

Rockaway Borough Board of Education

SPECIAL MEETING MINUTES

Wednesday, June 23, 2021, 7:30 PM

Lincoln Elementary School Gymnasium, 27 Keller Avenue, Rockaway

(In-Person Only due to the lifting of all indoor gathering restrictions; masks optional-not required)

ROCKAWAY BOROUGH SCHOOLS' MISSION STATEMENT:

The mission of the Rockaway Borough School District, a caring and diverse community, is to propel the success of each student by creating an environment that fosters self-confidence and encourages creativity through quality instruction and educational opportunities aligned with the New Jersey Student Learning Standards.

Executive Session I: 6:25-7:31 (Closed to the Public)

Be it Resolved, that the Board enter into Executive Session (Private) for the purpose of discussing exempt matters pertaining to: 1) personnel: conduct the Superintendent's Evaluation and 2) negotiations: teachers' association 3 year CBA update; the natures of which will be made public only when the need for confidentiality no longer exists.

Motion to Enter Exec Session: **Moved by: Mrs. Piombino Seconded by: Mrs. Walter Voice Vote: All Ayes**

Motion to Adjourn Exec Session: **Moved by: Mrs. Walter Seconded by: Mrs. Piombino Voice Vote: All Ayes**

1. Call to Order: 7:30 PM/Public Meeting Begins

The public meeting was called to order at 7:31 p.m., by Mrs. Christa Smith, Board President, by reading the following announcement:

"In accordance with the Open Public Meeting Act, The Rockaway Borough Board of Education has provided adequate notice of this meeting to the public by having the time, date and location advertised in The Citizen Newspaper (weekly) on Wednesday, June 16, 2021 at approximately 5:00 am, posted on our website and also at town hall. Official Board actions will be taken."

2. Board Member Roll Call:

Mrs. Linda McGovern – Absent W Notice

Elected 2020 to 2nd consecutive term (3-year seat to Dec. 31, 2023)

Mrs. Alexis Piombino - Present

Elected 2018 to 1st term (3-year seat to Dec. 31, 2021)

Mrs. Christa Smith, President - Present

Elected 2019 to 7th consecutive term (3-year seat to Dec. 31, 2022)

Mr. Jeffrey Tobias - Present

Elected 2020 to 2nd consecutive term (3-year seat to Dec. 31, 2023)

Mrs. Karen Walter, Vice President - Present

Elected 2018 to 1st term (3-year seat to Dec. 31, 2021)

Mrs. Phyllis Alpaugh, Superintendent - Present

Appointed 2017 Chief School Administrator & Non-Voting Board Member (CSA/Supt)

Mr. William Stepka, SBA/Board Secretary - Present

Appointed 2017 District Business Administrator (BA) & Secretary of the Board

Mr. Stepka Declares: A Board Quorum Present with 2 admins present and newly appointed Superintendent of Schools, Mr. Anthony Grieco

The Pledge of Allegiance was then held . . .

3. Correspondence

- A. Board Correspondence: Received(R)/Sent(S) since our last meeting:
1. (R): Mrs. Jeri Hurley, retiring teacher, saying thank you!
 2. (R): Mrs. Sharon Izzo, retiring teacher, saying thank you!
 3. Verbal: Mrs. Alpaugh said "thank you!" for letting her serve Rockaway's students for 29 years.

4. Other Business Before the Board:

- A. Be it resolved, based upon the recommendation of the BA, to approve the manifest of Payrolls and Bills & Claims List, which is on file in the Business Administrator's Office:
1. Bills & Claims List: June 9 to June 23: \$422,376.55
- B. Be it resolved, based upon the recommendations of the Superintendent & BA, to approve an employment contract for the 2021-22 school year with **Nancy Beiermeister**, as the Payroll & Benefits/Transportation Coordinator & the Assistant to the BA, at an annual salary rate of \$56,766, which recognizes her attainment of a state issued Transportation Supervisor's Certificate, effective July 1, 2021 to June 30, 2022.
- C. Be it resolved, based upon the recommendations of the Superintendent & BA, to approve an employment contract for the 2021-22 school year with **Timothy Yobs**, as the Assistant Building & Grounds Supervisor, at an annual salary rate of \$58,000, effective July 1, 2021 to June 30, 2022.
- D. Be it resolved, based upon the recommendation of the Superintendent, to approve an employment contract for the 2021-22 school year with **Jamie Argenziano**, as the Director of Curriculum, Instruction and Assessment, at an annual salary rate of \$120,000, effective July 1, 2021 to June 30, 2022.
- E. Be it resolved, based upon the recommendation of the Superintendent, to approve **Gabrielle Bubba, Omar Lisojo and Michael Scholtz** as a substitute teacher for the 2021-2022 school year at a rate of \$100 for the first 10 days and \$105 per day thereafter.
- F. Be it resolved, based upon the recommendation of the Superintendent, to approve **Gabrielle Bubba** as a substitute teacher for the 2021 ESY program. Program will be closed July 5, 2021 in honor of the 4th of July.
- G. Be it resolved, based upon the recommendation of the Superintendent, to approve the following ESY position for 2021. Program will be closed Monday, July 5, 2021 in honor of the 4th of July. (Name Correction only)

