Be it Resolved, based on the recommendation of the Supt, to appoint the following administrators to the “Affirmative Action Team” and authorize them to conduct a Needs Assessment and develop a Proposed Three (3) Year Comprehensive Equity Plan to be accepted at the June 18th meeting:
 Mr. William Stepka, AAO Mrs. Phyllis Alpaugh, Superintendent
 Mrs. Jamie Argenziano, C&I Sup. Mr. David Waxman, TJ Principal
 Ms. Milissa Dachisen, Lincoln Principal
- K. Be it Resolved, based on the recommendation of the Supt & BA, to submit the PROPOSED Three (3) Year Comprehensive Equity Plan (CEP) (2019-20 through 2021-22) to the NJ Department of Education on June 14, 2019.

Consent Agenda:**Move and vote on Addendum items (D to K) in One Motion:**

Motion By: Mr. Tobias		Seconded By: Mrs. Walter	
<u>Roll Call Vote:</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Mrs. Walter	Aye	-	-
Mr. Tobias	Aye	-	-
Mrs. McGovern	Aye	-	-
Mrs. Smith	Aye	-	-

All Addendum items (D to K) unanimously carried.

22. Next Regularly Scheduled Meeting**Tuesday, June 18, 2019 in the TJ Cafeteria:**

Workshop Session: 6:30 pm to 7:30 pm (In public session, no formal action to be taken; discussion only.)

Executive Session: 7:30 pm to 8:00 pm (In private - closed session; not open to the public.)

Regular Monthly Business Meeting: 8:00 pm (In public, formal action will be taken.)**23. Motion to Adjourn: 9:08 PM**

There being no further business before the Board, the meeting was adjourned.

Moved By: Mrs. McGovern Seconded By: Mrs. Walter Voice Vote: All Ayes

Respectfully submitted,

Mr. William Stepka, RSBA
 Secretary of the Board of Education/
 School District Business Administrator

Professional Development/Travel Expenditure Approval Requests:

NAME	WORKSHOP TITLE & DESTINATION	DATES	FEES/MILEAGE	PURPOSE OF THE TRIP
O'Brien, Ferrone, DeFelice, Leahey, Onischuk, Bogart, Gancarcik, Savercool, Keegan, Waxman	8th Grade Washington DC Trip	6/5-6/7/19	\$375/PP	Chaperone our annual 8th Grade Washington DC trip. 3 days/2 nights.
Timothy Yobs	Integrated Pest Management/ Metuchen, NJ	5-3-19	FREE	Mandatory training requirement as NJDEP, N.J. A.C. 7:30-13.3
Jamie Argenziano	Annual School Law and Policy Seminar/ Brookdale Community College	6-7-19	FREE	Up to date information regarding school law and policy.
Samantha Selikoff Lauren Stein	Morris County Library/ Hanover, NJ	6-3-19	FREE	To gain new strategies to build curiosity and network with other educators.
Samantha Selikoff	New York Marriott Marquis/ NYC	5-10-19	\$37/\$16	To meet software engineers and app developers for coding classes (7th and 8th grade focusing on app developing) and make connections for Digital Learning Day.

Student Field Trip Approval Requests:

GRADE	TEACHERS	DATE	TIME DEPART/ RETURN	DESTINATION	# OF STUDENTS	# OF ADULTS	COST PER STUDENT	REASON FOR TRIP
8	O'Brien Ferrone DeFelice Leahey Onischuk Bogart Gancarcik Keegan Savercool Waxman	6/5-6/7/19	7:00am/ 7:00pm	Washington, DC	60	10	\$430	Annual class trip to culminate our social studies curriculum and Washington Projects.
2	Medore Tuluca Jozwiak	6-3-19	9:00am/ 2:30pm	Red Mill Museum/ Clinton, NJ	62	13	\$21.50	To enhance the 2nd grade social studies curriculum.
5	Forte Sloan Capen	5-21-19 (tentative)	9:00/ 1:30pm	Rockaway Lanes	51	5	FREE	This is the culminating trip for the LEAD program to reward students for the completion of the program.
7	Leahey DeFelice	6-3-19	7:30am/ 6:00pm	Franklin Institute- includes IMAX, Marvel Exhibition, Science Show, Museum Admission. /Philadelphia	69	9	\$60	This culmination trip will enhance our science curriculum. (Note: this trip was already approved; we're looking to add two chaperones to cover student modification)
MD	Zangara	6-26-19	10:00am/ 11:00am	Shop-Rite	9	6	Free	To enhance our ESY curriculum with real world connections and interdisciplinary math skills as well as foster growth in college and career readiness.