Alyssa Lawton	ESY Personal Aide PALS	St. Clements	3.5 hours per day	29 Total ESY Days	Rate TBD	6/28-8/6 Closed 7/5
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- H. Be it resolved, based upon the recommendation of the Superintendent to approve the following summer custodial help at an hourly rate of \$12.50. **Aiden Kennedy, Thomas Lane, Brendan Lenahan, Kenneth Marsh, Dylan McBride, Kevin Putsky, Kevin Simone, Anthony VanSaders and Ava Zeman.**
- I. Be it resolved, based upon the recommendation of the Superintendent, to approve the following IT summer technicians at an hourly rate of \$12.50: **Jacob Marsh and Alex McBride** will be employed for no more than 5.5 hours per day/5 days per week.
- J. Be it resolved, based upon the recommendation of the Superintendent, to approve **Jacqueline Gurgone** as a Guidance Counselor at Lincoln School beginning September 1, 2021 through June 30, 2022. Ms. Gurgone will be placed on Guide MA, Step-1 at an annual salary rate of \$55,875, to be adjusted once negotiations are completed. Ms. Gurgone has already completed the required background checks and sexual misconduct/child abuse disclosures.
- K. Be it resolved, based upon the recommendation of the Superintendent, to approve 7 additional work days for **Jacqueline Gurgone** between July 1 and August 20, 2021 at a per diem rate based on her 20-21 salary.
- L. Be it resolved, based on the recommendations of the Superintendent and the BA, to enter into a student transportation subscription agreement with parents of student #230 and student #901 for the 2021-22 school year for them to subscribe \$400 each, for the year.
- M. Be it resolved, based upon the recommendation of the Superintendent, to approve the following staff members: **Tara Keegan** and **Sandy Gancarcik**, for “Wilson Reading” summer reading program at an hourly rate of \$38.91. The amount of hours and days TBD based upon student needs.
- N. Be it resolved, based upon the recommendation of the Superintendent, to approve the following staff members, **Jenny Marsh, Rebecca Vlacich** and **Sandy Gancarcik** for the “One School, One Book” summer reading initiative, for up to 10 hours each, at an hourly rate of \$38.91, to oversee student submissions, monitor and answer questions from students and parents using Google Classroom.
- O. Be it resolved, based upon the recommendation of the Superintendent to approve the following for the Summer Enrichment Program.

Danielle Ferrone	Teacher	Virtual - TJ	2 teaching +.5 prep	2 days per week	\$38.91	7/6-7/29/21
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- P. Be it resolved, based upon the recommendations of the Superintendent & BA, to accept the allocation award and approve the submission of the application to the NJDOE, for “American Rescue Plan Elementary & Secondary School Emergency Relief (aka **ARP/ESSER III**) in the amount of \$427,509, retroactive from March 11, 2021 to (funds for this grant cycle (1) must be encumbered by June 30, 2023, remaining funds may be carried over into the next fiscal year for a complete period of availability through) Sept. 30, 2024.

Q. Be it resolved, based upon the recommendations of the Supt and BA, to accept the grant allocation award amounts and to approve the administration to submit the Grant Application for the 2021-22 Individuals with Disabilities Education Act (**IDEA**), for Preschool & Part B (Basic) Programs, in the following amounts to help disabled and educationally challenged children in our district and those attending Divine Mercy (non-public school in our district):

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| 1. Title I Part A Basic: | \$73,009 (All RB) |
| 2. Title II Part A: | \$14,798 (RB=\$10,836, DM=\$3,962) |
| 3. Title III: | \$3,594 (All RB) |
| 4. Title IV Part A: | \$10,000 (RB=\$7,323, DM=\$2,677) |
| <u>Total ESEA Funds Applied for: \$101,401 (RB=\$86,680, DM=\$7,378)</u> | |

R. Be it resolved, based upon the recommendations of the Supt and BA, to accept the grant allocation award amounts and to approve the administration to submit the Grant Application for the 2021-22 Federal Elementary and Secondary Education Act (**ESEA**) in the following amounts to help underprivileged children in our district:

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| 1. IDEA Preschool: | \$8,032 (All RB) |
| 2. IDEA Part B Basic: | \$171,463 (RB=\$153,174, DM=\$18,289) |
| <u>Total IDEA Funds Applied for: \$179,495 (RB=\$161,206, DM=\$18,289)</u> | |

S. Be it resolved, based upon the recommendation of the BA, to approve the renewal (year 2) of a Professional Services Contract (exempt from bidding) with Phoenix Advisors, of Bordentown, NJ, to be the district's "Financial Advisor of Record and Continuing Disclosure Agent" to file the Federally required Securities & Exchange Commissions Annual financial disclosure statement for the secondary bond market, for an annual fee of \$1,000 (unchanged from last year) due to the issuance of 20 year bonds on March 11, 2020, which was authorized by the voters passing the Building Referendum question passing in September of 2019.

T. Be it resolved, based upon the recommendations of the Supt & BA, to approve for submission an "Application for Temporary Instructional Space" form to the State DOE for classroom space in the St. Clement Church, of Rockaway, to house the Lincoln 2021 ESY Classes, due to summer construction at Lincoln School and at the Assembly of God, next to the Whitehouse Administration Building.

U. Be it resolved, based upon the recommendation of the BA, to dispose of, in accordance with Board Policy #7300 "Disposition of Property" to dispose of the district's 2001 Dodge Ram 2500, VIN 3B7KF26Z81M582212 due to it reaching the end of its useful life.

V. Be it resolved, based upon the recommendation of the BA, to approve a proposal, dated May 11, 2021, by JCT Solutions Inc., of Springfield, NJ, to furnish, install and configure 2 new exterior cloud managed cameras for the addition of Lincoln School, to have the new camera upgrade project universal for the entire district, at a cost of \$15,060.40 by utilizing contract number "8-UCCP 24-2001 Telephone/Associated Services Systems Equipment, Installation and Maintenance Services" and utilize unexpended Referendum funds.

W. Be it resolved, based upon the recommendation of the BA, to award a contract with Handi-Lift, of Carlstadt, NJ, to remove, furnish and install a new wheelchair lift in the entrance to Lincoln School, for \$29,933, based upon their proposal dated March 26, 2021. Other quote received: \$33,178 from Garaventa Lift, of Sharon Hill, PA.

- X. Be it resolved, based upon the recommendation of the Supt, to approve the attached list of Staff Member **Professional Development Workshops & Travel Expenditure Requests** that have been deemed related to and within the scope of the employee's current job responsibilities and will enhance the efficient delivery of student instruction and/or furthers the efficient operation of the school district. Reimbursements listed are in accordance with guidelines established by the Dept. of Treasury, BOE Policy, and in accordance with NJAC 6A:23B-1.1. if any. Listed at the end of this agenda.
- Y. Be it resolved based on the recommendation of the Superintendent to recognize and thank the following district employees who have served the Rockaway Borough School District for at least five years or more. Thank you for your commitment to our students and their families:

Year 5	Lauren Bogart, Heather DeGrose, Karen Fitzgerald, Judith Julian, Sarah Klein, Laurie McGill, Brittani Oschmann, Linda Savercool, Christine Savini, Hailey Smith
Year 6	Daniela Bubba, Robin Heins, Sharon Lowry, Janice Santoro
Year 7	Nancy Beiermeister, Kristy Centi, Amy DeFelice, Nicole DiLizia, Sandy Gancarcik, Antonia Zangara
Year 8	Joseph Basile, Courtney Conway, Daniele Ferrone, Patricia Fitzgerald
Year 9	Jeffrey Burke, Cecelia Isenberg, Margaret Lenahan, Nicole Macera, Shaun Reyes, Lisbeth Schnurman
Year 10	Christine Capen, Elizabeth Hickman, Kimberly Hynson, Carole Leonard, Julie McBride, Nicole McCarter, Cynthia O'Brien, Mihaela Tuluca
Year 11	Heather Doering, Denise Jacobus, Michael Leahey
Year 12	Christine Matrisciano, Judy O'Hara, Michael Onischuk
Year 13	Morgan Abrams, Elisa Greuter, Jean Swanick
Year 14	Joseph Ellis, Monica Fleming, Jean Giouvanos, Dianne Hamman, Mary Leslie
Year 15	Eileen Weidanz
Year 16	Jamie Argenziano, Kimberly Stockstill, Dodi Yobs
Year 17	Janet Dobbs, Catherine Forte, Maryann Medore
Year 18	Kellianne Fowler, Debra Garris
Year 19	Jennifer Marsh, Aileen Schumacher
Year 20	Jeri Hurley
Year 21	Tara Keegan, Susanne Lonergan
Year 22	Teddy Love, Marcy Rattay
Year 24	Sally Ascoli, Marianne Kopetz, Wendy Nickoley, Dianne Rounsaville
Year 25	Sharon Izzo
Year 27	Sherry Rich
Year 39	Carol Coulther

5. Consent Agenda

A. Move and Vote on all Agenda Resolutions & Recommendations in One Motion:

<u>Roll Call Vote:</u>	<u>Moved & Seconded By:</u>	<u>Yeas</u>	<u>Nays</u>	<u>Abstentions</u>	<u>Absent</u>
Mrs. McGovern:	-	-	-	-	Absent
Mrs. Piombino:	Moved	Yea	-	-	-
Mr. Tobias:	-	Yea	-	-	-
Mrs. Walter:	Seconded	Yea	-	-	-
Mrs. Smith:	-	Yea	-	-	-
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Mr. Stepka declares all Resolutions & Recommendations are hereby approved.

5. New Business

- A. Be it resolved, based upon the recommendation of the Rockaway Borough Board of Education *Negotiations Committee*, to approve and accept the "Memorandum of Agreement" and to ratify the accompanying "2021-24 Collective Bargaining Agreement Between the Rockaway Borough Board of Education (RBOE) and the Rockaway Borough Education Association (RBEA)" which covers eligible job positions (certificated teachers, instructional/personal aides, secretaries and custodians) and the individual personnel employed in those positions, which covers 3 school years: 2021-22, 2022-23, and 2023-24, and provides for the following % increases on each group of total salaries:

School Year	Teachers	Aides/Secretaries/Custodians
2021-22	4.4%	3.4%
2022-23	3.3%	3.3%
2023-24	3.2%	3.2%

Moved by: Mr. Tobias Seconded by: Mrs. Piombino

Roll Call Vote: Mrs. McGovern: Absent Mrs. Piombino: Yea Mr. Tobias: Yea
Mrs. Walter: Yea Mrs. Smith: Yea Carries: 4-0-0-1

- B. Be it resolved to approve the Superintendent's evaluation for the 2020-21 school year as presented and reviewed in executive session.
- C. Be it resolved, upon the recommendations of the BA & Supt, to approve a payment of \$6,000 to St. Clements Church, of Rockaway township, to house our Lincoln School ESY (extended school year) at their parish location, due to the AOG (Assembly of God) building suffering extensive water damage due to a sprinkler head leak. To be paid with referenda funds.

Items B&C moved by: Mrs. Piombino, seconded by Mrs. Walter and
unanimously approved by the rest of the board via voice vote.

6. Public Comment (Agenda & Non-Agenda Items to be Heard)

- A. There was none at this time, except that . . .
- B. Mrs. Alpaugh again said: "thank you!"

7. Next Regularly Scheduled Meeting:

- A. **Tuesday, July 20, 2021:** The Meeting will begin at approximately 7:30p and will be held at an alternate site (or via ZOOM only) to be announced, due to extensive buildings' renovations which will make Thomas Jefferson & Lincoln Schools inaccessible by anyone other than contractor personnel.

8. Motion to Adjourn the Meeting: 7:47 pm

There being no further business before the Board, the meeting is hereby adjourned at 7:47 pm.

Moved by: Mrs. Walter Seconded by: Mrs. Piombino Voice Vote: All Ayes

Respectfully Submitted,

Mr. William Stepka, RSBA
Secretary of the Board and
District Business Administrator

Professional Development/Travel Expenditure Approval Requests:

STAFF MEMBER	WORKSHOP TITLE/DEST	DATES	FEES/MILEAGE	JUSTIFICATION FOR THE TRIP
Sandy Gancarcik	Wilson Reading System Certified Teacher Conference/ Online	7/12-13/21	\$369	This training will provide practical sessions to improve my Wilson instruction at TJ. It will also help me by earning credits towards my certification.
Daniele Ferrone	Rethinking Secondary School Math/ Online	7/13-15/21	\$249	Realigning scope/sequence due to pandemic, engaging technologies, and rethinking assessment.
Jaclyn Schwarz	The Educator Summit- Virtual	6/28/21	\$85	There are classes on differentiated instruction, small groups, reading, phonics, math, STEM, using data to drive instruction and classroom management.
Jaclyn Schwarz	Google Educator Level 2 Certification- virtual	7/30/21	\$25	This course will help me advance my lessons and learn new strategies for integrating Good Suite in my classroom and assist others in my building
Denise Jacobus	NJAAP Annual School Health Conference- virtual	10/20/21	\$85 before 8/30 \$100 after 8/30	Attendance at this conference will allow the nurse to expand knowledge of timely issues pertaining to school health.
Jennifer Marsh Susanne Lonergan	Reading Recovery Ongoing Professional Development	9/17/21 10/13/21 11/17/21 12/8/21	\$0 \$34.65 mileage reimbursement per date per person	Ongoing professional development in adherence with Reading Recovery guidelines.

ROCKAWAY BOROUGH BOARD OF EDUCATION**MINUTES****JUNE 23, 2021**

Maria Castano Elizabeth Balke	Practical and Comprehensible (Launchpad)- Virtual	7/19-21/21	\$67/PP \$134	Professional development for World Language teachers. Actionable strategies rooted in proficiency. Culturally responsive, anti-bias, decolonized curriculum.
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